

**SAN BENITO COUNTY
PACHECO STORM WATER DISTRICT**

Armando Alfaro Trustee	Michele Schroeder Trustee	Paula Azcona Trustee
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481 Fourth Street, Hollister, CA 95023
**PACHECO STORM WATER DISTRICT - REGULAR MEETING-
NOVEMBER 27, 2023
6:00 PM**

The meeting will be available through Zoom and Peak Agenda for those who wish to join or require accommodations.

Members of the public may participate remotely via zoom at the following link <https://zoom.us/join> with the following Webinar ID and Password:

**Webinar ID: 827 9736 8575
Webinar Password: 014700**

Those participating by phone who would like to make a comment can use the “raise hand” feature by dialing “*9”. In order to receive the full zoom experience, please make sure your application is up to date.

Remote zoom participation for members of the public is provided for convenience only. In the event that the zoom connection malfunctions for any reason, the board of supervisors reserves the right to conduct the meeting without remote access.

Remote Viewing:

Members of the public who wish to watch the meeting can view a livestream of the meeting online through:

Peak Agenda Page: https://cosb.granicus.com/ViewPublisher.php?view_id=1

Written Comments & Email Public Comment

Members of the public may submit comments via email by 12:00 PM on the Monday of the Pacheco Storm Water District meeting to the sloupe@cosb.us.

Public Comment Guidelines

A. The Pacheco Storm Water District welcomes your comments.

B. If participating on Zoom, once you are selected you will hear that you have been unmuted: At this time, please state your first name, last name, and county you reside in for the record.

C. Each individual speaker will be limited to a presentation total of three (3) minutes, or such other time as may be designed by the Chair.

D. Speakers are encouraged to keep your comments, brief and to the point, and not to repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have any questions, please contact the sloupe@cosb.us.

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 PUBLIC COMMENT

4 CONSENT AGENDA

4.1. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKSADMINISTRATOR- Approval of Minutes of October 23, 2023 Meeting. 2023_10_23_Pacheco Storm Water District_Minutes_Meeting--VMT2023071811461.pdf](#)

4.2. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR-Acknowledgement of Certificate of Posting. Certificate of Posting 2023-11_27.pdf](#)

5 REGULAR AGENDA

5.1. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Update regarding Levee Repair and Debris Removal](#)

5.2. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Update on status of FEMA applications](#)

5.3. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Presentation on best practices for creek maintenance](#)

5.4. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Presentation on hazard mitigation plan grants](#)

5.5. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Consider a resolution authorizing tree removal on levee near Lovers Lane bridge](#)

5.6. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR-Update on application for directors' liability insurance](#)

- 5.7. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Update on PSD publicity and outreach activities](#)
- 5.8. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- December meeting date](#)
- 5.9. [RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR-Discussion of Future Agenda Items.](#)

6 ADJOURNMENT

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 4.1

MEETING DATE: **11/27/2023**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS
ADMINISTRATOR-**

Approval of Minutes of October 23, 2023 Meeting.

AGENDA SECTION:

CONSENT AGENDA

ATTACHMENTS:

[2023_10_23_Pacheco Storm Water District_Minutes_Meeting--VMT202307181146 1.pdf](#)



**SAN BENITO COUNTY
PACHECO STORM WATER DISTRICT**

Armando	Michele	Paula
Alfaro	Schroeder	Azcona
Trustee	Trustee	Trustee

481 Fourth Street, Hollister, CA 95023

**PACHECO STORM WATER DISTRICT – REGULAR MEETING-
October 23, 2023
6:00 PM**

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<https://zoom.us/join> with the following Webinar ID and Password:

Webinar ID: 885 2871 9789

Webinar Password: 075440

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If you have any questions, please contact sloupe@cosb.us.

1. CALL TO ORDER

Trustee Michele Schroeder called the meeting to order at 6:02pm.

2. PLEDGE OF ALLEGIANCE

Trustee Michele Schroeder let the meeting into the Pledge of Allegiance.

3. PUBLIC COMMENTS

NO Public Comment in Chambers

No Public Comment via Zoom

4. CONSENT AGENDA

Armando Alfaro, Trustee motioned to adopt the consent agenda.

Paula Azcona, Trustee seconded this motion.

Moved by Paula Azcona, Trustee seconded Armando Alfaro Trustee, motioned to adopt the Consent Agenda.

Motion Passed: 3 - 0

Voting For: Armando Alfaro, Michele Schroeder, Paula Azcona

Voting Against: None

5. REGULAR AGENDA

RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR-Update regarding Levee Repair and Debris Removal.

Steve Loupe, Director of Public Works, discussed the progress made over the past month regarding the Stormwater district and county signing a \$1.6 million loan agreement. FEMA conducted site inspections for levy breaches, and a decision on reimbursement for repairs is expected by November 8th. The district now has funding to proceed with repairs, and they plan to start debris removal before the repairs. Debris removal has received permits

from the army corps, fish and wildlife, and the water board. The next steps involve awarding contracts, with cost estimates totaling \$900,000, primarily allocated to debris removal. Levy repairs are estimated to cost \$300-400,000, and the work will proceed within the loan agreement. Overall, progress has been made, and the project is moving forward with various approvals and funding in place.

No Public comment in Chambers

No Public comment via Zoom

Paula Azcona, Trustee, had a question regarding the agenda item.

Steve Loupe, Director of Public Works addressed the Trustees question.

Michele Schroeder, Trustee, had a question regarding the agenda item.

Steve Loupe, Director of Public Works addressed the Trustees question.

5.A RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS

ADMINISTRATOR-Update on status of FEMA applications.

Steve Loupe, Director of Public Works provides an update on FEMA's site visit, indicating that the four levy breaches were attributed to winter storm events. Funding reimbursement details are expected around November 8th. The district has available loan funds and plans to proceed with repairs. Additionally, the county participated in a stakeholder meeting with Valley Water to discuss the Pacheco Creek watershed, seeking a long-term plan. Valley Water is studying the Upper Pajaro watershed plan, including Pacheco Creek, and collaboration is underway. Environmental and legal challenges are noted for the Pacheco Creek dam expansion. On the FEMA debris removal front, progress is reported on levee repairs, but delays exist for debris removal. The district seeks legal authority confirmation from FEMA to maintain Pacheco Creek, aiming for a \$900,000 reimbursement. He suggested reaching out to Congresswoman Zoe Lofgren office if there's no response from FEMA by a certain deadline, seeking assistance in moving the issue forward.

Public comment via Zoom:

Roshelle Beerli had questions regarding this agenda item.

No Public comment in Chambers

Steve Loupe, Director of Public Works addressed public comment.

Michele Schroeder, Trustee, had a question regarding the agenda item.

Steve Loupe, Director of Public Works addressed the Trustees question.

5.B RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS

ADMINISTRATOR-Consider and adopt a resolution accepting the Grant of Easement for APN 015-030-025-0.

Michele Schroeder, Trustee, mentioned that the agenda item involves considering and adopting a resolution to accept a granted easement for a specific property (Florek property) with a designated APN number. The easement is necessary for the district to perform repairs. Although the board previously voted on it as part of the consent agenda, it was supposed to be a separate item in the regular agenda. The easement, signed by both the property owner and the speaker, requires the board to pass a resolution formally accepting the easement.

NO public comment via zoom

No public comment in Chambers

Moved by Paula Azcona, Trustee seconded Armando Alfaro Trustee, motion to adopt a resolution to accept the grant of easement for APN 015-030-025-0

Motion Passed: 3 - 0

Voting For: Armando Alfaro, Michele Schroeder, Paula Azcona

Voting Against: None

5.C RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS

ADMINISTRATOR-Update on application for directors' liability insurance.

Michele Schroeder, Trustee, mentioned that she along with County Counsel Sean Cameron, discussed the consideration of two liability insurance policies. One is offered by a local broker who also ensures the Pacheco Pass Water District, and the other is through the Special District's Association of California. To obtain quotes, applications need to be filled out, causing a delay. The Trustee has scheduled a call with the local broker to understand the application process better. Once the necessary information is gathered, the application will be filed to obtain a quote.

Public comment via Zoom:

Roshelle Beerli had a question regarding this agenda item.

No Public comment in Chambers

Michele Schroeder, Trustee addressed public comment.

5.D RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS

ADMINISTRATOR-Report on October 9, 2023, PSWD Advisory Board meeting.

Michele Schroeder, Trustee, mentioned the Pacheco Stormwater District Advisory Board, comprising of the Trustee and members Bill and Lucinda Florek, Roshelle Beerli, and Anthony Botelho, discussed medium to long-term goals at their October 9th meeting. Key topics included fundraising through grants and a potential property tax assessment, collaboration with other agencies, obtaining permits for creek maintenance, and expanding district boundaries. Preliminary steps for the tax assessment involve reaching out to Joe Paul Gonzales, emphasizing its exploratory nature. Detailed discussions are needed, particularly

regarding grants, with input from county expertise and coordination with Sean. The overarching goal is to demonstrate proactive efforts to raise funds to the County Board of Supervisors.

Roshelle Beerli mentioned that she's made progress by reaching out to local agencies like USDA and our district supervisor, Dom Zanger, for assistance. She also contacted California Farm Link for potential conservation initiatives. She additionally inquired with the Pacheco Dam group about their funding sources.

Madison Mitchell from Cal OES provided information regarding grant seeking.

Steve Loupe, Director of Public Works mentioned that Valley Water is planning a flooding sensitivity study for our watershed. He also mentioned that this initiative is viewed positively, and it follows similar studies conducted for other watersheds in northern Santa Clara County.

Amando Alfaro, Trustee, had a question regarding the agenda item.

Paula Azcona, Trustee, had a question regarding the agenda item.

Public Comment in Chambers

Lucinda Florek had a question regarding the agenda item.

Public comment via zoom:

Roshelle Beerli had a question regarding this item.

Steve Loupe, Director of Public Works addressed public comment.

5.E RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR-Update on PSWD publicity and outreach activities.

Steve Loupe, Director of Public Works mentioned that he recently met with Trustee Alfaro and our county sign installation person to discuss placing a two-way wood sign on the corner of Trustee Alfaro's frontage near a utility pole. The sign will consist of three 4x4 posts and two panels. Although the installation was expected to happen by now, it hasn't, but I'll follow up with our sign person, and it should take place in the next few days.

Public Comment via Zoom:

Roshelle Beerli had a comment regarding this agenda item.

5.F RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR-Discussion of Future Agenda Items.

The Trustees discussed possible future agenda items.

Public Comment in the chambers:

Lucinda Florek had a question regarding the agenda item.

Public Comment via Zoom:

Roshelle Beerli had a comment regarding this agenda item.

Sean Cameron, Assistant County Counsel addressed public comment.

5.G RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR-Discuss and determine which (2) trustees shall serve a two-year term and which (1) trustee shall serve a four-year term, either by agreement or by lot pursuant to Uniform District Election Law, Elections Code sec. 1050 and 10507 and the Storm Water District Act sec 5 of 1909 which states that the term of service for a trustee is four years, unless all three trustees are new, then they must draw lots.

Sean Cameron, Assistant County Counsel mentioned that the trustees would need to determine which two trustees will serve the two-year terms and which one will serve the four-year term. He mentioned that the trustees can either discuss and decide among yourselves or opt for a random selection method, such as picking straws.

Public comment via Zoom

Roshelle Beerli had a comment regarding this agenda item.

No Public comment in Chambers

Sean Cameron, Assistant County Counsel addressed public comment.

Paula Azcona, Trustee, had a comment regarding the agenda item.

Amando Alfaro, Trustee, had a comment regarding the agenda item.

Moved by Michele Schroeder; seconded by Armando Alfaro to have Trustee Schroeder term be 4 years and the other two trustees' term be 2 years.

Motion Passed: 3 - 0

Voting For: Armando Alfaro, Michele Schroeder, Paula Azcona

Voting Against: None

5.H ADJOURNMENT

Moved by Paula Azcona; seconded by Armando Alfaro to Approve Adjournment.

Motion Passed: 3 - 0

Voting For: Armando Alfaro, Michele Schroeder, Paula Azcona

Voting Against: None

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 4.2

MEETING DATE: **11/27/2023**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS
ADMINISTRATOR-**

Acknowledgement of Certificate of Posting.

AGENDA SECTION:

CONSENT AGENDA

ATTACHMENTS:

[Certificate of Posting 2023-11_27.pdf](#)

*San Benito County Planning Commission
2301 Technology Parkway
Hollister, CA 95023*



CERTIFICATE OF AGENDA POSTING

Pursuant to Government Code §59454.2(a), I Victor Tafoya, certify that the **SPECIAL MEETING AGENDA** for the **PACHECO STORM WATER DISTRICT** scheduled for November 27, 2023, was re-posted at the following locations, freely accessible to the public, on this day of November 21, 2023:

The bulletin board outside the front entrance of the San Benito County Planning Department, 2301 Technology Parkway, Hollister, CA

AND

The bulletin board outside the front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA

AND

On The San Benito County website <https://www.cosb.us/> in the Events Calendar.

Victor Tafoya
Assistant Planner
County of San Benito

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.1

MEETING DATE: **11/27/2023**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS
ADMINISTRATOR-**

Update regarding Levee Repair and Debris Removal

-

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.2

MEETING DATE: **11/27/2023**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS
ADMINISTRATOR-**

Update on status of FEMA applications

-

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.3

MEETING DATE: **11/27/2023**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS

ADMINISTRATOR-

Presentation on best practices for creek maintenance

-

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.4

MEETING DATE: **11/27/2023**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS
ADMINISTRATOR-

Presentation on hazard mitigation plan grants

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.5

MEETING DATE: **11/27/2023**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS
ADMINISTRATOR-**

Consider a resolution authorizing tree removal on levee near Lovers Lane bridge

-

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.6

MEETING DATE: **11/27/2023**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS
ADMINISTRATOR-**

Update on application for directors' liability insurance

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.7

MEETING DATE: **11/27/2023**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS
ADMINISTRATOR-**

Update on PSWD publicity and outreach activities

-

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.8

MEETING DATE: **11/27/2023**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS
ADMINISTRATOR-**

December meeting date

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.9

MEETING DATE: **11/27/2023**

DEPARTMENT: **RESOURCE MANAGEMENT AGENCY**

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS

ADMINISTRATOR-

Discussion of Future Agenda Items.

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS: