



SAN BENITO COUNTY PARKS AND RECREATION COMMISSION

Don Kelley Chair District 1	Jim West District 2	Daniel Dungy District 3	Ray Pierce Vice-Chair District 4	Wilbert White, Jr. District 5	Don Pidd Historical Society	Jesse Garza Veterans Park Commission	Youth Rep. San Benito HS	Youth Rep San Benito HS
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San Benito County Board Chamber – 481 4th Street, Hollister, CA 95023

REGULAR MEETING ACTION MINUTES January 18, 2011

1. **Call To Order** at 5:30 p.m. by Chairman Don Kelley.

1.1 **Pledge of Allegiance**

The Pledge of Allegiance was led by Ray Pierce.

1.2 **Roll Call**

Present: Commissioners Don Kelley, Dan Dungy, Ray Pierce, Jim West, Don Pidd, Jess Garza

Absent: Wilbert White

Also Present: Public Works Administrator Steve Wittry, Analyst Mike Hodges, Management Analyst Janelle Cox.

1.2 **Acknowledge Certificate of Posting**

The agenda was posted on January 14, 2011 by 5:00 p.m. at the San Benito County Free Library, San Benito County Courthouse, and San Benito County Administration Building, per Government Code Section 54954.2(a).

A motion to acknowledge the Certificate of Posting was passed 6-0.

2. **Public Comment**

No Public Comment.

3. **Consent Items**

3.1 Approval of Minutes of November 16, 2010 Meeting

A motion to approve the Consent Items passed 5-0. Commissioner West abstained due to absence.

Commission appointed Dan Dungy, Parks and Recreation Commission Vice Chair.

4. **Staff Announcements – Information Only**

4.1 Youth Representative

Mike reported that no Youth applications have been received. Application has been mailed to the YMCA. It was reported that Supervisor Rivas may have an applicant. The Membership Application for Youth Commissioner was provided for commissioners may want to distribute to interested youth. Commissioner Dungy offered to assist with recruitment.

4.2 Rubber Chip Grant Opportunity

Steve announced that there are grant funds available for rubber materials for playgrounds. The Board of Supervisors will consider an item authorizing the Public Works Department to apply for these grant funds on January 25. The grant applications are due February 2, 1011. It was noted that the company in Hollister is involved with the grant process and is assisting with the application.

Don asked if contact has been made with the North County School District, since we have a joint use agreement with the school district, may want to consider including their product needs in our application. Steve noted that the grant funds are available and the school and others are encouraged to apply.

4.3 Off-Highway Vehicle Grant Opportunity

Janelle reported that she attended a grant writing workshop for these grants: \$27.1 available. County considering an Enforcement Grant (to be completed by the Sheriff's Department), which is noncompetitive, and Restoration/Restoration Planning grant for the river parkway area. Janelle following up with the State regarding grant applications for property that the County does not have ownership of. Preliminary applications are due March 7 and final applications due May 2, 2011.

4.4 Master Plan

The Parks and Recreation Facilities Master Plan is at the printer for duplication and will be distributed at the next meeting. Commissioners Dungy and West requested hard copies. It was noted that it is also available on line.

4.5 California Parks and Recreation Society March Conference

Mike passed around a single copy of the list/description of seminars that are scheduled. Noted the web link for further information. Don noted that there is no budget for commission travel/training, but that this conference is worth every penny. He is attending. It was noted that there are rates for single days.

5. Commission Announcements, Introductions, and Presentations – Information Only

5.1 Veterans Park Commission Update

Jess Garza reported that the Veterans Park Commission will be meeting quarterly as a result of budget reductions. He further announced that he will be resigning his post, and Richard Gallagher, a life member of their post, a Golf War Veteran, and State park employee.

5.2 Historical Society Update

Don Pidd, new Historical Society representative, introduced himself. He is the caretaker of the Historical Park and also on the Board of Directors for the Historical Society. The Historical Society has three divisions: Museum, Research, and the Historical Park. Last year, they moved the Fire House out to the park and this year the focus is on completion of the Garcia House Visitor Center. The center should be completed in the next couple of months.

Jesse indicated that the Freelance told him the Historical Society has past newspaper publications. Don indicated that they have microfiche and hard copies of past Freelance publications. He noted that the museum is open Saturday from 9:00 a.m. – Noon; and Sunday from 1:00 – 4:00 p.m.

6. Discussion Items

6.1 Park Projects Update

Mike presented a power-point photo essay and verbal update of the status the capital projects.

6.2 Hollister Hills State Vehicular Recreation Area Agreement

Don wanted to add a 6.3, Motion to accept transfer of appointment and placement of the Parks and Recreation Commission within the County Administrative Office and administrative staff. Motion: Don Second: Jesse.

Steve introduced the MOU/Agreement with Hollister Hills, scheduled to go to the Board on January 25, 2011. Janelle ran through the components of the agreement and the scope of work/responsibilities of Hollister Hills, the County, and the collaborative efforts and noted that the agreement and support of the Commission will be administered by staff in the County Administrative Office.

Commissioner Dungy expressed support of the agreement, and noted this is an excellent opportunity to get two entities to work together for a common goal, developing recreational opportunities – hiking, biking, equestrian, bird watching, photography. Commissioner Pierce noted that this is a historic document bringing the State and County together for this collaborative effort. Commissioner West noted that the opportunity for uses in the buffer zone is really going to help this County. Commissioner Kelley noted that this opportunity to work with the State and to tie the effort with the County’s demonstrated trust in Commission. Prior work of the project team on the development of the Parks and Recreation Facilities Master Plan was recognized.

7. Adjournment

7.1 The next meeting will be held on Tuesday, February 15, 2011 at 5:30 p.m.