



SAN BENITO COUNTY BOARD OF SUPERVISORS

Don Marcus
District No. 1

Anthony Botelho
District No. 2

Pat Loe
District No. 3
Vice-Chair

Reb Monaco
District No. 4
Chair

Jaime DeLaCruz
District No. 5

SPECIAL MEETING ACTION MINUTES FEBRUARY 28, 2005

**Bolado Park – Blue Room
9000 Airline Hwy, Hollister, Ca 95023**

The Board of Supervisors of San Benito County met in the Blue Room at Bolado Park on the above date in *special session*. Supervisors Marcus, De La Cruz, Botelho, Loe and Monaco were all present. Also present was Acting County Administrative Officer Susan Lyons, County Counsel Karen R. Forcum, Consultant Sally Reed, Retreat Facilitator Lucille Ueltzen and Senior Board Clerk Linda Churchill. Chairman Monaco called the meeting to order.

10:00 a.m. CALL TO ORDER:

- a) Pledge of allegiance.
- b) *Upon motion duly made, seconded and carried, acknowledged Certificate of Posting.*
- c) **Public Comment.** There was none.

10:00 a.m. CLOSED SESSION AGENDA:

The Board adjourned into Closed Session to discuss expectations of County Counsel and the County Administrative Officer.

- 1) **Public Employment**
Title: County Administrative Officer
(*Cont. to afternoon session*)
- 2) **Public Employment**
Title: County Counsel
(*Cont. to afternoon session*)

The Board reconvened into regular session at approximately 11:30 a.m.

ADMINISTRATIVE BUSINESS:

- 3) **Roles, Responsibilities, and Behavioral Expectations of the Board, the CAO, County Counsel**

BOARD ACTIONS:

- *Directed staff to send a letter to the 33rd District Agricultural Association for the use of the Bolado Park Blue Room for this workshop.*
- *Directed staff to agendize "Relationship with Vision San Benito County" for the March 8, 2005 Board of Supervisors meeting.*
- *Directed staff to agendize "Letter from the Bureau of Indian Affairs re: Miwok Indian Tribe" for the March 22, 2005 Board of Supervisors Meeting.*
- *Chairman Monaco directed the Inter-Governmental Committee to look into holding joint town hall meetings on a quarterly basis that would include the cities of Hollister and San Juan Bautista, Water Districts and the Board of Supervisors.*

4) Discussion re: Rules of Engagement.

Continued this item to the afternoon session.

12:00 p.m. LUNCH:

5) Oral Report from Sally Reed, Consultant.

Consultant Sally Reed distributed a binder to each Board member and provided an oral report to the Board regarding the intention of the Board as to how to proceed while in the process of recruiting for a permanent CAO. Ms. Reed submitted a Summary of Board Discussion and Direction from her meeting with the Board of Supervisors on February 1, 2005 that included the following issues:

- *General Plan Revision*
- *County Reorganization*
- *Fully Staff the Executive Leadership Positions*
- *Business Development and Job Creation*
- *Structural Balance of the Budget*
- *Homelessness*
- *Technology Investment*
- *Litigation Costs*
- *Leadership Stability and Cooperation*

Discussion was held and input given.

The Board will meet with the consultant and the Acting CAO on the first Tuesday of each month and other issues may be added each month.

1:30 p.m. REGULAR AGENDA (continued):

ADMINISTRATIVE BUSINESS:

6) Discussion of Rules of Engagement continued

BOARD ACTIONS:

- *Upon motion made by Supervisor De La Cruz and seconded by Supervisor Botelho, changed the agenda submittal deadline from Wednesday at 9:00 a.m. to Monday at 1:00 p.m. (eight days prior the scheduled meeting) and to have the Board packets ready by 3:00 p.m. on Thursday prior to a Tuesday meeting. (Unanimous vote)*
- *Upon motion made by Supervisor Marcus and seconded by Supervisor De La Cruz, directed staff to combine Examples 1 and 2 from the Rules of Engagement handout submitted by Acting County Administrative Officer (CAO) Susan Lyons relating to Value Statement on Governance into one concise statement and to use the guiding principles as guidelines for the various departments of the*

county, the community, our employees and our visitors and to bring it back for Board approval. (Unanimous vote)

- Directed County Counsel and Acting CAO to look into Government Code Section 1090 with regards to disqualifications/conflict of interest.
- Upon motion made by Supervisor De La Cruz and seconded by Supervisor Marcus, directed staff to research Section III. B., Public Comment, of the existing Rules of Procedures of the Board of Supervisors of the County of San Benito. (Unanimous vote)
- Directed County Counsel and the Acting County Administrative Officer to make revisions to the existing Rules of Procedures as discussed and bring the document back to the Board for formal approval

CLOSED SESSION AGENDA:

The Board adjourned into Closed Session at approximately 3:30 p.m. and reconvened into regular session at 4:00 p.m.

7) Public Employment

Title: County Administrative Officer

(cont. from morning session) **No reportable action.** File #235.6

8) Public Employment

Title: County Counsel

(cont. from morning session) **No reportable action.** File #235.6

The vote of each member of the Board of Supervisors upon each matter at the foregoing meeting, unless otherwise stated, was as follows:

AYES: SUPERVISORS: Don Marcus, Jaime De La Cruz, Anthony Botelho
Pat Loe, Reb Monaco

NOES: SUPERVISORS: None

ABSENT: SUPERVISORS: None

There being no further business the Board adjourned at 4:00 p.m. to its next regularly scheduled meeting on Tuesday, March 1, 2005 at 9:30 a.m.

REB MONACO, CHAIRMAN

San Benito County Board of Supervisors

ATTEST:

John R. Hodges

Clerk of the Board

BY:

Linda Churchill

Senior Board Clerk