

LOCAL AGENCY FORMATION COMMISSION
SAN BENITO COUNTY

2301 Technology Parkway
Hollister, CA 95023
Phone: (831) 637-5313

January 28, 2016 (Agenda)

Local Agency Formation Commission
2301 Technology Parkway
Hollister CA 95023

Resignation as Executive Officer Effective June 30, 2016

Dear Members of the Commission:

RECOMMENDATION

It is recommended the Commission (a) receive this letter of resignation effective June 30 and (b) the Chair appoint a two member committee to research and describe the options for filling LAFCO staff positions upon the end of our service.

DISCUSSION

The purpose of this letter is to inform the Commission that am I resigning as the Executive Officer of the San Benito LAFCO with an effective date of June 30, 2016.

I am announcing my resignation now to provide sufficient time for the Commission to determine how it wishes to recruit for and fulfill this position and that of the Commission Clerk upon the end of our services as Commission staff.

Regardless of the arrangements for future staffing, I trust the Commission agrees that it is essential to public perception that LAFCO's status as an independent agency be maintained.

While my tenure has been somewhat brief, much of what I was retained to achieve has come about.

- Procedures and forms to process requested boundary changes and service extensions have been modernized and brought up to date.
- Standards for boundary change maps and legal descriptions have been updated and a process has been set in place for their review by the County Surveyor to ensure these are accurate and acceptable before they are recorded.

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- A Directory of Local Agencies has been prepared with data sheets and maps of cities and special districts, although our study of County Service Areas is still in progress.
- Spheres of Influence of several local agencies have been updated with others still in process; some will be heard in the coming months.
- A Commissioner Handbook has been compiled for review by Commissioners and local agencies. Approval of the Commissioner Handbook is scheduled for the January 28, 2016 meeting.

In summary, I sense the Commission is better prepared to move forward into the future.

If you have questions or would like to discuss this matter please contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bob Braitman", with a long horizontal flourish extending to the right.

BOB BRAITMAN
Executive Officer

cc: LAFCO Legal Counsel Matt Granger
Each City and Special District
County Supervisor Jerry Muenzer
County Supervisor Jamie de la Cruz
County Administrative Officer Ray Espinosa
Brent Barnes, Director, County Resource Management Agency