

SAN BENITO COUNTY VETERANS MEMORIAL PARK COMMISSION

Dick Gallagher Jaime De La Cruz Ed Hawkins Bob Picha Jerry Muenzer

Chair Vice-Chair

Hollister VFW Board of Supervisors American Legion San Juan Bautista VFW Board of Supervisors

San Benito County Board Chamber - 481 4th Street, Hollister, CA 95023

Regular MEETING ACTION MINUTES August 4, 2014

1. Call To Order at 7:01 p.m. by Commissioner Del La Cruz.

1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Picha.

1.2 Roll Call

Present: Commissioners Dick Gallagher, Jaime De La Cruz, Ed Hawkins, Bob Picha, and

Jerry Muenzer.

Absent: None.

Staff present: Public Works Staff Analyst Mike Hodges and Assistant Director Arman Nazemi.

1.3 Acknowledge Certificate of Posting

The agenda was posted on August 1, 2014 by 5:00 p.m. at the San Benito County Courthouse, San Benito County Administration Building, San Benito County Library, and San Benito County Permit/Sheriff Building per Government Code Section #54954.2(a).

The motion to acknowledge the certificate of posting was made by Commissioner Muenzer and seconded by Commissioner Gallagher. Motion passed 5-0.

2. Public Comment

No public comment received.

3. Consent Items

The motion to approve the minutes of the May 5, 2014 meeting was made by Commissioner Hawkins and seconded by Commissioner Picha. Motion passed 5-0.

4. Staff Announcements - Information Only

Mike updated the commission on Election Department utilizing Bertha Briggs for election day polling.

5. Commission Announcements, Introductions and Presentations – Information Only

Commissioner Hawkins asked if something could be done about dust from the fields coming onto the residence house which are adjacent to the back side of park. The Hollister Heat will take special care to water field prior to dragging in order to reduce dust.

6. Discussion Items

6.1 Skate Park Update.

During the May 5, 2014 meeting, the Commission approved all draft City of Hollister Skate Park lease agreement changes requested. The only additional modifications included lowering the defined evening usage time to 10 pm and re-evaluating the park construction funding sources.

The agreement is now being reviewed / approved by the City of Hollister then finally reviewed / approved by the County Board of Supervisors. Laura Miller spoke on the topic urging for some type of agreement by the 19th Board of Supervisors meeting.

6.2 Park Operations Update.

Mike updated the commission on the prior quarter's operational activity which included usage, expenses, projected maintenance, user complaints, and weekend call outs.

6.3 Park Water Supply Update.

The fiscal year capital budget has identified the Veterans Park Well project at \$200,000 for the installation of an irrigation well and delivery system connection. Public Works staff has completed a bidding process for the creation of a well and the necessary directional boring to supply utility service to the well head. The boring and well drilling has been completed. The next tasks to be completed on the project are installation of pumping equipment and connection to the distribution pipe system. All necessary pump equipment has been ordered with installation scheduled to happen this next quarter. Park user groups will still receive an increase in utility service expenses to provide water, but it is expected to be quite nominal.

6.4 FY14-15 approved budget.

Mike updated the commission on the current year's budget that was adopted by the Board of Supervisor. The park budget is projecting \$46,000 in revenues and \$93,530 in expenditures.

7. Adjournment

There being no further business to come before the Veterans Memorial Park Commission, Commissioner Gallagher made a motion to adjourn the meeting at 8:45 p.m., seconded by Commissioner Hawkins. Motion passed 5-0.

The next regular meeting of the Veterans Memorial Park Commission will be held on Monday, November 3, 2014 at 7:00 p.m.

Respectfully Submitted, Mike Hodges, Staff Analyst San Benito County Veterans Memorial Park Commission