



Ashlyn A. Canez
Chief Probation Officer

San Benito County Probation Department

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John Oliveira
Assistant Chief

Community Corrections Partnership (CCP) March 21, 2024

Meeting location: San Benito County Sheriff's Office
2301 Technology Parkway, 2nd Floor Conference Room
Hollister, CA 95023

MINUTES

Members Present:

Ashlyn Canez, Chief Probation Officer *
Dana Edgull, Director Behavioral Health *
Mindy Sotelo, SBC Supervisor

Eric Taylor, SBC Sheriff *
Joel Buckingham, District Attorney *
Carlos Reynoso, Hollister PD Chief *

Members Not Present:

Judge Omar Rodriguez, Superior Court *
Tracy Belton, Health & Human Services
Enrique Arreola, CSWD
Patricia Salcedo, Victim Witness Program

Krystal Lomanto, SBC Office of Education
Diane Ortiz, Youth Alliance
Public Defender (vacant) *

(*Executive Committee)

1. Call Meeting to Order:

Chief Probation Officer Ashlyn Canez called the meeting to order at 10:34 a.m.

2. Roll Call:

Roll call of the CCP executive committee and members was taken by Karen Dozal, Probation Secretary.

3. Acknowledgement of the Certificate of Posting (Motion):

Moved by Dana Edgull; seconded by Eric Taylor to acknowledge the Certificate of Posting.

Motion: 5 -0 -0

Voting For: Ashlyn Canez, Joel Buckingham, Eric Taylor, Dana Edgull, Carlos Reynoso

Voting Against: None

Voting Abstain: None

4. Public Forum:

Lisa Saucedo, Probation Program Manager, announced that the City of San Juan Bautista has recently hired Roy Morales as a Public Safety Coordinator and would like to invite Roy to the next CCP meeting.

5. Minutes of March 7, 2024 (Motion):

Moved by: Dana Edgull; seconded by Joel Buckingham to approve the meeting minutes of March 7, 2024.

Motion: 3 -0 -2

Voting For: Ashlyn Canez, Joel Buckingham, Dana Edgull

Voting Against: None

Voting Abstain: Carlos Reynoso, Eric Taylor

6. Proposals

- **Proposal No. 1 – County Administrative Office, FY 24/25 Increased Funding to the Indigent Public Defense System**

San Benito County Administrative Office requested \$530,000.00/year for fiscal years 2024/25 and 2025/26, totaling \$1,060,000.00 over two fiscal years, to assist in addressing critical gaps in funding and services.

Moved by: Joel Buckingham; seconded by Eric Taylor to approve funding in the amount of \$1,060,000.00.

Motion: 5 - 0 - 0

Voting For: Ashlyn Canez, Joel Buckingham, Dana Edgull, Carlos Reynoso, Eric Taylor

Voting Against: None

Voting Abstain: None

- **Proposal No. 2 – Sheriff’s Office, Verus Cost Increase**

San Benito County Sheriff’s Office requested increased funding for the VERUS system, for a total not to exceed \$55,000.00.

Moved by: Joel Buckingham; seconded by Carlos Reynoso to approve on-going funding in the amount of \$55,000.00.

Motion: 5 - 0 - 0

Voting For: Ashlyn Canez, Joel Buckingham, Dana Edgull, Carlos Reynoso, Eric Taylor

Voting Against: None

Voting Abstain: None

- Proposal No. 3 – Sheriff’s Office, Network Engineer**
 San Benito County Sheriff’s Office requested \$185,000 for one (1) full-time Network Engineer position. The Network Engineer will serve the Sheriff’s Office, Correctional Facility, Youth Service Center, Probation and District Attorney’s Office.
 Chief Probation Officer Ashlyn Canez made a motion to approve the Network Engineer that will oversee the Sheriff’s Office, Correctional Facility, Youth Services Center, Probation and District Attorney’s Office; motion was seconded by Chief Carlos Reynoso.

Moved by: Ashlyn Canez; seconded by Carlos Reynosa approve on-going funding in the amount of \$1,060,000.00.
Motion: 4 - 0 - 0
Voting For: Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor
Voting Against: None
Voting Abstain: None
Absent: Dana Edgull
- Proposal No. 4 – Hollister Police Department, Sunridge RIMS Police Records Software**
 The Hollister Police Department is requesting \$500,000 to purchase Sunridge RIMS Records Software which has multiple features to track crime, provide statistics and track AB109 early release personnel in our community.

Moved by: Joel Buckingham; seconded by Eric Taylor to approve one-time funding in the amount of \$1,060,000.00.
Motion: 4 - 0 - 0
Voting For: Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor
Voting Against: None
Voting Abstain: None
Absent: Dana Edgull
- Proposal No. 5 – Probation Department, Passpoint.net / Drug Screening Kiosk Contract Renewal**
 The San Benito County Probation Office is requesting carry-over allocation in the amount of \$13,200.00, for two years for the Pupilometer/PassPoint.net system for substance abuse screening.

Moved by: Joel Buckingham; seconded by Ashlyn Canez to approve one-time funding in the amount of \$13,200.00 for two years.
Motion: 4 - 0 - 0
Voting For: Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor
Voting Against: None
Voting Abstain: None
Absent: Dana Edgull

- **Proposal No. 6 – Probation Department, Salary Cost for DPO assignment at Alternative Education Schools for 180 days**

San Benito County Office of Education and San Benito County Probation Department request \$38,700.00/year for a two-year agreement that would provide a Probation Officer at the San Benito County Office of Education operated schools for 5 hours a day at an approximate cost of \$215/day for 180 school days.

Moved by: Joel Buckingham; seconded by Eric Taylor to approve on-going funding in the amount of \$38,700.00 / year for two years.

Motion: 4 - 0 - 0

Voting For: Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

Voting Against: None

Voting Abstain: None

Absent: Dana Edgull

- **Proposal No. 7 – Probation Department, Salary Increase Adjustments FY 2024-2025**

The San Benito County Probation is requesting \$1,345,603.00 to support AB 109 on-going salaries and benefits increase for the fiscal year 2024/25.

Moved by: Joel Buckingham; seconded by Eric Taylor to approve on-going funding in the amount of \$1,345,603.00.

Motion: 4 - 0 - 0

Voting For: Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

Voting Against: None

Voting Abstain: None

Absent: Dana Edgull

- **Proposal No. 8 – Hollister Police Department, Salary Increase Adjustments FY 2024-2025**

The Hollister Police Department request \$218,000.00 for a fully funded police officer.

Moved by: Ashlyn Canez; seconded by Eric Taylor to approve on-going funding in the amount of \$218,000.00.

Motion: 4 - 0 - 0

Voting For: Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

Voting Against: None

Voting Abstain: None

Absent: Dana Edgull

- **Proposal No. 9 – District Attorney’s Office, Salary Increase Adjustments FY 2024-2025**
The San Benito County District Attorney’s Office request \$428,325.00 to support AB 109 on-going salaries and benefits increase for the fiscal year 2024/25.

Moved by: Ashlyn Canez; seconded by Eric Taylor to approve on-going funding in the amount of \$428,325.00.

Motion: 4 - 0 - 0

Voting For: Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

Voting Against: None

Voting Abstain: None

Absent: Dana Edgull

- **Proposal No. 10 – Sheriff’s Office, Salary Increase Adjustments FY 2024-2025**
The San Benito County Sheriff’s Office request \$924,020.00 to support AB 109 on-going salaries and benefits increase for the fiscal year 2024/25.

Moved by: Ashlyn Canez; seconded by Eric Taylor to approve on-going funding in the amount of \$924,020.00.

Motion: 4 - 0 - 0

Voting For: Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

Voting Against: None

Voting Abstain: None

Absent: Dana Edgull

7. Updated Budget Expenditures:

Lorraine Carrasquillo presented AB 109 on-going operations and reviewed the budget expenditure details. She also provided an estimate for the FY24/25 proposed budget. (attachment)

Moved by: Joel Buckingham; seconded by Eric Taylor to approve the AB 109 budget expenditures.

Motion: 4 - 0 - 0

Voting For: Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

Voting Against: None

Voting Abstain: None

Absent: Dana Edgull

8. Future Agenda Items:

- Create By-Laws
- Update Resolution

9. Schedule Upcoming CCP Meeting:

The next CCP meeting will be scheduled in two months. A survey will sent to CCP members to select a date.

10. Meeting Adjourned:

A motion to adjourn the meeting was made by Chief Ashlyn Canez and seconded by Joel Buckingham. The meeting was adjourned at 12:34 a.m.

Respectfully submitted,



Karen Dozal, Secretary
San Benito County Probation Dept.