



SAN BENITO COUNTY PARKS AND RECREATION COMMISSION

Don Kelley Chair District 1	Jim West District 2	Daniel Dungy District 3	Ray Pierce Vice-Chair District 4	District 5	Janie Lausten Historical Society	Rich Wagoner Memorial Park Comm.	Sarah Bartholf Youth Rep. San Benito HS	Bianca Vasquez Youth Rep San Benito HS
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San Benito County Board Chamber – 481 4th Street, Hollister, CA 95023

REGULAR MEETING ACTION MINUTES February 16, 2010

1. Call To Order at 5:30 p.m. by Chairman Don Kelley.

1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Sarah Bartholf.

1.2 Roll Call

Present: Commissioners Don Kelley, Daniel Dungy, Ray Pierce, Janie Lausten and Sarah Bartholf.

Absent: Commissioners Jim West, Richard Wagoner and Bianca Vasquez.

Also present: Public Works Administrator Steve Wittry, Staff Analyst Mike Hodges.

1.3 Acknowledge Certificate of Posting

The agenda was posted on February 11, 2010 by 5:00 p.m. at the San Benito County Free Library, San Benito County Courthouse, and San Benito County Administration Building per Government Code Section #54954.2(a). The motion to acknowledge the certificate of posting was made by Commissioner Dungy and seconded by Commissioner Bartholf. Motion passed 5-0.

2. Public Comment

Sharon Gish from the YMCA announced she was present to become more informed with the Commission's activities and lend support when possible.

3. Consent Items

3.1 Approval of Minutes of November 17, 2009 meeting

Due to the lack of a quorum, these minutes were not approved. These minutes will be brought back to the Commission at the March meeting for approval.

3.2 Approval of Minutes of December 15, 2009 meeting

Due to the lack of a quorum, these minutes were not approved. These minutes will be brought back to the Commission at the March meeting for approval.

3.3 Approval of Minutes of January 19, 2010 meeting

Due to the lack of a quorum, these minutes were not approved. These minutes will be brought back to the Commission at the March meeting for approval.

4. Staff Announcements – Information Only

Mike mentioned a couple of items that the County Public Works Department had completed during the prior month. First, an inspection was done at the Spring Grove Athletic Field after the heavy rains and it was determined the draining pattern was correct. Second, the cutting down of five diseased, dead trees from the Historical Park was completed, as shown by the photos being distributed to the Commission.

Finally, each Commissioner was presented with a copy of the Noticias de Anza, the quarterly newsletter of Juan Bautista de Anza National Historic Trail.

5. Commission Announcements, Introductions and Presentations – Information Only

Commissioner Bartholf reported on her activity with the “Dancing for Diana” operation and her recent successful election to the position of Associated Student Body Commissioner of Clubs.

6. Discussion Items

6.4 BOS Quarterly Report

This item was moved up in the agenda order. The Board of Supervisors has requested a quarterly status report be presented by this Commission to their board on the status of projects and accomplishments during the prior quarter. The Commission then discussed and brainstormed topics and ideas that would be appropriate to include in the report. Final recommendations to be placed on the status report are: Master Plan, Spring Grove Field, Ordinance, By-Laws, Facility Naming Policy, Scrapbook, Regional Park, Gang Prevention, and Youth Involvement. The target date for the presentation will be March 9, 2010 and Commission Chairperson Don Kelley will be the presenter.

There was also discussion on the completeness of the current SBCPRC web site in conjunction with the scrapbook and potential enhanced online version of the scrapbook. The hard cover version of the scrapbook would be ideal for document archival, where the online version would be a better tool for expanded access.

6.1 Parks and Recreation Master Plan

The status of the Master Plan’s CEQA review is that the document is still in process at the Planning Department. Steve mentioned the possibility of some type of assistance during the planning review of this and future documents, but since Planning is a completely different department, the options are limited.

6.2 River Trail/Regional Park

Mike updated the Commission on the Proposition 84 grant application for Phase II of the River Trail Parkway from Union Road Bridge south to just beyond Hospital Road. The grant application will be submitted on March 1, 2010, and reviewed and evaluated with all the other grants received by the State for selection. Our application package will be leveraging the situation of additional funds through donations in an attempt to make our application stand out from others. There was additional discussion regarding the Phase II grant process and Phase I park creation strategy.

6.3 Commission Ordinance/By-Laws Update

Mike reported to the Commission that the Board of Supervisors unanimously approved the recommended Ordinance changes, and we are in the 30-day period prior to the changes taking effect. In the mean time staff is moving forward with the By-Laws review and acceptance process. The BOS will have this item on the agenda for the February 23, 2010 meeting.

7. Adjournment

There being no further business to come before the San Benito County Parks and Recreation Commission, Commissioner Pierce made a motion to adjourn the meeting at 6:17 p.m., seconded by Commissioner Lausten. Motion passed 5-0.

The next regular meeting of the San Benito County Parks and Recreation Commission will be held on Tuesday, March 16, 2010 at 5:30 p.m.

Respectfully Submitted,

Mike Hodges, Staff Analyst
San Benito County Parks and Recreation Commission