



# SAN BENITO COUNTY PARKS AND RECREATION COMMISSION

Don Kelley Chair District 1	Jim West District 2	Daniel Dungy District 3	Ray Pierce Vice-Chair District 4	Estevan Guzman District 5	Janie Lausten Historical Society	Fred Pagaran Vet's Park	Talia Gonzalez Youth Rep. San Benito HS	Kyle Vallejo Youth Rep San Benito HS
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*San Benito County Board Chamber – 481 4<sup>th</sup> Street, Hollister, CA 95023*

## REGULAR MEETING ACTION MINUTES October 21, 2008

### 1. Call To Order at 5:30 p.m. by Chairman Don Kelley

#### 1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Don Kelley.

#### 1.2 Roll Call

Commissioners Present: Don Kelley, Ray Pierce, Jim West, Janie Lausten, Fred Pagaran, and Daniel Dungy.

Commissioners Absent: Estevan Guzman, Talia Gonzalez, and Kyle Vallejo.

Staff Present: Janelle Cox, Acting Public Works Administrator; Terry Hill, Interim Staff Analyst; and Kathy McShane, Secretary I.

#### 1.3 Acknowledge Certificate of Posting

The agenda was posted on October 16, 2008 at 12:30 p.m. at the Library, County Courthouse, and County Administration Building.

### 2. Public Comment

James Sleznick, a Docent at the De Anza National Historic Trail in San Juan Bautista, gave a brief history of the De Anza trail, four miles of which are in San Benito County. This trail was re-dedicated in 2006 and is a National Historic Trail. Mr. Sleznick said there is curriculum available for teachers and students. He gave each Commissioner a copy of the trail newsletter. Chairman Kelley asked if this trail was in the Master Plan. Commissioner Pierce said it was, and had been talked about quite a bit. They thanked Mr. Sleznick for his comments.

### 3. Staff Announcements

None

### 4. Commission Announcements

Commissioner Pierce noted that the Community Meetings had gone very well.

Commissioner Pagaran asked if there was any new information on Hernandez Dam status. A lengthy discussion followed as to why there was no easement to the dam through private properties. Mark Paxton, a member of the community, was present and explained that the easement was there only when the dam was completely full, and there was no provision for a right-of-way year around. Chairman Kelley asked staff to look into this, to find the original agreement and bring it back to the Commission in a couple of months. He suggested Jeff Gaffney might have some information.

## **5. Consent Items**

### **5.1 Approve minutes of September 16, 2008 meeting**

*Commissioner Pierce made a motion to approve the minutes of September 16, 2008. The motion was seconded by Commissioner West and passed unanimously.*

### **5.2 Approve minutes of October 7 Special Meeting**

These minutes had already been approved at the October 18 Special Meeting.

## **6. Discussion Items**

### **6.1 Letter from Don Kelley to San Benito County Planning Commission**

A copy of the letter sent to the Planning Commission was included in the Commission packet. The letter notes that the Parks and Recreation Commission is involved in the development of a Parks Master Plan and requests that any projects under review by the Planning and Building Department and Planning Commission that include park and/or recreation elements are submitted to the Parks and Recreation Commission for review and comment. The letter was hand-delivered to the Planning and Building Department on October 6, 2008.

### **6.2 CAPRCBM Award Nominations**

The nomination period closes in two weeks. Commissioner Pierce suggested waiving nominations for this year and concentrating on local level recognition. Commissioner West said he would like to see what type of submittals the CAPRCBM gets before we submit one, and Chairman Kelley agreed.

### **6.3 Draft Grant Allocation**

Terry Hill reviewed Proposition 40 funding and an analysis of its allocation. It was recommended that a sub-committee be formed, and spend 3-5 hours to develop the criteria for allocation of grant funds, and return to the Commission with a recommended policy. Chairman Kelley said this process should start immediately and take one or two sessions. Commissioners Dungy and Pierce, and Chairman Kelley will be on the subcommittee. They set up the first meeting for Thursday, October 23 at 3:00 p.m. in the Public Works Conference Room.

### **6.4 Revenue and Cost of minor maintenance repairs for Bertha Briggs building.**

This item was deferred to a later meeting.

### **6.5 Capital Improvement Projects**

- **City of Hollister River Parkway Grant Funded project**

The Commissioners moved to the table where they could better view a map of the area. Janelle Cox and Elke Ikeda, Bellinger Foster Steinmetz, had just met with the City of Hollister, which has had a grant for this project since 2001. It has to be completed by March 2009. The grant is for \$500,000, with a required local match of \$500,000. The City has identified \$250,000 and is asking the Parks and Recreation Commission to consider recommending a \$250,000 allocation to the Board of Supervisors. Commission discussed the project. Questions arose about the allocation of Park Impact Fee funds toward the improvement of an unincorporated parcel that may be annexed into the City of Hollister. Additionally, it may not be possible to complete this project by March 2009, due to potential issues with CEQA. Finally, Commission questioned if improvements to this portion of the River Parkway is the best use of County funds. It was suggested that development of the trail in the area of the high school may be a better use of County funds.

The Commission agreed to support the project in concept and requested that the project come back to the Commission for funding once the status of completion by March 2009 and the funding questions are answered.

*The Commission took a five minute break at 6:40 p.m.*

## **6.6 Grants**

- **AB31 Statewide Park Act, Proposition 84**

Janelle presented this proposed grant with the City of Hollister. The City is proposing a grant application to make improvements to land currently owned and previously mined by Graniterock. The parcels are located within the proposed River Parkway. Janelle will continue to work with the City and inform the Commission as to the decision to participate in the grant application.

- **California Integrated Waste Management Board – Tire-Derived Product Grant**

The Hollister School District has requested a joint application for a grant with the County and the City to apply for funds to re-surface the track at Rancho San Justo. The maximum award for this grant is \$150,000. The Hollister School District is preparing a cost estimate for improvements, and the grant is due November 21. Chairman Kelley said this was a good way of recycling and good for safety.

## **7. Parks and Recreation Master Plan Task Force**

### **7.1 Report on data received through the Telephone Survey**

Jessica and Tom, of EMC Marketing and Opinion Research Services, gave a Power Point presentation, as well as distributed a hard copy of the Telephone Survey results. Jessica reviewed the results question by question, stating there were over 400 participants. Bellinger Foster Steinmetz analyzed the data with EMC.

### **7.2 Report on Community Meetings and Recommendations from the Community**

Elke from Bellinger Foster Steinmetz reported on the two public Community Meetings held on October 7 and 18<sup>th</sup>. Combined with the telephone survey, they found that trail systems and a river parkway and important to the community. Also important was a multi-use recreational/cultural center, similar to the one in Morgan Hill. Another emphasized recommendation was to improve existing facilities in the County. Joint agreements were stressed as important methods to achieve results.

### **7.3 Progress Report on Parks and Recreation Facilities Master Plan**

The next steps are finalizing guidelines, making recommendations on a phasing plan, and costs. Several Commissioners stated they would like to see information on a multi-jurisdictional Parks District. Commissioner Dungy suggested keeping the current Project Team together as an advisory committee for future projects. Elke said it has been a great experience working with the Project Team. Janelle said the County and City are talking about more collaborative efforts.

### **8. Adjournment:**

*Upon motion duly made by Commissioner West and seconded by Commissioner Pierce and unanimously approved, the meeting was adjourned at 7:45 p.m.*

The next regular meeting will be held on November 18, 2008.