



## SAN BENITO COUNTY VETERANS MEMORIAL PARK COMMISSION

Jesse Garza      Jaime De La Cruz      Richard Wagoner      Paul St. John      Jerry Muenzer  
Chair      Vice-Chair  
Hollister VFW      Board of Supervisors      American Legion      San Juan Bautista VFW      Board of Supervisors

---

*San Benito County Board Chamber – 481 4<sup>th</sup> Street, Hollister, CA 95023*

### REGULAR MEETING ACTION MINUTES February 7, 2011

**1. Call To Order** at 7:01 p.m. by Chairperson Garza.

**1.1 Pledge of Allegiance**

The Pledge of Allegiance was led by Commissioner Garza.

**1.2 Roll Call**

Present: Commissioners Jesse Garza, Jaime De La Cruz, Paul St. John, and Jerry Muenzer.

Absent: Richard Wagoner

Also present: Public Works Administrator Steve Wittry, Staff Analyst Mike Hodges, and Dick Gallagher from Hollister VFW.

**1.3 Acknowledge Certificate of Posting**

The agenda was posted on February 4, 2011 by 5:00 p.m. at the San Benito County Free Library, San Benito County Courthouse, and San Benito County Administration Building per Government Code Section #54954.2(a).

*The motion to acknowledge the certificate of posting was made by Commissioner De La Cruz and seconded by Commissioner St. John. Motion passed 4-0.*

*A motion was made to move the discussion item 6.1 Election of Officers to after item 2. Public Comment by Commissioner De La Cruz and seconded by Commissioner Muenzer. Motion passed 4-0.*

**2. Public Comment**

There was no public comment.

**6a. Discussion Items**

**6.1 Election of Officers**

Commissioner Muenzer nominated Jaime De La Cruz for the position of Chairperson. Commissioner St. John seconded the nomination. Commission vote 4-0 to name Jaime De La Cruz Chairperson.

Chairperson De La Cruz took control of the meeting.

Commissioner Garza nominated Paul St. John for the position of Vice-Chairperson. Commissioner Muenzer seconded the nomination. Commission vote 4-0 to name Paul St. John Vice-Chairperson.

**5a. Commission Announcements, Introductions and Presentations – Information Only**

Commissioner Garza informed to group that he will be stepping down from the commission effective immediately and the Hollister VFW Post replacement Dick Gallagher will be assuming the position. Jesse then introduced Dick. The commission welcomed Dick on board as they simultaneously thanked Jesse for this dedicated service.

**6a. Discussion Items**

**6.1 Election of Officers**

Commissioner Muenzer nominated Dick Gallagher for the position of San Benito County Parks and Recreation Commission Representative. Commissioner De La Cruz seconded the nomination. Commission vote 4-0 to name Dick Gallagher San Benito County Parks and Recreation Commission Representative.

**3. Consent Items**

**3.1 Approval of Minutes of October 4, 2010 meeting**

*The motion to approve all consent items was made by Commissioner St. John and seconded by Commissioner De La Cruz. Motion passed 3-0, Commissioner Muenzer abstain.*

**4. Staff Announcements – Information Only**

4.1 Mike updated the commission on User Groups contract renewal based on updated membership rosters and insurance.

4.2 Steve updated the commission on the Hollister Heat Snack Shack project. The commission has approved plans and the next steps involve securing insurance. George Ramirez from the Hollister Heat addressed the commission stating they are shopping for insurance that satisfies the standard contract requirements given from County Counsel.

4.3 Mike reminded the commission on submission of names to be included for area naming purposes through out the park.

**5. Commission Announcements, Introductions and Presentations – Information Only**

Commissioner Garza reiterated his retirement plans and the Hollister VFW Post replacement selection.

*The motion to accept Jesse Garza's resignation was made by Commissioner Muenzer and seconded by Commissioner St. John. Motion passed 3-0.*

*The motion to accept the Hollister VFW Post selection of Dick Gallagher was made by Commissioner St. John and seconded by Commissioner Muenzer. Motion Passed 3-0.*

**6. Discussion Items**

**6.2 Park Projects Update**

Mike updated to commission with a presentation of photos and a verbal update on the currently approved park projects to include Bertha Briggs facility improvements, new fencing, new and repaired rental shelters, safety access improvements, new tot playground and new parking area.

**6.3 Adult Field Fence Netting – Tina Garza**

The commission has been working with various user groups to resolve the issue of softballs being hit from the large adult softball field and landing on the neighboring fields. This has become a safety issue once the balls are landing in occupied fields. The City of Hollister has assembled some user groups that are willing to provide financial resources to install an extension net above the existing fence. Tina is requesting some funding to assist in this project. Steve mentioned that an initial \$2,000 county park support would be sufficient. The commission directed Tina and Steve to work together in pulling resources to move forward with this netting project. Addition conversation continued regarding the height of the proposed netting of 25 feet and additional installation of safety signage. The commission had no problems with either issue.

#### **6.4 Park Water Rates**

Once this situation was presented to the commission, it was decided that meters would be installed within the park at key locations. These meters would be monitored for a year with the data presented to each user group. This would allow the groups to see the amount of water used and costs associated with the usage. Once each user group was informed, individual billing for water usage would commence.

To date the south end of the park has had meters installed. Three locations have been monitored over the past year. It is the plan of the City of Hollister to resume the meter installation in March 2011 within the northern portion of the park. The city and county have been working jointly in the meter location and installation.

#### **6.5 Field Lighting**

Staff updated the commission on the facts that the county is in the possession of ten 35 foot polls and twenty non light polluting 1500 watt heads that were donated by the San Jose Airport. Some possible usages of these lights within the park complex would include field lighting, parking lot lighting, and shelter lighting. The commission directed staff to evaluate the usefulness of this lighting for possible use within the park.

#### **6.6 Proposition 84 Grant**

Steve and Mike updated commission on the opening of the second round of this grant that will make available \$184 million, on a competitive basis, for the creation of new recreation facilities in proximity to the most critically underserved communities throughout California. The application deadline for Round Two is July 1, 2011 and every submitted project can request up to \$5,000,000. The commission directed staff to move forward with this grant opportunity.

### **7. Adjournment**

*There being no further business to come before the Veterans Memorial Park Commission, Commissioner Gallagher made a motion to adjourn the meeting at 7:45p.m., seconded by Commissioner St. John. Motion passed 4-0.*

The next regular meeting of the Veterans Memorial Park Commission will be held on Monday, May 2, 2011 at 7:00 p.m.

Respectfully Submitted,  
Mike Hodges, Staff Analyst  
San Benito County Veterans Memorial Park Commission