



# SAN BENITO COUNTY PARKS AND RECREATION COMMISSION

Don Kelley Chair District 1	Jim West District 2	Daniel Dungy District 3	Ray Pierce Vice-Chair District 4	Estevan Guzman District 5	Janie Lausten Historical Society	Rich Wagoner Vet's Park	Sarah Bartholf Youth Rep. San Benito HS	Bianca Vasquez Youth Rep San Benito HS
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*San Benito County Board Chamber – 481 4<sup>th</sup> Street, Hollister, CA 95023*

## REGULAR MEETING ACTION MINUTES JUNE 16, 2009

### 1. Call To Order at 5:30 p.m. by Chair Don Kelley.

#### 1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Wagoner.

#### 1.2 Roll Call

Commissioners Present: Don Kelley, Ray Pierce, Richard Wagoner, Janie Lausten, Sarah Bartholf, Bianca Vasquez, and Estevan Guzman (arrived at 5:35).

Commissioners Absent: Daniel Dungy and Jim West.

Staff Present: Janelle Cox, Acting Public Works Administrator, Mike Hodges, Staff Analyst, and Kathy McShane, Secretary I.

#### 1.3 Acknowledge Certificate of Posting

The agenda was posted on June 12, 2009 at 5:00 p.m. at the San Benito County Free Library, San Benito County Courthouse, and San Benito County Administration Building.

### 2. Commission Announcements, Introductions, and Presentations – Information Only

#### 2.1 Welcome and Introduction of New Youth Commissioners

Chairman Kelley introduced the two new Youth Commissioners, Sarah Bartholf and Bianca Vasquez. Sarah told a little about herself, and Bianca did too. Chairman Kelley welcomed them to the Commission.

#### 2.2 Presentation of Certificates of Appreciation to Outgoing Youth Commissioners

Chairman Kelley asked Kyle Vallejo to come forward and receive a Certificate of Appreciation for his work as a Youth Commissioner this past year. Although Kyle was not able to attend many meetings due to his sports schedule, Chairman Kelley thanked him for the time he had given to the Commission.

### 3. Public Comment

None

#### **4. Staff Announcements, Introductions, Presentations – Information Only**

Janelle introduced Mike Hodges, the new Staff Analyst for Public Works. Mike started his new position on Monday. Janelle said he would be supporting both the Parks & Recreation and the Veterans Memorial Park Commissions.

Janelle also reported on an informational meeting she attended in San Juan Bautista regarding promoting of the Juan Bautista de Anza National Historic Trail. She would like to add this to the Retreat as a possible work plan project. Chairman Kelley agreed, stating this was a good topic for the retreat and maybe forming an ad-hoc committee.

#### **5. Consent Items**

##### **5.1 Approval of minutes of May 19, 2009.**

*Upon a motion made by Commissioner Wagoner and seconded by Commissioner Lausten, the minutes of May 19, 2009 were unanimously approved.*

#### **6. Discussion Items**

##### **6.1 Presentation on the Bikeway and Pedestrian Master Plan – Lisa Rheinheimer.**

Janelle introduced Lisa, the Executive Director of San Benito Counsel of Governments (COG).

Lisa showed a Power Point presentation. She reviewed the overview of the Master Plan, which was begun in 2008. She gave statistics of San Benito County, and the need for a Bikeway and Pedestrian Master Plan. She discussed current bikeways and proposed expansion, which will total more than 140 miles of bike paths in the County. Pedestrian improvements are also contained in the Plan. Lisa said the comments were due back to her by July 10, and encouraged the Commissioners to reply. These comments would be summarized and incorporated into the Plan. Janelle asked that all comments be submitted to Mike Hodges, who would then forward them to COG.

Commissioner Lausten brought up the narrowness of Highway 25 on the way to the Pinnacles, and asked if that would be widened for bicycles. Lisa said there was no funding at this time, but possible signs stating “Share the Road” could be installed.

Commissioner Pierce asked if, once adopted, this Master Plan would be included in the City and County’s Master Plans. Lisa said yes, and conflicts would have to be worked out. Commissioner Pierce asked if the City, County, and COG were all competing for the same funds; Lisa said no.

## **6.2 July as Parks and Recreation Month proclamation – recommendation to the Board of Supervisors.**

Janelle said this was done yearly in July, and the format closely followed last year's proclamation. The Commission liked the wording and recommended it go to the Board. It will be on the Board agenda on July 7, 2009.

## **6.3 Finalize date for retreat in August, Saturday the 15<sup>th</sup> or 22<sup>nd</sup>.**

Chairman Kelley asked if everyone could agree on a date. It will be on a Saturday, from 9 a.m. to 1 p.m., and lunch will be provided. Janelle asked them to consider whether they would like to have the retreat before or after their regular meeting on August 18. Location was also discussed. The Commissioners agreed on August 15, and would like to have it at Bolado Park's conference room. Staff will contact the 33<sup>rd</sup> Ag District on use of their room. Janelle will put the Retreat on the July 21<sup>st</sup> regular meeting agenda so topics for the retreat can be chosen.

## **6.4 Regional Park Concept and Potential Partnerships (oral report)**

Janelle said she went to a meeting at the City of Hollister on June 21<sup>st</sup>. At the meeting, the YMCA sounded as though it was committed to using the Leatherback site for its new complex. A lengthy discussion ensued on the role the YMCA would play in the Regional Park Master Plan. The Commissioners all agreed they would like the YMCA as a partner on the Regional Park project. Each Commissioner gave ideas as to what they would like to see in a regional park; a model for it is the complex in Morgan Hill.

It was agreed the most important next steps were to work on MOU's and funding sources to purchase property, as well as letters of intent. The funding sources should be ready to go when they are released. Janelle will check on whether RDA funds were available. She suggested submitting the funding requests after the budget hearings in early August.

The Regional Park Plan will remain on the Parks and Rec agenda every month until it is completed. A sub-committee should be formed to help develop the Regional Plan. After the framework is done, the community can give its input. Commissioner Guzman suggested the newspapers be informed of the proposed Regional Park plan to inform the public.

*Commissioner Pierce made a motion that Don Kelley contact the local newspapers and give them a summary of what the Parks and Recreation Commission is doing regarding the Regional Park Plan. The motion was seconded by Commissioner Guzman, and passed unanimously.*

## **7.1 Adjournment**

*Commissioner Pierce made a motion to adjourn the meeting at 6:55 p.m. The motion was seconded by Commissioner Wagoner, and passed unanimously.*

The next regular meeting will be held on July 21, 2009.