



Joseph A. Frontella, Jr.
Chief Probation Officer

San Benito County Probation Department

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Ashlyn Canez
Assistant Chief

Community Corrections Partnership (CCP) September 13, 2023

Meeting location: San Benito County Sheriff's Office
2301 Technology Pkwy, 2nd Floor Conference Room
Hollister, CA 95023

MINUTES

Members Present:

Joseph Frontella, Chief Probation Officer *
Eric Taylor, SBC Sheriff *
Mindy Sotelo, SBC Supervisor

Joel Buckingham, District Attorney *
Carlos Reynoso, Hollister PD Chief *
Wayne Clark, Director Behavioral Health *

Members Not Present:

Judge Omar Rodriguez *
Krystal Lomanto, SBC Office of Education
Diane Ortiz, Youth Alliance
Rohn Barrow, Public Defender *

Tracy Belton, Health & Human Services
Enrique Arreola, CSWD
Patricia Salcedo, Victim Witness Program

(*Executive Committee)

1. Call Meeting to Order:

Chief Probation Officer Joseph Frontella called the meeting to order at 10:01 a.m.

2. Roll Call:

Roll call was taken by Elyssa Vasquez, Probation Office Assistant III.

3. Acknowledgement of the Certificate of Posting (Motion):

Joel Buckingham motioned to acknowledge the Certificate of Posting, seconded by Eric Taylor, and all were in favor.

4. Public Forum:

Joel Buckingham suggested to the committee to extend a CCP meeting invitation to Jeremy Snell and Antonio Salazar at the Public Defender's Office.

Jeanette Neal with Youth Alliance commented on an article in Benito Link "Listening Sessions" survey and wishes Youth Alliance can be included to allow parents to participate for their input as part of the community. Joel Buckingham mentioned that there's usually a hyperlink at the end of the articles to make a request to Benito Link to participate in the surveys.

5. Minutes 5-25-23 (Motion):

Joel Buckingham made a motion to approve CCP regular meeting minutes of May 25, 2023, second by Carlos Reynoso, and all were in favor.

6. AB109 Budget Update:

Lorraine Carrasquillo presented a budget update on the amount of AB 109 funds received. This year we received a total growth of \$334,215.55 for submitting our annual report. Ms. Carrasquillo informed everyone that journals have been completed and each department has been given the funding requested throughout the year regarding salaries. Ms. Carrasquillo reminded the committee that she will start to work on the reconciliation when she receives the new estimated revenue for FY 2023-2024 which is expected soon.

7. Proposals:

- District Attorney / SIU: Joel Buckingham would like to pull the proposal and further discuss it with the Sheriff's Office to bring it back later.
- Probation / SIU: Chief Joseph Frontella would like to pull the proposal due to having a difficult time filling the position.
- Probation – Patricia Highlander: The San Benito County Probation Department would like to amend the contract with Patricia Highlander as a consultant for one (1) additional year in the amount of \$35,100. Patricia will continue to assist the Probation Department in transitioning into a new case management system to remain in compliance with SB 129, Pretrial Services Programing.
- Sheriff / Jail: The San Benito County Sheriff's Office would like to amend Northpointe, Inc DBA Equivant software for FY 2023-2024 in the amount of \$21,066.00.

A motion was made by Joel Buckingham, and seconded by Eric Taylor, to approve the contract amendment with Patricia Highlander in the amount of \$35,100.

Vote: Passed 4:0

Abstained: 0:1

A motion was made by Joseph Frontella, and seconded by Wayne Clark, to approve the contract to amend Northpointe, Inc. in the amount of \$21,066.00.

Vote: Passed 4:0

Abstained: 0:1

8. Round Table:

Sheriff Eric Taylor congratulated Ashlyn Canez on becoming the new Chief of Probation and expressed a “thank you” to Mike Kirschmann for being the commander of the jail who recently announced his retirement.

Dr. Wayne Clark updated the committee that they are in the process of creating a work group for CARE Court. We’ve reviewed many examples in other jurisdictions and the issues incurred and what stage to progress. People that are interested in helping with our work group we do have resources to allocate. We will shoot for CARE Court to be up by December 1, 2024. We are creating a mobile crisis team that will start by December 31, 2023, as a part of the community response team.

Joel Buckingham expressed gratitude of the leadership Chief Frontella has brought to the county and gave his highest compliments of the way Chief Frontella has ran the office by saying, “Thank you, for the time you have given San Benito County.”

Chief Frontella announced September 29, 2023, will be his last physical day with San Benito County. Chief Frontella expressed to the committee that his time with San Benito has been well spent and can’t thank everyone enough for letting him be a part of your community.

9. Schedule Upcoming CCP Meeting:

The next CCP meeting will be scheduled by Chief Canez in the next three months.

10. Meeting Adjourned:

A motion to adjourn the meeting was made by Joel Buckingham, seconded by Dr. Wayne Clark. Meeting was adjourned at 10:52 a.m. by Joseph Frontella.

Respectfully submitted,

Elyssa Vasquez

Elyssa Vasquez, Office Assistant III
San Benito County Probation Dept.