



SAN BENITO COUNTY BOARD OF SUPERVISORS

Don Marcus
District No. 1
Vice Chair

Anthony Botelho
District No. 2

Pat Loe
District No. 3
Chair

Reb Monaco
District No. 4

Jaime DeLaCruz
District No. 5

SPECIAL MEETING *BOARD RETREAT* FEBRUARY 16, 2006 ACTION MINUTES

Veteran's Memorial Building
649 San Benito Street, Room 204
Hollister, CA 95023

The Board of Supervisors of San Benito County met in Room 204 B at the Veteran's Memorial Building, Hollister, California on the above date in *special session*. Supervisors Marcus, De La Cruz, Botelho, Loe and Monaco were all present. Also present was County Administrative Officer Susan Thompson, Assistant County Administrative Officer Susan Lyons, Acting County Counsel Irma Valencia and Clerk of the Board Linda Churchill. Chair Loe called the meeting to order at 9:00 a.m.

9:00 a.m. CALL TO ORDER:

- a) Pledge of allegiance. Supervisor Botelho led the pledge of allegiance.
- b) *Upon motion duly made, seconded and carried, acknowledged Certificate of Posting.*

9:00 a.m SPECIAL AGENDA :

(For each regular agenda item, the following schedule shall occur):

- a) *Staff report.*
- b) *Public opportunity to address the Board on the particular agenda item. Please seek recognition by the Chair to comment.) Each individual speaker will be limited to a presentation total of three (3) minutes.*
- c) *Consideration.*

ADMINISTRATIVE BUSINESS:

1) **Celebration of Achievement for the Year 2005.**

County Administrative Officer Susan Thompson provided a handout to the Board titled "San Benito County Board of Supervisors Accomplishments in 2005". Ms. Thompson briefly described the many accomplishments of the Board for the calendar year 2005.

Discussion was held regarding the Gang Violence Task Force. It was the consensus of the Board to set up a special meeting / workshop in March to discuss the gang violence problem in San Benito county and the commitment of the Board of Supervisors to actively address gang issues and to include the Local Gang Violence Task Force, law enforcement, schools, and interested community members.

Richard Place, Hollister resident, commented with regards to gang issues noting that we need a collaborative effort and program and to keep law enforcement, Probation Department, educators, etc. in the loop.

2) Discussion regarding future planning and procedures to develop and meet the goals of the Board of Supervisors.

County Administrative Officer Susan Thompson referred to Page 4 of the handout titled Future Projects / Priorities. Ms. Thompson went over each item on the list.

Discussion was held relating to future planning and procedures and it was decided that each Board member would provide a list of their priorities for future goals to Assistant County Administrative Officer Susan Lyons by Friday, February 24, 2006 and those goals would then be discussed by the full Board at a future meeting.

Supervisor Marcus would like to see a future agenda item to consider an increase in pay to County Planning Commissioners.

Chair Loe suggested that ballot issues such as a possible tax increase be agendized for the March 7, 2006 Board of Supervisors meeting.

3) Roles, Responsibilities and Behavioral Expectations of the Board, the CAO and County Counsel.

Assistant County Administrative Officer Susan Lyons read the Mission Statement, which was adopted by the Board of Supervisors after their first retreat held in February 2005.

Discussion was held regarding adherence to the Mission Statement and the Board's recommitment to that Mission Statement.

A survey of 15 counties prepared by Clerk of the Board Linda Churchill entitled "Agenda Item Placement by Board Members, Policies & Procedures" was handed out to Board members. Discussion was held regarding communication between Board members and how individual Board members place items on the agenda. It was the consensus of the Board to continue with the same procedure that they have been using and to encourage communication between the board members, Chair of the Board, County Administrative Officer and County Counsel.

Discussion was held with regards to whether or not a Budget Sub-Committee is necessary. It was the consensus of the Board that a Budget Sub-Committee is not necessary but they would like budget updates and status reports to be agendized on a regular basis.

4) Discussion of the FY 2006-2007 budget process.

Discussion was held regarding a budget philosophy to be determined by the Board of Supervisors and what steps need to be taken to have a balanced budget.

At the end of the session, Facilitator Susan Lyons, summarized the morning's discussion and outlined the expectations and directions given by the Board.

Discussion was held with regards to the Special Meeting held by the Board of Supervisors on February 3, 2006 and the reason behind having to change the agenda item language.

Discussion was also held with regards to changing the amount of Board meetings held each month. It was the consensus of the Board to keep the meeting schedule as is and possibly set up Board workshops once a month on regular Board meeting days.

There being no further business the Board adjourned at 12:40 p.m. to its regular meeting on Tuesday, February 28, 2006 at 9:30 a.m.

PAT LOE, CHAIR

San Benito County Board of Supervisors

ATTEST:

Linda Churchill

Clerk of the Board