



SAN BENITO COUNTY PARKS AND RECREATION COMMISSION

Don Kelley Chair District 1	Jim West District 2	Daniel Dungy District 3	Ray Pierce Vice-Chair District 4	Wilbert White, Jr. District 5	Janie Lausten Historical Society	Jesse Garza Veterans Park Commission	Youth Rep. San Benito HS	Youth Rep. San Benito HS
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San Benito County Board Chamber – 481 4th Street, Hollister, CA 95023

REGULAR MEETING ACTION MINUTES July 20, 2010

1. Call To Order at 5:30 p.m. by Chairman Don Kelley.

1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Don Kelley.

1.2 Roll Call

Present: Commissioners Don Kelley, Jim West, Daniel Dungy, Ray Pierce, and Jesse Garza.

Absent: Janie Lausten.

Also present: Public Works Administrator Steve Wittry, Staff Analyst Mike Hodges.

1.3 Acknowledge Certificate of Posting

The agenda was posted on July 16, 2010 by 5:00 p.m. at the San Benito County Free Library, San Benito County Courthouse, and San Benito County Administration Building per Government Code Section #54954.2(a).

A motion to acknowledge the certificate of posting was made by Commissioner West and seconded by Commissioner Pierce. Motion passed 5-0.

2. Public Comment

No public comment.

3. Consent Items

3.1 Approval of Minutes of June 15, 2010 meeting.

A motion was made by Commissioner West and seconded by Commissioner Pierce to approve the Consent Items. The motion passed 5-0.

4. Staff Announcements – Information Only

Mike informed the commissioners that discount Six Flags Park coupons were available at the Public Works Office as an advertising of July being Parks Month.

A slide show of pictures of the finished Historical Park BBQ Pits was presented. This construction project was possible through funding by Proposition 40 grants.

Steve gave an update on the current budget progression and how the approvals of parks projects will be combined into this process. The initial plan was to have the Board of Supervisors approve each project separately instead of a combination approval approach. Due to the budget approval timing and an attempt to make the approval less confusing, it

made more sense to approve all projects at the same time the department budget was being adopted.

5. Commission Announcements, Introductions and Presentations – Information Only
Commissioner Garza informed the commission there was no Veterans Memorial Park Commission during July.

Commissioner Lausten's report is postponed until next meeting.

6. Discussion Items

6.1 Parks and Recreation Master Plan

Everyone on the commission was extremely happy that staff has place the draft plan document on the July 27, 2010 meeting agenda for review and adoption. The County Counsel's office and the San Benito County Planning Commission have completed their review of the San Benito County Parks and Recreation Facilities Master Plan, and both recommend adoption by the Board of Supervisors. The purpose of the master plan is to define a vision for parks and recreation in San Benito County for the next 20 plus years, to determine the role of the County within that vision, and to develop a realistic implementation program to achieve the vision. A final public review period for the master plan ended July 26, 2010 just prior to the Board of Supervisor's meeting. Some minor changes will be made to the adopted documents prior to the last printing.

6.2 River Trail \ Regional Park

There has been no notification from the State regarding this grant opportunity since last month's report. We have received an acknowledgement letter from the State Department of Parks and Recreation for the competitive Statewide Park Development and Community Revitalization Program that our application is complete. We will receive a grant award or denial letter when the competitive process concludes during the fall of 2010. Discussion was held regarding the acquisition of a donation portion of Granite Rock river property and steps to complete this task. The discussion then ended with dialogue regarding the next steps. It was decided that creating a park in this area which would eventually require the creation of a park project master plan.

6.3 Youth Commissioner appointment

The recruitment process has begun to fill the two youth commissioner seats that have reached the end of their term. The general direction was to extend the recruitment period until October to allow for a greater number of students participation.

6.4 New Park Fee Review Subcommittee

This subcommittee is comprised of commissioners Pierce, Dungy and Kelley. They will be scheduling a meeting with the new Director of Planning and Building to discuss new development park in-lieu fees.

6.5 July is Parks Month

Staff presented a draft declaration declaring July as "Parks and Recreation Month" for San Benito County. The commission reviewed the document and approved the contents.

A motion to recommend a proclamation declaring July as "Parks and Recreation month" in San Benito County be presented to the Board of Supervisors was made by Commissioner West and seconded by Commissioner Pierce. Motion passed 5-0.

6.6 McCarthy Park Improvements

The McCarthy Park project is currently budgeted at \$70,000 for the construction of a playground type element within the current park location. It is recommended that a starting step in this project be a scope presentation by our commission to the City of Hollister Parks Commission. This will insure the needs and requirements of the city are taken into account. Feed back from this initial meeting will be discussed at the August meeting.

7. Adjournment

There being no further business to come before the San Benito County Parks and Recreation Commission, Commissioner West made a motion to adjourn the meeting at 8:00 p.m., seconded by Commissioner Dungy. Motion passed 5-0.

The next regular meeting of the San Benito County Parks and Recreation Commission will be held on Tuesday, August 17, 2010 at 5:30 p.m.

Respectfully Submitted,

Mike Hodges, Staff Analyst
San Benito County Parks and Recreation Commission