



COUNTY OF SAN BENITO

Ken Griffin Acting AGRICULTURAL COMMISSIONER and SEALER OF WEIGHTS & MEASURES
P O Box 699, Hollister, CA 95024-0699 Telephone (831) 637-5344 Fax (831) 637-9015

Policy for Accepting Notices of Intent (NOI) Policy for Waiving the 24-hour Notification Period

A written Notice of Intent (NOI) is required to be submitted to this office at least 24 hours before the application of a Restricted Pesticide. NOIs will be accepted during normal business hours Monday through Friday 8:00 AM to 4:00 PM and Saturday 8:00 AM to 12:00 PM (noon).

Use of Fax:

NOIs may be submitted to this office by fax (831-637-9015). The 24-hour period starts when the NOI is faxed to our office. The time a fax is received is automatically recorded on our copy. If our fax is not working, you will need to submit in person.

Requests to waive the 24-hour notification period (waiver):

Under special conditions, the Commissioner may waive the 24-hour notification requirement. Requests for waivers should be made to this office during normal working hours either by phone or in person. If granted, a written NOI is still required to be submitted. The NOI should contain the reasons why a waiver was requested and the name of the staff member who granted the request.

Waivers may also be requested by fax within stated guidelines:

For applications starting after 3:00 PM

- Write the waiver request and application start time on the NOI and fax into our office.
- Submit before 3:00 PM (12:00 PM, noon, on Saturday)
- A Biologist will contact you by 4:00 PM if your request is denied.

Weekend and Holiday Policy

Waiver requests will be accepted by fax until 12:00 PM, noon Saturdays if all the required information is attached. After 12:00 PM, noon, Saturdays the NOI will not be accepted.

3224 Southside Road, P O Box 699, Hollister, CA 95024-0699
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