



SAN BENITO COUNTY BOARD OF SUPERVISORS

Margie Barrios
District No. 1
Chair

Anthony Botelho
District No. 2

Robert Rivas
District No. 3

Jerry Muenzer
District No. 4

Jaime De La Cruz
District No. 5
Vice-Chair

County Administration Building – Board of Supervisors Chambers, 481 Fourth Street, Hollister, California

REGULAR MEETING AGENDA DECEMBER 6, 2011

Mission Statement

The County Board of Supervisors will recognize the public trust it holds, will on all occasions conduct business with honesty, integrity, and respect for the individual, and will hold the organization of County government to that same standard.

The San Benito County Board of Supervisors welcomes you to this meeting and encourages your participation.

- *If you wish to speak on a matter which does not appear on the agenda, you may do so during the Public Comment period at the beginning of the meeting. Please complete a Speaker Card and provide it to the Clerk of the Board prior to the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda. When addressing the Board, please state your name for the record. Please address the Board as a whole through the Chair.*
- *If you wish to speak on an item contained in the agenda please complete a Speaker Card identifying the item(s) and provide it to the Clerk of the Board prior to consideration of the item.*

Each individual speaker will be limited to a presentation total of three (3) minutes.

9:00 a.m. CALL TO ORDER:

- a) Pledge of Allegiance to be led by Supervisor Muenzer.
- b) Acknowledge Certificate of Posting.
- c) **PRESENTATIONS AND RECOGNITIONS:**
Present Certificate of Recognition for Years of Service to the following employees upon retirement:
 1. Sharon Jennings, (Public Health Services – Office Assistant) – 10.5 years
 2. Virginia Ramos, (Health and Human Services – Account Clerk) – 18 years
- d) **Public Comment:** *Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Section 54954.2.*
- e) **Department Head Announcements:** Information only.
- f) **Board Announcements, Introductions and Presentations:** Information only.

CONSENT AGENDA:

These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Approval of a consent item means approval of the recommended action as specified on the Agenda Item Transmittal.

If any member of the public wishes to comment on a Consent Agenda Item, please fill out a speaker card, present it to the Clerk prior to consideration of the Consent Agenda and request the item be removed and considered separately.

AGRICULTURAL COMMISSIONER – R. Ross:

- 1) Approve contract with the Department of Food & Agriculture to provide Light Brown Apple Moth quarantine trapping services for the period of October 1, 2011 through December 31, 2011, for a total of \$9,316.65.

AGRICULTURAL COMMISSIONER – R. Ross:

- 2) Approve contract Amendment with the State Department of Food & Agriculture to provide detection services for Glassy Wing Sharpshooter for an amended total of \$37,914.30 for the period July 1, 2010 through June 30, 2012.

BEHAVIORAL HEALTH DEPARTMENT – A. Yamamoto:

- 3) Approve the addition of one (1) FTE Substance Abuse Counselor position allocation to the County Behavioral Health Department, Substance Abuse Program FY 11-12 schedule of position allocations; and approve a budget adjustment of \$79,000 to the Behavioral Health Department, Substance Abuse Program FY 2011-12 expenditures and revenues.

BEHAVIORAL HEALTH DEPARTMENT – A. Yamamoto:

- 4) Authorize the Behavioral Health Department to submit an application for enrollment as a Medicare Provider to the Center for Medicare and Medicaid Services; authorize the Chair of the Board and County Behavioral Health Director to sign required associated documents.

CLERK OF THE BOARD – D. Thome:

- 5) Approve the action minutes for the regular meetings on November 1 and 15, 2011.

HEALTH & HUMAN SERVICES AGENCY – K. Flores:

- 6) Adopt Resolution approving the Operation and Maintenance contract #11-OMS-944 with the State Department of Housing and Community Development (HCD) for FY 2011/2012 in the amount of \$409,812; authorize the HHSA Director to sign said contract and any subsequent amendments to said contract; and approve budget augmentation for \$11,135. (Res. No. 2011-102)

HEALTH & HUMAN SERVICES AGENCY – K. Flores:

- 7) Approve Sublease Agreement with the State of California for premises located at 1111 San Felipe Road, Suite 107, Hollister effective October 1, 2011 through September 30, 2018; approve monthly rental in amount of \$2,784.09 from October 1, 2011 through September 30, 2014 and \$2,923.29 from October 1, 2014 through September 30, 2018; and authorize the Health & Human Services Director to sign said sublease.

HUMAN RESOURCES – J. Credico:

- 8) Adopt modified Class Specifications for Deputy Treasurer-Public Administrator I/II/III.

HUMAN RESOURCES – J. Credico:

- 9) Adopt Resolution amending Resolution 2011-15 regarding Waiver of Salaries for the Elected Offices of County Supervisor for District 1, 2, 3, 4, & 5.

INTEGRATED WASTE MANAGEMENT – M. Rose:

- 10) Approve contract with Lawrence & Associates, Inc. for engineering work on Landfill Expansion Project at John Smith Road Landfill for the period of December 6, 2011 to December 5, 2012 in the amount of \$60,690.

INTEGRATED WASTE MANAGEMENT – M. Rose:

- 11) Approve contract with Environmental Stewardship & Planning, Inc. for CEQA Compliance Work on Landfill Expansion Project at John Smith Road Landfill for the period of December 6, 2011 and ending at project completion, in the amount of \$70,031.

PUBLIC WORKS DEPARTMENT – S. Wittry:

- 12) Declare vehicles and Equipment to be declared surplus.

PUBLIC WORKS DEPARTMENT – S. Wittry:

- 13) Approve Amendment #1 with ANC Specifications Consultants for specification writing services for the Sheriff Administration/County Permit Center, increasing the contract by \$1,875, for a total not to exceed of \$23,500.

PUBLIC WORKS DEPARTMENT – S. Wittry:

- 14) Approve Amendment No. 2 with Brummel, Myrick & Associates for mechanical engineering services for the Sheriff Administration/County Permit Center project, increasing the contract by \$1,800, for a total not to exceed of \$13,800.

PUBLIC WORKS DEPARTMENT – S. Wittry:

- 15) Approve Amendment No. 2 with Thoma Electric, Inc. for electrical engineering services for the Sheriff Administration/County Permit Center project, increasing the contract by \$2,850, for a total not to exceed \$17,550.

PUBLIC WORKS DEPARTMENT – S. Wittry:

- 16) Approve the purchase of and add two Vehicle Rock Plow Attachments to the FY 12011-12 Road Maintenance Fund Schedule of Fixed Assets, in the amount of \$17,500, reducing the Fixed Asset Budget for one John Deere Mower Arm from \$80,000 to \$62,500.

SAN BENITO COUNTY SADDLE HORSE ASSOCIATION – K. Ferreira:

- 17) Approve 2012 San Benito County Saddle Horse Show, Rodeo operating budget.

SHERIFF'S OFFICE – D. Thompson:

- 18) Approve Amendment No. 5 to the Aramark contract originally signed on December 9, 2006 authorizing the annual CPI increase of .06 percent for the period of November 1, 2011 through October 31, 2012.

REGULAR AGENDA:

For each regular agenda item, the following schedule shall occur:

- a) Staff report.
- b) Public opportunity to address the Board on a particular agenda item. Please fill out a speaker card and present it to the Clerk prior to consideration of the item.
- c) Consideration by the Board.

ADMINISTRATION – R. Inman:

- 19) Presentation and update on the transition of Communications from San Benito County to Santa Cruz Regional 9-1-1 by Scotty Douglas, General manager of Santa Cruz Regional 9-1-1.

ADMINISTRATION – R. Inman:

- 20) Provide direction concerning a possible joint Hollister City Council/Board of Supervisors special meeting to hear a presentation by Mike Walker of Municipal Resource Group, LCC of the initial analysis of consolidating the Hollister Police Department with the San Benito County Sheriff's Office.

ASSESSOR'S OFFICE – T. Slavich:

- 21) Approval to initiate steps to implement AB1265 (Williamson Act) as outlined in staff recommendations and schedule a public hearing on December 20, 2011 at 1:30 p.m.

COUNTY OFFICE OF EDUCATION – M. Sanchez:

- 22) Receive the County Superintendent's Report.

INTEGRATED WASTE MANAGEMENT – M. Rose:

- 23) Receive report on Landfill Expansion Project at John Smith Road Landfill.

INTEGRATED WASTE MANAGEMENT – M. Rose:

- 24) Adopt Resolution transferring the designation of the Enforcement Agency from the San Benito County Environmental Health Division to the California Department of Resources, Recycling and Recovery.

PUBLIC WORKS DEPARTMENT – S. Wittry:

- 25) Approve contract with Huboi Architecture for professional services for the Migrant Camp Manager's Office project in the amount of \$36,842.

PLANNING DEPARTMENT – G. Armstrong:

- 26) Conduct an appeal hearing of Staff decision to deny agricultural exemption for a 45,000 sq. ft. riding arena constructed without permits at 7800 Lake Road (Chambers) and provide direction to staff.

CLOSED SESSION:

Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable actions taken by the Board during Closed Session will be announced during open session. (Gov. Code Section 54957.1(a) & (b), Ralph M. Brown Act.)

- 27) Public Employee Performance Evaluation
Authority: California Government Code Section 54957
Title: County Administrative Officer

- 28) Public Employee Performance Evaluation
Authority: California Government Code Section 54957
Title: Agricultural Commissioner/Sealer of Weights and Measures
- 29) Public Employee Performance Annual Evaluation
Authority: California Government Code Section 54957
Title: County Counsel

AFTERNOON SESSION

1:30 p.m.

INTEGRATED WASTE MANAGEMENT – M. Rose:

- 30) Recognize the San Benito High School Outdoor Club and their advisor Jim Ostdick for their six years of work in helping keep the San Benito River clean.

ADJOURN TO THURSDAY, DECEMBER 8, 2011 AT 9:00 A.M. FOR SPECIAL MEETING.

NOTE: A copy of this Agenda is published, along with supportive documents, on the County's Web site on the Friday preceding each Board meeting and may be viewed at www.cosb.us/government/meetings-agendas/. All proposed agenda items with supportive documents are also available for viewing at the San Benito County Administration Building, 481 Fourth Street, Hollister, CA between the hours of 8:00 a.m. & 5:00 p.m., Monday through Friday (except holidays). This is the same packet that the Board of Supervisors reviews and discusses at each Board meeting.

As required by Gov. Code Section 54957.5 any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, San Benito County Administration Building, 481 Fourth Street, Hollister, CA 95023. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by some other person and distributed at the meeting it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

In compliance with the Americans with Disabilities Act (ADA) the Board of Supervisors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 636-4000 at least 48 hours before the meeting to enable the County to make reasonable arrangements to ensure accessibility.