

# **CERTIFICATE OF AGENDA POSTING**

## **INFORMATION TECHNOLOGY COMMITTEE**

A regular meeting scheduled for June 19, 2023, at 2:00 P.M. was posted at the San Benito County Administration Office, 481 Fourth Street, Hollister, CA, and on our county website [www.cosb.us](http://www.cosb.us) on this 16th day of June 2023 AT 1:00 P.M. per Government Code Section 54956.

*Gracie Rodriguez*

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Gracie Rodriguez

Associate Admin. Analyst

**SAN BENITO COUNTY**  
**Information Technology Committee**

*Committee:*

**Board Supervisor Dom Zanger, District 1**  
**Board Supervisor Angela Curro, District 4**

**AGENDA**

**Monday, June 19, 2022**

**2:00 P.M.**

San Benito County Administration Building  
Board of Supervisors Chambers  
481 Fourth Street, Hollister, California

**Webinar ID:** 890 6390 0311

**Webinar Password:** 426468

**This meeting can be accessed through the following methods:**

**Through Zoom (<https://zoom.us/join>) per the instruction stated below**

**Participating by Zoom:**

Three ways to attend Zoom meetings: on a web browser, through the Zoom App, or over the phone. Each webinar will have a webinar ID and password, which is a unique number associated with an instant or scheduled meeting (found at the top of this text). The chat feature is disabled for all participants. Additionally, the video function is not available to the public. Zoom regularly provides new versions of the Zoom desktop client and Zoom mobile app to release new security features and fix bugs. To ensure you can join the meeting and participate through public comment, please launch the web address to download the Zoom application: <https://zoom.us/support/download>. Furthermore, we recommend upgrading to the latest version of Zoom once it is available. Please visit <https://support.zoom.us/hc/en-us/articles/201362233-Upgrade-update-to-the-latest-version> to ensure you have the newest Zoom update.

**A. Zoom on Web-browser:**

a. If joining through a web-browser, launch the address <https://zoom.us/join> or open the direct link listed below: <https://zoom.us>

**B. Or launch the Zoom app on your Tablet or Smartphone:**

b. Select **"JOIN A MEETING"**

c. The participant will be prompted to enter **Webinar ID and Password listed above** and name to join the meeting. The meeting agenda can be found at <https://www.cosb.us/>

- d. The participant can launch audio through their computer or set it up through the phone.
- e. **Public Comment:** Select the "**Participants Tab**" and click "**Raise hand**" icon, and the Zoom facilitator will unmute you when your turn arrives.

**C. Zoom Audio Only (phone):**

- a. If you are **calling in as audio-only**, please dial **US: +1 669 900 6833 or +1 408 638 0968**
- b. It will ask you to enter the **Webinar ID listed above**, followed by the **"#" key** (pound key), then enter **Webinar Password listed above** at the top page of the agenda. The meeting agenda can be found at <https://www.cosb.us/>
- c. It will then ask for a **Participant ID**, press the **"#" key** (pound key) to continue.
- d. Once you enter the Zoom meeting, you will automatically be placed on mute.
- e. **Public Comment:** If you are using a phone, please press **"\*9"** (star-nine) to raise your hand, and the Zoom facilitator will unmute you when your turn arrives.

**Written Comments & Email Public Comment**

Members of the public may submit comments via email prior to the meeting to Gracie Rodriguez at [grodriguez@cosb.us](mailto:grodriguez@cosb.us).

**Public Comment Guidelines**

- A.** The Committee welcomes your comments.
- B.** If participating on Zoom, once you are selected you will hear that you have been unmuted: At this time, please state your first name, last name, and county you reside in for the record.
- C.** Each individual speaker will be limited to a presentation total of three (3) minutes or such other time as may be designed by the Chair.
- D.** Please keep your comments brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have any questions, please contact Gracie Rodriguez at (831) 636-4000 or at [grodriguez@cosb.us](mailto:grodriguez@cosb.us).

*The Informational Technology Committee welcomes you to this meeting and encourages your participation.*

- *If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period at the beginning of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda. When addressing the Committee, please state your name for the record. Please address the Committee as a whole through the Chair.*
- *If you wish to speak on an item contained in the agenda please seek recognition from the Chairman prior to consideration of the item.*

<b>2:00 P.M. CALL TO ORDER</b>
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1. ROLL CALL.
2. ACKNOWLEDGE THE CERTIFICATE OF POSTING

3. PUBLIC COMMENT: *Opportunity to address the Committee on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Section 54954.2.*
4. Approve action minutes for April 17, 2023, Information Technology Committee Meeting.

### REGULAR AGENDA

5. PRESENTATION – Receive and accept an updated presentation from Chief Economic Development Officer Barbara Hayes on the Local Agency Technical Assistance Network Design.
6. PRESENTATION – Receive and discuss a proposal for a Multijurisdictional Memorandum of Understanding by and between the County of San Benito, the City of Hollister, the City of San Juan Bautista, And Hankins Information Technology in efforts to address and close the Broadband Digital Divide in rural areas of the County of San Benito; provide staff direction as desired.

### CLOSED SESSION

7. CLOSED SESSION – GOVERNMENT CODE 54957  
THREAT TO PUBLIC SERVICES OR FACILITIES – I.T. Governance, security measures, etc. Consultation with Barbara Thompson, County Counsel, Ray Espinosa, County Administrative Officer, and Luciano Cortez, Information Security & Network Manager.

### REGULAR AGENDA

8. FUTURE AGENDA ITEMS., No discussion of these items shall occur, but the Committee may direct any reports to be agendized for a future meeting.

### **ADJOURNMENT:**

Adjourn to the next regular information technology committee meeting, August 21, 2023 at 2:00 PM.

*As required by Gov. Code Section 54957.5, any public record distributed to the San Benito Information Technology Committee less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, San Benito County Administration Building, 481 Fourth Street, Hollister, CA 95023. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by some other person and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.*

***In compliance with the Americans with Disabilities Act (ADA), the Board of Supervisors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 636-4000 at least 48-hours before the meeting to enable the County to make reasonable arrangements to ensure accessibility.***



## SAN BENITO COUNTY Information Technology Committee

**Committee:**

**Board Supervisor Dom Zanger, District 1  
Board Supervisor Angela Curro, District 4**

**REGULAR AGENDA MINUTES  
Monday, April 17, 2023  
2:00 PM.**

San Benito County Administration Building  
Board of Supervisors Chambers  
481 Fourth Street, Hollister, California

**2:00 PM CALL TO ORDER**

1. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was led by Supervisor Zanger, District 1.*

2. ROLL CALL

Supervisor Zanger      
Supervisor Curro    

3. ACKNOWLEDGE THE CERTIFICATE OF POSTING

**MOTION**

*Motion to accept the certificate of Posting, made by supervisor Curro, seconded by supervisor Zanger.*

**2-0 Vote**

For (2)	Against (0)
Ayes: Zanger, Curro	Noes: -

4. PUBLIC COMMENT: *Opportunity to address the Committee on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Section 54954.2.*

*Public comment opened, closed. No comments*

5. Approve Minutes for February 16, 2023, Information Technology Special Committee Meeting.

**MOTION**

*Motion to approve action minutes for February 16, 2023, Information Technology Committee Meeting per staff recommendation made by supervisor Zanger, seconded by supervisor Curro.*

**2-0 Vote**

For (2)

Ayes: Zanger, Curro

Against (0)

Noes: -

6. PRESENTATION: receive a presentation from Elise Brentnall, on the Internet for All Aromas-San Juan Project, discuss the request for a support letter supporting such efforts, and provide staff direction if desired.

*Brian Gordon opened the item and introduced Elise Brentnall. Elise covered the Internet for All Aromas-San Juan project. The goal of the project is to eliminate gaps in Broadband for low-income and rural areas of San Benito County. Highlights the statistics of those who do not have stable access to readily available internet service and the internet has become a utility. The total cost of the project is estimated at 1.6 million for five years of service for qualified families but looking at grants through the California Public Utilities Commission.*

*Elise provided further information on the program and mentioned it is a hybrid model utilizing fiber and wireless, families are covered for five years, and after five years the price changes depending on who qualifies. The state is looking to have programs available that would cover some of the costs moving forward. With the County allocating 200k towards the project, there is a second request for a letter of support for grant submission proposes.*

7. INTRODUCTION to California Consulting Senior Project Manager, discuss potential broadband grants and other matters as appropriate related to broadband efforts.

*Introduction of David Marquez, California Consulting Grant project manager. Marquez provided a brief overview; anticipates more broadband grants to be released in the 23/24 fiscal year. Understands there is a high priority for closing the digital divide, keeping mindful of other agencies' work and collaboration.*

*In progress is the work for the Local Agency Technical Assistance grant which is focused on the Broadband Network Design and will highlight areas of focus for final mile projects.*

*Supervisor Curro inquired about having a nonpublic geographic infographic system map for fiber that is already in the ground. Staff to investigate.*

*Public comment opened; closed.*

*Presentation only, no action.*

8. FUTURE AGENDA ITEMS., No discussion of these items shall occur, but the Committee may direct any of the reports to be agendized for a future meeting.

*Update on Lata Grant/ RCRC*

*Closed session item*

*Public comment opened; closed.*

*Presentation only, no action.*

#### **ADJOURNMENT:**

Adjourn to the next regular scheduled meeting on June 19, 2023, at 2:00 PM

#### **MOTION**

*Motion to adjourn to the next scheduled meeting made by supervisor Zanger, seconded by supervisor Curro.*

#### **2-0 Vote**

*For (2)*

*Ayes: Zanger, Curro*

*Against (0)*

*Noes: -*

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*inspection following the meeting at the office of the Clerk of the Board.*

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