

**SAN BENITO LOCAL AGENCY FORMATION COMMISSION**

**SCHEDULE OF PROCESSING FEES**

Effective November 24, 2013

Annexations, Detachments, Dissolutions and Formations

<u>Acreage</u>	<u>LAFCO Fee</u>	<u>Legal Fee</u>	<u>Total Fee</u>
Less than 5	\$ 800	\$ 120	\$ 920
5 to 50	1,000	120	1,120
50 to 100	1,500	120	1,620
More than 100	2,000	120	2,120

Reorganizations:

Annexation or detachment fee plus a 20% surcharge for each additional change of organization in the application

Incorporations

\$3,000

In addition to the processing fee, the cost of preparing the comprehensive fiscal analysis shall be borne by the applicant, proponents or supporters of the incorporation.

Sphere of Influence Amendment

\$ 1,000

Out-of-Agency Service Agreements

The same fee as for an annexation.

Documents

1-50 pages is \$0.25 a page; 50+ is \$0.10 page

**Fee Policies:**

1. Fees may not be charged for proposals that result from LAFCO orders.
2. Fees must be received at the time application materials are submitted.
3. If an annexation occurs within one year of the date the affected property receives an out-of-agency service approval, the annexation fee shall be reduced by fifty percent.
4. A supplemental fee shall be charged for proposals that require LAFCO to conduct protest hearings. The fee shall include out-of-pocket costs to publish and mail notices of hearing to landowners and registered voters as required by law.

5. A supplemental fee shall be charged when a Commission meeting, that would not otherwise be held, is held at the request of an applicant. The fee includes out-of-pocket costs to copy and mail the notice of hearing and agenda packet for the meeting.
6. A supplemental fee shall be charged to recover actual costs for preparing environmental documents when LAFCO is the lead agency. The fee shall include out-of-pocket costs to prepare, copy and distribute the environmental document.
7. A supplemental fee shall be charged to recover out-of-pocket costs to copy documents that exceed 100 pages required for distribution to the members of the Commission.
8. A \$500 deposit payable to “San Benito County Surveyor” for reviewing maps and legal descriptions must be submitted with proposals that include maps and legals. Boundary changes will be completed only when obligations to the County Surveyor are satisfied.
9. The processing fee to file a request for reconsideration is 50% of the original processing fee amount. The fee shall be returned to the applicant if the Commission determines that the reconsideration is required to correct a procedural defect in its earlier action.
10. The cost for the State to review the Comprehensive Fiscal Analysis for an incorporation shall be the responsibility of those requesting the review.