



# SAN BENITO COUNTY

## County Facilities Committee

**Committee:**  
**Board Supervisor Bea Gonzales, District 5 and**  
**Board Supervisor Bob Tiffany, District 4**

## AGENDA MINUTES

Monday, October 24, 2022  
2:00 PM.

San Benito County Administration Building  
Board of Supervisors Chambers  
481 Fourth Street, Hollister, California

### 2:00 PM CALL TO ORDER

1. PLEDGE OF ALLEGIANCE.

The pledge of the Allegiance led by Supervisor Gonzales, District #5

2. ROLL CALL.

Supervisor Gonzales	X
Supervisor Tiffany	X

3. ACKNOWLEDGE CERTIFICATE OF POSTING.

Motion to acknowledge certificate of posting.  
Made by Supervisor Gonzales and seconded by Supervisor Tiffany.

**2-0**

For (2)	Against (0)
Ayes: Gonzales, Tiffany	Noes: -

4. PUBLIC COMMENT: *Opportunity to address the Committee on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Section 54954.2.*

*Opened Public Comment Period*  
*No comment.*  
*Closed Public Comment period.*

5. Approve action minutes for the August 24, 2022, County Facilities Committee Meeting.

**MOTION:**

*Motion to approve action minutes for August 24, 2022, County Facilities Committee Meeting made by Supervisor Gonzales and seconded by Supervisor Tiffany.*

**2-0**

*For (2)                                          Against (0)*  
*Ayes: Gonzales, Tiffany      Noes: -*

*Public comment opened.*

*Public comment closed.*

<b>REGULAR AGENDA</b>
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6. **PROPOSED RESOLUTION PURSUANT TO AB 361-** Adopt the proposed resolution authorizing teleconferencing options for meetings of the Committee for the period of October 24, 2022, through November 23, 2022, pursuant to AB 361.

**MOTION:**

*Motion to adopt the proposed resolution of the County Facilities Committee Meeting, made by **Supervisor Gonzales**, seconded by **Supervisor Tiffany**.*

**2-0**

*For (2)                                          Against (0)*  
*Ayes: Gonzales, Tiffany      Noes: -*

*Public comment opened.*

*Public comment closed.*

7. **CAPITAL IMPROVEMENT PROJECTS (CIP) -** Receive and discuss CIP updates, including but not limited to the old county courthouse and asbestos mitigation, and provide staff direction if desired.

*Item opened and presentation received By Karen Gumin, Capital Projects Manager.*

*23 active Construction Projects, including shovel-ready and grant-award projects.*

*CAO Espinosa provided comments on the need for space.*

*A rough estimate of 2.3 million was provided previously to make the building go offline to remodel and address the asbestos situation; A new cost analysis is required.*

*Karen provided options to fund a standalone project or address the entire Building.*

*CAO provided some insight to receive more information and review the budget to determine the next steps for the building. Bring back items with options for the Committee or the board to consider.*

*Public comment opened*

*Public comment Closed*

*Presentation only; no action taken.*

8. **PARKS UPDATE** – receive updates regarding parks, current project status, project timelines, and discuss the projected grand opening of the San Benito Riverview Regional Park project.

*Steve Loupe, Interim Resource Management Agency Director, provided updates and status of improvements on the veteran's memorial park (Vets Park), Historical Park, Sunnyside Park, and the Riverview Regional Park.*

*No American Rescue Act funds are available for the regional park. Staff will continue to seek grants.*

*Public comment opened.*

*Public comment closed.*

*Presentation only; no action taken.*

9. **CHILD SUPPORT SERVICES** – Discuss Child Support Services' remodel progress and provide staff direction if desired.

*Staff provided a quick overview of the status of the Child Support Services remodels. Plans in final permit review and acceptance of a bid. Anticipated start date in late November.*

*Public comment opened.*

*Public comment closed.*

*Presentation only; no action taken.*

10. **LIBRARY EXPANSION** – Receive an update on the library expansion and discuss projects related to the library; provide staff direction if desired.

*Staff provided a brief update; currently in the planning phase and discussion with all parties involved.*

*There is a consideration to move the building adjacent to the library to another location for expansion. Another item to address is the parking of the library. Discussions are still ongoing. The Board of Supervisors will receive a full presentation at a future Board meeting.*

*Public comment opened.  
Public comment closed.*

*Presentation only; no action taken.*

11. **OFFICE OF EDUCATION** – Receive the Office of Education transitioning timeline to new location and provide staff direction if desired.

*Staff provided updates, the office of education has visited and toured the new location, and the project's scope is to be finalized. The final scope will be presented to the Board of Supervisors.*

*CAO provided brief comments. Brief discussion.*

*Public comment opened.  
Public comment closed*

*Presentation only; no action taken.*

12. **OFFICE SPACE FOR ELECTED OFFICIALS** - Discuss office space for elected officials, receive updates and provide staff direction if desired.

*Karen Gumin presented the item and specified details on the request for space for elected officials. The topic is currently in the planning stage, requesting direction on potential options to move forward for obtaining space for board members.*

*Staff will investigate the legal requirements pertaining to the brown act and bring an item back for further discussion.*

*Public comment opened/closed.*

*No action taken; discussion only.*

13. **PARKING ADJACENT TO ADMINISTRATION** – Discuss the parking lot adjacent to the County Administration building and discuss permit parking or other options to address limited parking; provide staff direction if desired.

*Discussion of the Parking lot adjacent to the Administration. A brief overview of the concerns and impact of parking congestion.*

*Look into decals or parking permits to implement.*

*Come back with a more detailed plan and send out mailers once a plan has been established.*

*Public comment opened/closed.*

*Discussion only, no action taken.*

14. **APPRAISAL OF MOTELS** – Receive an update on the appraisal of two motels, discuss the next steps and provide staff direction if desired.

*Dulce Alonso, the Senior Management Analyst, presented an update regarding the appraisal process of two motels: SureStay and Wiebe.*

*Appraisals have been obtained for both buildings. SureStay is estimated at 6 million, and Wiebe is estimated at 2.2 million. Health and Human Services were looking into potentially converting to Home Key and seeking a grant to fund the project.*

*The next step is to get the grant and look at maintenance costs for both buildings.*

*Public comment opened/closed.*

*No action was taken, discussion only.*

15. **FUTURE AGENDA ITEMS.**, No discussion of these items shall occur, but the Committee may direct any of the reports to be placed on the agenda for a future meeting.

*No future agenda items were requested.*

**ADJOURNMENT:**

**Adjourn to the next regular County Facilities Committee meeting on December 14, 2022, at 2:00 PM.**

**MOTION:**

*Motion to adjourn, made by Supervisor Gonzales, seconded by Supervisor Tiffany.*

**2-0**

*For (2)*

*Ayes: Gonzales, Tiffany*

*Against (0)*

*Noes: -*