



**San Benito County Probation Department**  
 400 Monterey Street  
 Hollister, CA 95023  
 831-636-4070  
 831-636-5682 FAX



Ashlyn A. Canez  
 Chief Probation Officer

John Oliveira  
 Assistant Chief

**Community Corrections Partnership (CCP)  
 Regular Meeting**

**AGENDA**

**Thursday, August 28, 2024 at 10:00 a.m.**  
**Location: San Benito County Sheriff's Office**  
**2301 Technology Parkway, 2<sup>nd</sup> Floor Conference Room, Hollister CA**

**TO: Executive Members \***

J. Omar Rodriguez, Superior Court Judge*	Joel Buckingham, District Attorney *	Eric Taylor, Sheriff *
Dana Edgull, Director of Behavioral Health *	Harry Damkar, Public Defender *	Carlos Reynoso, Chief HPD *

**Committee Members**

Krystal Lomanto, Superintendent COE	Tracey Belton, HHSA Director	Diane Ortiz, Youth Alliance
Patricia Salcedo, Victim Witness Program.	Mindy Sotelo, SBC Supervisor	Enrique Arreola, CSWD

**FROM:** Ashlyn A. Canez, Chief Probation Officer \*

- 1. Call meeting to order**
- 2. Roll call**
- 3. Acknowledgement of the Certificate of Posting (Motion)**
- 4. Public Forum (5-minute limit)**
- 5. Minutes March 21, 2024 (Motion)**
- 6. Budget Review – FY 23/24 Revenue**
- 7. Public Defender Appointment - CCP Executive Member (Motion)**

**8. Proposals: (Motion)**

	<b>Department/Division</b>	<b>Description</b>	<b>Funding Request</b>	<b>Total Budget Amount</b>
No. 1	Probation – Special Intelligence Unit (SIU)	Increase Cost of Vehicle Cage Equipment/Installation to Dodge Durango	\$4,973.75	\$19,770.75
No. 2	Probation – Special Intelligence Unit (SIU)	Increase Cost of Lease Vehicle Maintenance Program for RAM (\$48.23/mo. to \$95.36/mo. x 31 mo.)	\$1,399.77	\$2,956.16
No. 3	Probation / Jail Reentry Program	(FTAP) Family Time Accountability Program Contract Budget Increase from \$30,000 to \$ 35,000	\$5,000.00	\$35,000.00
No. 4	Probation / Jail Reentry Program	(TES) Transcend Educational Services Contract Budget Increase from \$15,540.00 to \$16,710.00	\$1,170.00	\$16,710.00
No. 5	Probation / Jail Reentry Program	Northpointe Software Renewal, two-year Contract	\$46,405.00	\$46,405.00
No. 6	Probation / Jail Reentry Program	Jail Playground Revised Request – Increased Cost for Equipment and Installation	\$1,790.00	\$26,790.00
No. 7	Probation / Jail Reentry Program	Jail Garden Irrigation – Labor, Material, and Equipment	\$3,658.00	\$3,658.00
No. 8	Superior Court of San Benito County	Partial Funding to Support Business Resource Analyst 1.0 FTE Annual Salary Cost	\$100,000.00	\$100,000.00
No. 9	Sheriff / Jail	Staff Analyst for the Jail	\$126,923.41	\$126,923.41

**9. Future Agenda Items**

**a. CCP Bylaws**

**10. Schedule upcoming CCP Meeting**

**11. Adjourn Meeting (Motion)**



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## **SAN BENITO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)**

### **CERTIFICATE OF POSTING**

Pursuant to California Government Code Section 54954.2(a), the agenda for the Community Correction Partnership (CCP) Regular Meeting of August 28, 2024 at 10:00 a.m., located at the San Benito County Sheriff's Office, 2301 Technology Pkwy, Hollister, CA 95023, was posted on the 23<sup>rd</sup> day of August, 2024 at 12:25 p.m. at the following location, freely accessible to the public:

The front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA., and the County of San Benito, CA website, [www.cosb.us](http://www.cosb.us) in the Events Calendar.

I, Karen Dozal, Secretary of the San Benito County Probation Dept., certify under penalty of perjury, that the foregoing is true and correct.

A handwritten signature in blue ink that reads "Karen Dozal".

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Karen Dozal,  
Secretary  
San Benito County Probation Department



Ashlyn A. Canez  
Chief Probation Officer

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Assistant Chief

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## Community Corrections Partnership (CCP) March 21, 2024

Meeting location: San Benito County Sheriff's Office  
2301 Technology Parkway, 2<sup>nd</sup> Floor Conference Room  
Hollister, CA 95023

### MINUTES

#### Members Present:

Ashlyn Canez, Chief Probation Officer \*  
Dana Edgull, Director Behavioral Health \*  
Mindy Sotelo, SBC Supervisor

Eric Taylor, SBC Sheriff \*  
Joel Buckingham, District Attorney \*  
Carlos Reynoso, Hollister PD Chief \*

#### Members Not Present:

Judge Omar Rodriguez, Superior Court \*  
Tracy Belton, Health & Human Services  
Enrique Arreola, CSWD  
Patricia Salcedo, Victim Witness Program

Krystal Lomanto, SBC Office of Education  
Diane Ortiz, Youth Alliance  
Public Defender (vacant) \*

(\*Executive Committee)

#### 1. Call Meeting to Order:

Chief Probation Officer Ashlyn Canez called the meeting to order at 10:34 a.m.

#### 2. Roll Call:

Roll call of the CCP executive committee and members was taken by Karen Dozal, Probation Secretary.

**3. Acknowledgement of the Certificate of Posting (Motion):**

**Moved by** Dana Edgull; seconded by Eric Taylor to acknowledge the Certificate of Posting.  
**Motion:** 5 -0 -0  
**Voting For:** Ashlyn Canez, Joel Buckingham, Eric Taylor, Dana Edgull, Carlos Reynoso  
**Voting Against:** None  
**Voting Abstain:** None

**4. Public Forum:**

Lisa Saucedo, Probation Program Manager, announced that the City of San Juan Bautista has recently hired Roy Morales as a Public Safety Coordinator and would like to invite Roy to the next CCP meeting.

**5. Minutes of March 7, 2024 (Motion):**

**Moved by:** Dana Edgull; seconded by Joel Buckingham to approve the meeting minutes of March 7, 2024.  
**Motion:** 3 -0 -2  
**Voting For:** Ashlyn Canez, Joel Buckingham, Dana Edgull  
**Voting Against:** None  
**Voting Abstain:** Carlos Reynoso, Eric Taylor

**6. Proposals**

- **Proposal No. 1 – County Administrative Office, FY 24/25 Increased Funding to the Indigent Public Defense System**  
San Benito County Administrative Office requested \$530,000.00/year for fiscal years 2024/25 and 2025/26, totaling \$1,060,000.00 over two fiscal years, to assist in addressing critical gaps in funding and services.

**Moved by:** Joel Buckingham; seconded by Eric Taylor to approve funding in the amount of \$1,060,000.00.  
**Motion:** 5 - 0 - 0  
**Voting For:** Ashlyn Canez, Joel Buckingham, Dana Edgull, Carlos Reynoso, Eric Taylor  
**Voting Against:** None  
**Voting Abstain:** None

- **Proposal No. 2 – Sheriff’s Office, Verus Cost Increase**  
San Benito County Sheriff’s Office requested increased funding for the VERUS system, for a total not to exceed \$55,000.00.

**Moved by:** Joel Buckingham; seconded by Carlos Reynoso to approve on-going funding in the amount of \$55,000.00.  
**Motion:** 5 - 0 - 0  
**Voting For:** Ashlyn Canez, Joel Buckingham, Dana Edgull, Carlos Reynoso, Eric Taylor  
**Voting Against:** None  
**Voting Abstain:** None

- **Proposal No. 3 – Sheriff’s Office, Network Engineer**  
 San Benito County Sheriff’s Office requested \$185,000 for one (1) full-time Network Engineer position. The Network Engineer will serve the Sheriff’s Office, Correctional Facility, Youth Service Center, Probation and District Attorney’s Office.  
 Chief Probation Officer Ashlyn Canez made a motion to approve the Network Engineer that will oversee the Sheriff’s Office, Correctional Facility, Youth Services Center, Probation and District Attorney’s Office; motion was seconded by Chief Carlos Reynoso.

**Moved by:** Ashlyn Canez; seconded by Carlos Reynosa approve on-going funding in the amount of \$1,060,000.00.  
**Motion:** 4 - 0 - 0  
**Voting For:** Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor  
**Voting Against:** None  
**Voting Abstain:** None  
**Absent:** Dana Edgull
  
- **Proposal No. 4 – Hollister Police Department, Sunridge RIMS Police Records Software**  
 The Hollister Police Department is requesting \$500,000 to purchase Sunridge RIMS Records Software which has multiple features to track crime, provide statistics and track AB109 early release personnel in our community.

**Moved by:** Joel Buckingham; seconded by Eric Taylor to approve one-time funding in the amount of \$1,060,000.00.  
**Motion:** 4 - 0 - 0  
**Voting For:** Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor  
**Voting Against:** None  
**Voting Abstain:** None  
**Absent:** Dana Edgull
  
- **Proposal No. 5 – Probation Department, Passpoint.net / Drug Screening Kiosk Contract Renewal**  
 The San Benito County Probation Office is requesting carry-over allocation in the amount of \$13,200.00, for two years for the Pupilometer/PassPoint.net system for substance abuse screening.

**Moved by:** Joel Buckingham; seconded by Ashlyn Canez to approve one-time funding in the amount of \$13,200.00 for two years.  
**Motion:** 4 - 0 - 0  
**Voting For:** Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor  
**Voting Against:** None  
**Voting Abstain:** None  
**Absent:** Dana Edgull

- **Proposal No. 6 – Probation Department, Salary Cost for DPO assignment at Alternative Education Schools for 180 days**

San Benito County Office of Education and San Benito County Probation Department request \$38,700.00/year for a two-year agreement that would provide a Probation Officer at the San Benito County Office of Education operated schools for 5 hours a day at an approximate cost of \$215/day for 180 school days.

**Moved by:** Joel Buckingham; seconded by Eric Taylor to approve on-going funding in the amount of \$38,700.00 / year for two years.

**Motion:** 4 - 0 - 0

**Voting For:** Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

**Voting Against:** None

**Voting Abstain:** None

**Absent:** Dana Edgull

- **Proposal No. 7 – Probation Department, Salary Increase Adjustments FY 2024-2025**

The San Benito County Probation is requesting \$1,345,603.00 to support AB 109 on-going salaries and benefits increase for the fiscal year 2024/25.

**Moved by:** Joel Buckingham; seconded by Eric Taylor to approve on-going funding in the amount of \$1,345,603.00.

**Motion:** 4 - 0 - 0

**Voting For:** Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

**Voting Against:** None

**Voting Abstain:** None

**Absent:** Dana Edgull

- **Proposal No. 8 – Hollister Police Department, Salary Increase Adjustments FY 2024-2025**

The Hollister Police Department request \$218,000.00 for a fully funded police officer.

**Moved by:** Ashlyn Canez; seconded by Eric Taylor to approve on-going funding in the amount of \$218,000.00.

**Motion:** 4 - 0 - 0

**Voting For:** Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

**Voting Against:** None

**Voting Abstain:** None

**Absent:** Dana Edgull

- **Proposal No. 9 – District Attorney’s Office, Salary Increase Adjustments FY 2024-2025**  
The San Benito County District Attorney’s Office request \$428,325.00 to support AB 109 on-going salaries and benefits increase for the fiscal year 2024/25.

**Moved by:** Ashlyn Canez; seconded by Eric Taylor to approve on-going funding in the amount of \$428,325.00.

**Motion:** 4 - 0 - 0

**Voting For:** Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

**Voting Against:** None

**Voting Abstain:** None

**Absent:** Dana Edgull

- **Proposal No. 10 – Sheriff’s Office, Salary Increase Adjustments FY 2024-2025**  
The San Benito County Sheriff’s Office request \$924,020.00 to support AB 109 on-going salaries and benefits increase for the fiscal year 2024/25.

**Moved by:** Ashlyn Canez; seconded by Eric Taylor to approve on-going funding in the amount of \$924,020.00.

**Motion:** 4 - 0 - 0

**Voting For:** Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

**Voting Against:** None

**Voting Abstain:** None

**Absent:** Dana Edgull

**7. Updated Budget Expenditures:**

Lorraine Carrasquillo presented AB 109 on-going operations and reviewed the budget expenditure details. She also provided an estimate for the FY24/25 proposed budget. (attachment)

**Moved by:** Joel Buckingham; seconded by Eric Taylor to approve the AB 109 budget expenditures.

**Motion:** 4 - 0 - 0

**Voting For:** Ashlyn Canez, Joel Buckingham, Carlos Reynoso, Eric Taylor

**Voting Against:** None

**Voting Abstain:** None

**Absent:** Dana Edgull

**8. Future Agenda Items:**

- Create By-Laws
- Update Resolution

**9. Schedule Upcoming CCP Meeting:**

The next CCP meeting will be scheduled in two months. A survey will sent to CCP members to select a date.



**10. Meeting Adjourned:**

A motion to adjourn the meeting was made by Chief Ashlyn Canez and seconded by Joel Buckingham. The meeting was adjourned at 12:34 p.m.

Respectfully submitted,



Karen Dozal, Secretary  
San Benito County Probation Dept.