



**SAN BENITO COUNTY  
PARKS AND RECREATION COMMISSION**

<b>Marie Peterson</b> District No. 1	<b>Michelle Conrique</b> District No. 2	<b>C.R. Gonzales</b> District No. 3	<b>Alana Miller</b> District No. 4	<b>Vacant</b> District No. 5	<b>Maria Spandri</b> Vets Park Commission Rep.	<b>Paul Hain</b> Historical Society Rep.
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*Board of Supervisors Chambers 481 Fourth Street, Hollister, CA 95023*  
**PARKS AND RECREATION COMMISSION - REGULAR MEETING-**  
**NOVEMBER 8, 2023**  
**5:30 PM**

**All attendees must comply with any other rules of procedures/instructions announced by the Intergovernmental Committee and/or County Staff. The meeting will be available through Zoom and Peak Agenda for those who wish to join or require accommodations.**

**Members of the public may participate remotely via zoom at the following link <https://zoom.us/join> with the following Webinar ID and Password:**

**Webinar ID: 879 4231 2981**

**Webinar Password: 695758**

**Those participating by phone who would like to make a comment can use the “raise hand” feature by dialing “\*9”. In order to receive the full zoom experience, please make sure your application is up to date.**

**Remote zoom participation for members of the public is provided for convenience only. In the event that the zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.**

***Remote Viewing:***

*Members of the public who wish to watch the meeting can view a livestream of the meeting online through:*

**Zoom: <https://zoom.us/join>**

*Written Comments & Email Public Comment*

*Members of the public may submit comments via email by 5:00 PM prior to the meeting to the Clerk at [sloupe@cosb.us](mailto:sloupe@cosb.us).*

*Public Comment Guidelines*

- 1. The Commission welcomes your comments.*
- 2. If participating on Zoom, once you are selected you will hear that you have been unmuted: At this time, please state your first name, last name, and county you reside in for the record.*
- 3. Each individual speaker will be limited to a presentation total of three (3) minutes, or such other time as may be designed by the Chair.*
- 4. Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.*

*If you have any questions, please contact the Clerk at (831) 902-2271 or email [sloupe@cosb.us](mailto:sloupe@cosb.us)*

**1 CALL TO ORDER**

**2 PLEDGE OF ALLEGIANCE**

**3 ROLL CALL**

**4 CONSENT ITEMS**

**4.1. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR](#) Acknowledge the certificate of posting.**

[Certificate of Posting 2023-10\\_08.pdf](#)

**4.2. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR](#) Approve the draft Parks and Recreation Minutes from May 9, 2023.**

[2023-05-10\\_PRC\\_MINUTES\\_DRAFT.pdf](#)

**5 DISCUSSION ITEMS**

*The Commission will consider and may take action on the following items:*

**5.1. [RESOURCE MANAGEMENT AGENCY - S. LOUPE PUBLIC WORKS ADMINISTRATOR](#) Accept presentation and updates regarding the County's Capital Improvement Program (CIP) projects, and the American Rescue Plan Act (ARPA) projects. SBC FILE NUMBER: 93**

**ADJOURNMENT**



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1

Kollin Kosmicki  
District No. 2

Mindy Sotelo  
District No. 3  
Chair

Angela Curro  
District No. 4  
Vice-Chair

Bea Gonzales  
District No. 5

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**Item Number: 4.1**

**MEETING DATE:** 11/08/2023

**DEPARTMENT:** PARKS AND RECREATION

**AGENDA ITEM PREPARER:** Stephanie Reck

**DEPT HEAD/DIRECTOR:** Steve Loupe

**SUBJECT:**

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR**

Acknowledge the certificate of posting.

**AGENDA SECTION:**

CONSENT ITEMS

**BACKGROUND/SUMMARY:**

N/A

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

N/A

**CONTRACT NEEDED FOR THIS ITEM:**

N/A

**CONTRACT AND RFP HISTORY:**

N/A

**LAST CONTRACT AMOUNT OR N/A:**

N/A

**STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR**

**N/A:**

N/A

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

Yes

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

No

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

No

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

Yes

**BUDGETED:**

N/A

**BUDGET ADJUSTMENT NEEDED:**

N/A

**SOURCE OF FUNDING:**

N/A

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

N/A

**CURRENT FY COST:**

N/A

**STAFF RECOMMENDATION:**

Acknowledge the certificate of posting.

**ATTACHMENTS:**

[Certificate of Posting 2023-10\\_08.pdf](#)

San Benito County Planning Commission  
2301 Technology Parkway  
Hollister, CA 95023



## CERTIFICATE OF AGENDA POSTING

Pursuant to Government Code §59454.2(a), I, Victor Tafoya, certify that the **SPECIAL MEETING AGENDA** for the **SAN BENITO COUNTY PARKS AND RECREATION COMMISSION MEETING** scheduled for November 08, 2023 was posted at the following locations, freely accessible to the public, on this day of November 01, 2023:

The bulletin board outside the front entrance of the San Benito County Planning Department, 2301 Technology Parkway, Hollister, CA

AND

The bulletin board outside the front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA

AND

On The San Benito County website <https://www.cosb.us/> in the Events Calendar.

Victor Tafoya  
Assistant Planner  
County of San Benito



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

**Vacant**  
District No. 1

**Michelle  
Conrique**  
District No. 2

**C.R.  
Gonzales**  
District No. 3

**Vacant**  
District No. 4

**Vacant**  
District No. 5

**Paul Hain**  
Historical  
Society Rep.

**Maria  
Spandri**  
Vets Park  
Commission  
Rep.

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**Item Number: 4.2**

**MEETING DATE:** 11/08/2023

**DEPARTMENT:** RESOURCE MANAGEMENT AGENCY

**AGENDA ITEM PREPARER:** Victor Tafoya

**SUBJECT:**

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR**

Approve the draft Parks and Recreation Minutes from May 9, 2023.

**AGENDA SECTION:**

CONSENT ITEMS

**BACKGROUND/SUMMARY:**

Approve the draft Parks and Recreation Minutes from May 9, 2023.

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

Yes

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

No

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

Yes

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

No

**STAFF RECOMMENDATION:**

Approve the draft Parks and Recreation Minutes from May 9, 2023.

**ATTACHMENTS:**

[2023-05-10\\_PRC\\_MINUTES\\_DRAFT.pdf](#)



**SAN BENITO COUNTY  
PARKS AND RECREATION COMMISSION**

<b>Vacant</b> District No. 1	<b>Michelle Conrique</b> District No. 2	<b>C.R. Gonzales</b> District No. 3	<b>Vacant</b> District No. 4	<b>Vacant</b> District No. 5	<b>Maria Spandri</b> Vets Park Commission Rep.	<b>Paul Hain</b> Historical Society Rep.
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*Board of Supervisors Chambers 481 Fourth Street, Hollister, CA 95023*  
**PARKS AND RECREATION COMMISSION - REGULAR MEETING-**

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**Webinar ID: 813 9737 5357**

**Webinar Password: 855000**

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## Written Comments & Email Public Comment

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4. Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have any questions, please contact the Clerk at (831) 902-2271 or email [sloupe@cosb.us](mailto:sloupe@cosb.us)

Stephanie Reck, Assistant Planner, read the teleconference instructions.

Stephanie Reck, Assistant Planner, conducted roll call.

Michelle Conrique, District 2 Representative, was present in chambers.

C.R. Gonzales, District 3 Representative, was present in chambers.

Paul Hain, Historical Society Representative, was present in chambers.

Maria Spandri, Veteran's Park Commission Representative, was present in chambers.

### **1. CALL TO ORDER**

Maria Spandri, Veteran's Park Commission Representative, called the meeting to order at 5:30pm.

### **2. PLEDGE OF ALLEGIANCE**

Paul Hain, Historical Society Representative, led the pledge of allegiance.

### **3. ACKNOWLEDGE CERTIFICATE OF POSTING**

Paul Hain, Historical Society Representative, motioned to acknowledge the certificate of posting.

C.R. Gonzales, District 3 Representative, seconded this motion.

Motion passed four (4) to zero (0).

**Moved by** Paul Hain; seconded by Vacant to Approve Paul Hain, Historical Society Representative, motioned to acknowledge the certificate of posting.

C.R. Gonzales, District 3 Representative, seconded this motion.

Motion passed four (4) to zero (0).

**Motion Passed:** 4 - 0

**Voting For:** Vacant, Michelle Conrique, Maria Spandri, Paul Hain

**Voting Against:** None

### 3.1 ACKNOWLEDGE CERTIFICATE OF POSTING

Paul Hain, Historical Society Representative, motioned to acknowledge the certificate of posting.

C.R. Gonzales, District 3 Representative, seconded this motion.

Motion passed four (4) to zero (0).

**Moved by** Paul Hain; seconded by Vacant to Approve Paul Hain, Historical Society Representative, motioned to acknowledge the certificate of posting.

C.R. Gonzales, District 3 Representative, seconded this motion.

Motion passed four (4) to zero (0).

**Motion Passed:** 4- 0

**Voting For:** Vacant, Michelle Conrique, Maria Spandri, Paul Hain

**Voting Against:** None

## 4. PUBLIC COMMENT

*Opportunity to address the commission on items of interest not appearing on the agenda or not scheduled for public hearing. No action may be taken unless provided for by GC 56954.2. Each speaker is limited to five minutes*

*This commission does not hear matters regarding Veterans Memorial Park. Please click on the following link for information on Veterans Memorial Park Commission:*

<https://www.cosb.us/government/clerk-of-the-board-of-supervisors/san-benito-county-boards-and-commissions>

**No public comment in chambers.**

**No public comment via Zoom.**

**Public comment period is closed.**

**5. CONSENT ITEMS**

No items on the consent agenda.

**6. STAFF ANNOUNCEMENT - Information Only**

No staff announcements.

**7. COMMISSIONER REPORTS**

Paul Hain, Historical Society Representative, stated that the Historical Park survived the "mini Santa Cruz Bomb Blast" at Bolado Park with no damage. There was a extra sign saying park goers could not park overnight, which I will remove myself.

Maria Spandri, Veteran's Park Commission Representative, stated that she has been in various meetings for Veterans' Park, but those items will be encompassed during the Discussion Item portion of the agenda.

**8. DISCUSSION ITEMS**

The Commission will consider and may take action on the following items:

**8.1 RESOURCE MANAGEMENT AGENCY - S. LOUPE PUBLIC WORKS ADMINSTRATOR**

Receive presentation and provide status regarding food trucks/vendors and the increasing of fees at both Veteran's Memorial Park and the Historical Park for renting sites.

Steve Loupe, Public Works Administrator, present an update on the food truck/vendors and increasing the fees at both Veteran's Memorial Park and Historical Park for renting sites. The proposed fee for Vet's Park is \$100 rental per site and \$100 deposit per site. Historical Park is proposed at \$100 rental per site with a \$0 deposit per site.

Maria Spandri, Veterans Park Commission Representative, asked why the County is not charging a \$25, non-refundable, admin fee for labor as other departments are doing this.

Steve Loupe, Public Works Administrator, stated that staff can add an administration fee if that is the will of the Commission.

Paul Hain, Historical Society Representative, asked if the admin fee would be in addition to the use fee.

Maria Spandri, Veterans Park Commission Representative, stated there would be the \$75 site rental fee and then an additional non-refundable \$25 administration fee.

Steve Loupe, Public Works Administrator, asked if that would be for both Vets Park and Historical Park.

Maria Spandri, Veterans Park Commission Representative, stated that was correct and asked how many reservations we are making.

Steve Loupe, Public Works Administrator, stated that the park slots are booked every week from now through the Summer, the community is enjoying the parks.

Paul Hain, Historical Society Representative, stated that would bump up the Historical Park to \$125 a site and that might be out of the price range for our lower income families and I do not think we should be doing that to our community. As far as the trash cans, i've built some heavy caps for mu chicken buckets and that keeps the animals out, if we do this it could help with the trash issue and could be done reasonably cheap.

Maria Spandri, Veterans Park Commission Representative, clarified that the \$100 rental fee is refundable if they clean the site, the \$25 admin fee is non-refundable so they are only being charge \$25 if they conduct the clean up. Nothing is free and in order for us to support the status of our parks we need all of the income we can get. We are not generating revenue for the parks and i don not think \$25 is too much for the community.

Paul Hain, Historical Society Representative, that makes me ask why do we have parks? Do we do it provide work for those who care for the park, is it for those who make reservations, or is it for the public? The latter is the important one.

**Public comment in chambers:**

Anita Cane, San Benito County resident, stated that she likes the idea of heavier lids with smaller openings for the trashcans to reduce debris and deter animals from getting into the trash. Regarding the \$25 admin fee I think titling it as a maintenance fee will be more receptive as the fees will be going to care for the park.

Tina Garza, San Benito County resident, stated that she works with the City of Hollister regarding parks and when they purchased containers for the parks they come with lids to deter animals and that is an investment for the County. Regarding the admin fee, I would not call it an admin fee because, from personal experience, we get hounded from the public as they feel they have paid their portion to the park through their taxes. I would suggest including it in the overall rental fee, that is what we would call it. If they are not eligible to receive their entire deposit due to not cleaning the area we call it a maintenance fee.

**No public comment via Zoom.**

**Public comment period has ended.**

Maria Spandri, Veterans Park Commission Representative, asked how long it has been since the fees have been raised.

Steve Loupe, Public Works Administrator, stated that the fee schedule was last updated in 2017. The fees that are established are nominal, they are mainly to establish a degree of ownership for the folks who are renting the sites because we are nowhere near becoming revenue neutral. I agree with the comments and think we should just incorporate the "maintenance fee" into the rental deposit and not call it an administration fee.

Paul Hain, Historical Society Representative, asked how long it takes for the person who answers the phone to schedule the park slot.

Steve Loupe, Public Works Administrator, stated that between scheduling the spot, pick up keys, and return keys, it may be about 20 minutes total. This is for parks with keys, if there is no key they just simply make the reservation, possibly five minutes to complete this.

Maria Spandri, Veterans Park Commission Representative, asked who is liable if someone gets hurt or if something happens.

Steve Loupe, Public Works Administrator, stated that is a good question but the County is liable. I don't recall if our parks form has a section on liability, but I can look into that.

Maria Spandri, Veterans Park Commission Representative, stated that with inflation and the cost of labor we need to increase the fees for these parks and I think the community will understand this. \$25 is not significant and will not deter someone from reserving a spot.

Steve Loupe, Public Works Administrator, discussed the updates to the food truck/vendors at Vets park and read the county code on food trucks.

**Public comment in chambers:**

Jason Park, San Benito County resident, stated that he is the president of the Hollister Little League and he supports helping the community and providing a space for small businesses. However, I am concerned about the site plan, safety, pedestrian traffic, and parking challenges. We need to consider the long-term effects of a one (1) year permit. The permits should be for a shorter time span and I do not agree with the proposed location for the food trucks/vendors. I am also concerned if this is going to be permanent or temporary, will it be established to accommodate vendors daily, or only for special events?

John Ashford, San Benito County resident, stated that the County needs to consider how this will affect Hollister Heat and Babe Ruth as they have contracted vendors.

Gina A., San Benito County resident, who is with Hollister Heat stated that the teams need to sit down and discuss this and come back to the Commission with some ideas. Thousands of kids come to the park and we need to address safety.

Tina Garza, San Benito County resident, stated that she supports the increase in park fees and that she agrees the teams should have time to assess the layout and potentially. Another suggestion is to move the vendors to the southern portion of the park.

Holly Forth, San Benito County resident, stated that the teams should have more meetings before deciding on fees and the layout of the park.

Carmen, San Benito County resident, shared that she was a local food truck vendor and stated that if we issue permits for one (1) year period times that Environmental Health should be notified two-weeks prior to an event and if they are not notified there is a cost to the vendor. The County should also require liability insurance of the vendors.

**No public comment via Zoom.**

**Public comment period is closed.**

Maria Spandri, Veterans Park Commission Representative, stated that the County should implement a system where the vendors need to be invited to participate in the event and they cannot be allowed to sell items that are already being sold by the vendors that are contracted with the teams. These vendors should also be live scanned and the County needs to set up a preferred list of vendors and they will be dealing with our youth. We also need enforcement for non-compliance and should include another access point by the skate park.

C.R. Gonzales, District 3 Representative, asked if this would be a daily occurrence or if they would have established dates and time the can serve.

Steve Loupe, Public Works Administrator, stated when the permit is issued there will be a schedule of operation with dates and times. The Commission can also decide that a temporary use permit for an even is the only way a food truck vendor would be issued a permit for Vets park for specific events and not on weekends when the teams are playing. As far as recourse the permit can be revoked at the discretion of County staff. We can always call the Sheriff's or PD if we need support. After this meeting we will have a workshop for the teams to show us where they would prefer the vendors to be placed in the park. Also, the vendors are required to have insurance and they have temporary permits that are being processed through Environmental health for food and safety reasons.

Michelle Conrique, District 2 Representative, stated that she agrees with having a shorter term permit than one (1) year which is specific for specific events and likes the idea of the vendors not being able to sell the food that is already being provided.

Steve Loupe, Public Works Administrator, stated that it sounds like the Commission would like to revise the permit to be a six (6) month permit and to revise the ordinance. Commissioners agree with this.

Maria Spandri, Veterans Park Commission Representative, asked if we can review the entrances to provide for another exit point potentially over by Tremors.

C.R. Gonzales, District 3 Representative, asked if staff have looked at any other location besides Vets Park for the vending area.

Steve Loupe, Public Works Administrator, stated that at this time the vending area is mostly conceptual and the County is looking for input from the stakeholders on where and if you

would like to vendors, because we can possibly accommodate for it. Staff are looking to determine, from input from the stakeholders, where a good location would be for a permanent place for the vendors to park. It would be stippled off for food vendors to park only. Regarding special events, then we can also do event permits for that purpose.

Maria Spandri, Veterans Park Commission Representative, asked where the revenue would be going if it is the County or Vets Park.

Steve Loupe, Public Works Administrator, the revenue from the permits go into the General Impact Fund but we can look at having those funds be dedicated to Vets Park if they are solely at Vets Park.

Arielle Goodspeed, Principal Planner, stated it could also be dedicated to the Parks Fund and if any of the parks need repairs or anything else it can be allocated from that fund. The Commission can also designate what days and times the food trucks can be at the park if they don't want the vendors during specific times, but it is important to designate a specific area so they are not parking anywhere.

Steve Loupe, Public Works Administrator, asked if there was a recommendation from the Commission regarding the proposed fees.

Paul Hain, Historical Society Representative, motioned to adopt the proposed rental fees of \$100 per site and a deposit of \$100 per site for Vets Park and not include an administration fee.

Michelle Conrique, District 2 Representative, seconded this motion.

Motion passed four (4) to zero (0).

Paul Hain, Historical Society Representative, motioned to adopt the proposed rental fees of \$100 per site \$0 per deposit and the administrative fee to be included, quietly, in the proposed rental fees.

Michelle Conrique, District 2 Representative, seconded this motion.

Motion passed three (3) to zero (1).

**Moved by Paul Hain; seconded by Michelle Conrique to Approve** Paul Hain, Historical Society Representative, motioned to adopt the proposed rental fees of \$100 per site and a deposit of \$100 per site for Vets Park and not include an administration fee.

Michelle Conrique, District 2 Representative, seconded this motion.

Motion passed four (4) to zero (0).

**Motion Passed: 4- 0**

**Voting For:** Vacant, Michelle Conrique, Maria Spandri, Paul Hain

**Voting Against:** None

**Moved by** Paul Hain; seconded by Michelle Conrique to Approve .

**Motion Passed:** 3- 1

**Voting For:** Vacant, Michelle Conrique, Paul Hain

**Voting Against:** Maria Spandri

## 8.2 **RESOURCE MANAGEMENT AGENCY - S. LOUPE PUBLIC WORKS ADMINSTRATOR**

Accept presentation and updates regarding the County's Capital Improvement Program (CIP) projects, and the American Rescue Plan Act (ARPA) projects.

SBC FILE NUMBER: 93

Steve Loupe, Public Works Administrator, provided an update to the Commission regarding the County's Capital Improvement Program (CIP) and the American Rescue Plan Act (ARPA). Staff stated that the County has received the second design check for the first bathroom at the Vet's Park and we need to have a site visit for upgrades to the larger bathroom. Staff also received the final construction drawings for the existing bathroom remodel for ADA compliance at the Historical Park. The County was also allocated funding for an additional bathroom at the Historical park and the same constructor will be requisitioned for that. The park at Sunnyside estates should begin construction this fall ad staff are at the 95% construction design so we are close to going out for bid. Additionally the Riverview Regional Park construction schedule is pending the environmental analysis process.

**No public comment in chambers.**

**No public comment via Zoom.**

**Public comment period is closed.**

Paul Hain, Historical Society Representative, asked what environmental concerns are in particular for Riverview Regional Park.

Steve Loupe, Public Works Administrator, stated the staff cannot provide too much detail but they are small critters.

Maria Spandri, Veterans Park Commission Representative, stated that she would like to advocate for equipment at Riverview Regional Park that is friendly for children and adults with special needs. The elopers also need a fenced in area that is safe and secure.

## FUTURE AGENDA ITEMS

Maria Spandri, Veterans Park Commission Representative, asked for an update regarding the filling of vacancies for the Commission. I would also like an update on the status of potable water at the Historical Park.

Ariele Goodspeed, Principal Planner, stated that staff will follow up this week on getting the vacancies posted then we will email the group to see if they know anyone who wants to fill the

vacancies.

Paul Hain, Historical Society Representative, stated that he would like to explore some grant funding for the Historical Park to park the John Deere tractor under a shelter. It should not be sitting outside in the weather especially when new tractors can cost 80 to 90 thousand dollars. There are also some BBQs that need to be replaced and if we are charging persons \$100 to use them they need to be working.

## 9. ADJOURNMENT

Michelle Conrique, District 2 Representative, motioned to adjourn the meeting.

C.R. Gonzales, District 3 Representative, seconded this motion.

Motion passed four (4) to zero (0).

**Moved by** Michelle Conrique; seconded by Vacant to Approve Michelle Conrique, District 2 Representative, motioned to adjourn the meeting.

C.R. Gonzales, District 3 Representative, seconded this motion.

Motion passed four (4) to zero (0).

**Motion Passed:** 4 - 0

**Voting For:** Vacant, Michelle Conrique, Maria Spandri, Paul Hain

**Voting Against:** None

9.1 Adjourn to the next regular meeting of August 9, 2023.



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

**Vacant**  
District No. 1

**Michelle  
Conrique**  
District No. 2

**C.R.  
Gonzales**  
District No. 3

**Vacant**  
District No. 4

**Vacant**  
District No. 5

**Paul Hain**  
Historical  
Society Rep.

**Maria  
Spandri**  
Vets Park  
Commission  
Rep.

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**Item Number: 5.1**

**MEETING DATE:** 11/08/2023

**DEPARTMENT:** RESOURCE MANAGEMENT AGENCY

**AGENDA ITEM PREPARER:** Victor Tafoya

**SUBJECT:**

**RESOURCE MANAGEMENT AGENCY - S. LOUPE PUBLIC WORKS ADMINSTRATOR**

Accept presentation and updates regarding the County's Capital Improvement Program (CIP) projects, and the American Rescue Plan Act (ARPA) projects.

SBC FILE NUMBER: 93

**AGENDA SECTION:**

DISCUSSION ITEMS

**BACKGROUND/SUMMARY:**

Provide update to Parks project status.

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

No

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

Yes

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

No

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

Yes

**STAFF RECOMMENDATION:**

Accept presentation and updates regarding the County's Capital Improvement Program (CIP) projects, and American Rescue Plan Act (ARPA) projects.

**ATTACHMENTS:**