

# SAN BENITO COUNTY VETERANS MEMORIAL PARK COMMISSION

Dick Gallagher Jaime De La Cruz Ed Hawkins Bob Picha Jerry Muenzer

Chair Vice-Chair

Hollister VFW Board of Supervisors American Legion San Juan Bautista VFW Board of Supervisors

San Benito County Board Chamber - 481 4th Street, Hollister, CA 95023

# Special MEETING ACTION MINUTES April 7, 2014

1. Call To Order at 7:01 p.m. by Commissioner Del La Cruz.

# 1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Muenzer.

1.2 Roll Call

Present: Commissioners Dick Gallagher, Jaime De La Cruz, Ed Hawkins, Bob Picha, and

Jerry Muenzer.

Absent: None Bob Picha.

Staff present: Public Works Staff Analyst Mike Hodges and Analyst Sara Fontanos.

# 1.3 Acknowledge Certificate of Posting

The agenda was posted on April 4, 2014 by 5:00 p.m. at the San Benito County Courthouse, San Benito County Administration Building, San Benito County Library, and San Benito County Permit/Sheriff Building per Government Code Section #54954.2(a).

The motion to acknowledge the certificate of posting was made by Commissioner Muenzer and seconded by Commissioner Hawkins. Motion passed 5-0.

### 2. Public Comment

No public comment received.

#### 3. Consent Items

No consent items scheduled.

# 4. Staff Announcements – Information Only

No staff announcements received.

### 5. Commission Announcements, Introductions and Presentations – Information Only

Commissioner Gallagher announced the upcoming VFW Easter Egg Hunt being held at the park on April 19 from 10-12.

### 6. Discussion Items

6.1 Skate Park Update.

Sara Fontanos and Laura Miller presented updated Skate Park plans, scope, maps, and a draft lease agreement between the County and City of Hollister for the commissions review. County Staff has met with the City Parks and Recreation Commission, the County Parks and Recreation Commission, and the local Skate Park Volunteer Committee regarding expansion options for the Skate Park located

in the Veterans Memorial Park. Staff has created an option for increasing the existing Skate Park amenities which consists of the County and City amending the existing usage agreement for the Skate Park to include a larger defined footprint which encompasses the adjacent basketball courts. Once the Skate Park footprint is enlarged, the City and Skate Park Volunteer Committee will work together in the construction, management, and maintenance tasks of the entire Skate Park area.

Some of the concerns raised by commissioners include: Contracted needs to be reviewed by County Counsel, Add language for City of Hollister to provide law enforcement, Add language for City of Hollister to provide area graffiti abatement, Increased liability insurance clause, Shorter initial length of contract from 6 years to 3, Clear identification of excess park well (3000-839) funding applied to Skate Park project. Additional items needing clarification are any vendor sales contracts must come before this commission for approval, park usage hours need to be defined with an evening limit of 11pm, clear identification of BMX bike usage within the park, limit park footprint to existing basketball court fence line, removal of any graffiti wall elements from the park plans, install mural with veterans theme.

Keith George spoke in favor of the park and increased area with possible Veterans garden. He also recommended utilizing solar power for court lighting. Mike updated the commission on the current status of existing lighting. All potential utility cost will be paid by the City of Hollister.

A motion to (1) revise the lease agreement to address concerns and incorporate desired recommendations as stated by the commission, and (2) bring the revised lease agreement back to the Veterans Memorial Park Commission for approval before submitting to the County Board of Supervisors was made by Commissioner Muenzer and seconded by Commissioner Hawkins. Motion passed 5-0.

### 7. Adjournment

There being no further business to come before the Veterans Memorial Park Commission, Commissioner Gallagher made a motion to adjourn the meeting at 7:40 p.m., seconded by Commissioner Hawkins. Motion passed 5-0.

The next regular meeting of the Veterans Memorial Park Commission will be held on Monday, May 5, 2014 at 7:00 p.m.

Respectfully Submitted, Mike Hodges, Staff Analyst San Benito County Veterans Memorial Park Commission