



SAN BENITO COUNTY

County Facilities Committee

Committee:

Board Supervisor Kollin Kosmicki, District 2
Board Supervisor Bea Gonzales, District 5

AGENDA MINUTES

Wednesday, April 26, 2023
2:00 PM.

San Benito County Administration Building
Board of Supervisors Chambers
481 Fourth Street, Hollister, California

2:00 P.M. CALL TO ORDER

1. PLEDGE OF ALLEGIANCE.

Led by Supervisor Gonzales, District 5

2. ROLL CALL.

<i>Bea Gonzales</i>	<u>X</u>
<i>Kollin Kosmicki</i>	<u>X</u>

3. ACKNOWLEDGE CERTIFICATE OF POSTING

MOTION

Motion to approve the certificate of posting made by Supervisor Gonzales, seconded by Supervisor Kosmicki.

2-0

For (2)

Ayes: Gonzales, Kosmicki

Against (0)

Noes: -

4. PUBLIC COMMENT: *Opportunity to address the Committee on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Section 54954.2.*

Opened public Comment.

Closed public Comment.

5. Approve action minutes for the Special County Facilities minutes on Thursday, February 16, 2023, at 10:30 AM.

Public Comment opened.

Public Comment Closed.

MOTION

Motion to approve actions minutes for February 16, 2023, Special County Facilities Committee Meeting made by Supervisor Gonzales, seconded by Supervisor Kosmicki.

2-0

For (2)

Ayes: Kosmicki, Gonzales

Against (0)

Noes: -

REGULAR AGENDA

6. PRESENTATION: Accept presentation on library renderings – Vision Plan and library giving Campaign for the San Benito County Free Library - open discussion and provide staff direction as desired.

Tami Aviles, Friends of the Library, presented briefly on the draft Vision plan and library-giving Campaign for the San Benito County Free Library.

Public Comment opened, closed.

A conversational dialogue ensued between staff and supervisors. The Coalition is still discussing the sponsorship levels for the campaign and cannot move forward until the budget has been finalized.

Steve Loupe, Resource Management Public Worker Administrator and County Engineer commented. The library reconfiguration cannot commence with staff utilizing the building. There is a plan to release a Request for Qualifications for Program and Construction Management Services with an architect onboard. The Architect would work to design a plan for the library vision. Tentatively will release another Request for Proposal for a design-build firm which is anticipated to be released in December 2023. Selection of the design-build firm would be in January 2024, and in July 2024, the design-build team will finalize the design, and construction to commence in August and be completed before March 2026.

Supervisor Kosmicki inquired about tightening the schedule, which depends on staff and team collaboration. Will need to wait until 30% percent of the design is available to determine an estimated cost.

What role does the Board hold in moving the project forward? The RFQ will need to be considered and approved, as well as the RFP.

Supervisor Gonzales inquired about the library Kiosk. Steve provided a brief update, currently pending paperwork submission. Aiming to have the Kiosk installed by Summer.

Further dialogue regarding the movement of offices relating to the Office of Education, Child Support Services, etc.

County Administrative Officer provided comments on a previous presentation regarding the San Benito County Facilities Master Plan.

No action taken; presentation only.

7. DISCUSSION: Open discussion on tours of County Rosa Morada Property, Child Support Service Building and/or provide staff direction.

Steve Loupe presented the item. Staff and respective supervisors toured the 190 Maple Street Building owned but the Hazel Hawkins District. The County has shown interest in expanding office space. The Committee may submit an Intent to Buy letter if there is interest; however, the district currently has a bid offer.

Supervisor Gonzales requested this item be taken to the Board for further consideration pending the offer already made by a separate party and considering using teeter funding.

Rosa Morada: *The building has potential usage, does have a kitchen and restroom facility, and used to be used as a preschool previously. The following steps would include getting the water tested for potential usage. The Committee may consider this location to accommodate library staff for temporary use.*

Supervisor Kosmicki would like staff to obtain renovation costs to get the building up and running. There is interest from other parties to buy or lease the building.

Child Support Services: *staff is working with an architect to determine renovation costs. There is consideration to relocate the Office of Education into the renovated child support services building while the library is expanding.*

Public Comment opened; closed.

No action taken; presentation only.

8. UPDATE: Receive an update and discuss options on revamping the County Board Chambers public seating chairs located in the County Administration Building; provide staff direction as desired.

Steve Loupe provided an update. From the last meeting, staff contacted a few vendors to obtain quotes and information. The public seating chairs need mechanical upgrades, and staff is recommending replacing the chairs in their entirety. Demolition is estimated between 6k – 8k; the carpet is not considered currently. Further considerations include electrical outlets – estimated at 300 per chair for electrical outlets for every other chair, and renovations to include ADA compliance in the back area with the removal of a few chairs altogether.

Staff provided three scenarios – replace all chairs without table desks at \$88k, replace all chairs with table desks at \$105k, and Hybrid, some chairs with table desks and some without, the cost to be determined.

Supervisors recommend staff investigate utilizing America Rescue Plan Act or Local Assistance and Tribal Consistency Fund if available and move forward with a bid process.

CAO provided further comments. There is a recommendation to re-stain the Board Dias and upgrades.

Staff to bring back a total cost estimate.

Public Comment opened, closed.

No action taken; presentation only.

9. FUTURE AGENDA ITEMS., No discussion of these items shall occur, but the Committee may direct any of the reports to be placed on the agenda for a future meeting.

Bring back items and Amenities for the office, have a discussion, and discuss high-level needs for improving office environments

Public Comment opened, closed.

No action taken; presentation only.

ADJOURNMENT:

MOTION

Motion to adjourn meeting made by Supervisor Gonzales, seconded by Supervisor Kosmicki.

2-0

For (2)

Ayes: Gonzales, Kosmicki

Against (0)

Noes: -

As required by Gov. Code Section 54957.5 any public record distributed to the San Benito Economic Development Committee less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, San Benito County Administration Building, 481 Fourth Street, Hollister, CA 95023. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by some other person and distributed at the meeting it will be made available for public inspection following the meeting at the office of the Clerk of the Board.