



# SAN BENITO COUNTY BOARD OF SUPERVISORS

Don Marcus  
District No. 1

Anthony Botelho  
District No. 2

Pat Loe  
District No. 3  
Vice-Chair

Reb Monaco  
District No. 4  
Chair

Jaime De La Cruz  
District No. 5

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County Administration Building – Board of Supervisors Chambers, 481 Fourth Street, Hollister, California

## ACTION MINUTES AUGUST 1 - 3, 2005

### FISCAL YEAR 2005/2006 BUDGET HEARINGS

The Board of Supervisors of San Benito County met in the Board Chambers on the above date in **special session** for the purpose of holding budget hearings for Fiscal Year 2005/2006. Supervisors Marcus, De La Cruz; Botelho; Loe and Monaco were all present. Also present was County Administrative Officer Susan Thompson, Interim County Counsel Claude Biddle and Assistant Clerk Sally Navarez. Chairman Reb Monaco presiding when the following was had to wit:

- a) Pledge of Allegiance.
- b) *Upon motion duly made, seconded and carried, acknowledged the Certificate of Posting.*

CAO Thompson gave an in depth and detailed overview of the financial status of the County including Expenditures, Revenues and Contingencies and Reserves.

CAO Thompson advised the Board to listen to the presentation of Management Analysts Robin Scattini and Susan Lyons. After hearing a brief overview from the Analysts, Ms. Thompson advised the Board to pass respective budgets as a *temporary due pass*. Temporary due pass indicated the Board approved the budget on a temporary basis until final adoption of the FY2005/2006 budget at a later date.

CAO Thompson indicated all Department Heads made quite the conscience effort to trim the budget whenever possible and this assisted the Administrative staff to balance the budget. Ms. Thompson took the opportunity to publicly thank Sheriff Curtis Hill and Chief Probation Officer Debra Botts for returning monies to the General Fund as they didn't expend all that was allocated to their respective department during Fiscal Year 2004/2005. However, Ms. Thompson indicated there were a few Department Heads who wished to discuss their budgets in more detail with the Board of Supervisors.

CAO Thompson turned the meeting over to the Management Analysts and reminded the Board they could make any changes and temporary due pass budgets as they went along.

#### AUGUST 1, 2005 DAY ONE.

**Budget Unit 1001-540 Contributions to Community Programs.** Analyst Robin Scattini recommended the Board approve the budget as outlined in the document before them, but noted an additional request of \$9,000 was being asked for by the Hollister Heat Softball organization for an additional playing field at the Veterans Memorial Park. Ms. Scattini indicated that the Veterans Park Commission was meeting this evening to discuss this matter on their agenda. Ms. Scattini advised the Board to pass the budget as recommended by Administrative staff and wait until the Park Commission held their meeting before making a decision on the Hollister Heat playing field request.

Chairman Monaco asked if there was anyone present who wished to address this item.

Clay Kempf, on behalf of the Senior's Council, came forward. Mr. Kempf thanked the Board for their continue support and stated the Seniors Council assisted the elderly in Santa Cruz and San Benito Counties.

Pauline Valdivia, on behalf of Jovenes de Antano, came forward. Ms. Valdivia also thanked the Board for their continued support. Ms. Valdivia indicated the funds go a long way in assisting seniors and noted Jovenes de Antano has been in operation in San Benito County for thirty (30) years now.

Terry Hancock, on behalf of the Senior Legal Services, came forward. Ms. Hancock thanked the Board for their continued support. She explained the funds help support medical services for the elderly as well as combating elder abuse in Santa Cruz and San Benito Counties.

Pat Garrigas, on behalf of Suicide Prevention Services, came forward. Ms. Garrigas noted the funds helped with outreach programs at the middle and high school levels as well as providing grief counseling when needed and their services were free of charge.

Hearing no one further wishing to address the Board on this matter, Chairman Monaco brought the matter back to Board level.

**BOARD ACTION:** *Upon motion duly made, seconded and carried, approved Budget Unit 1001-540 Community Programs temporary due pass with the understanding the additional request made by Hollister Heat for \$9,000 for an additional playing field would be heard by the Veterans Memorial Park Commission prior to the Board of Supervisors making said decision and the matter would be discussed again at budget wrap-up on Wednesday, August 3<sup>rd</sup>. Motion passed unanimously.*

**Budget Unit 2224-216 Child Support Services.** Analyst Robin Scattini noted there were no significant changes on this budget and requested the Board adopt the budget as recommended by staff.

Lynn Miller, Director of the Regional Department of Child Support Services, came forward. Mr. Miller took the opportunity to thank Ms. Scattini for her assistance on this budget and thanked Debbie Ogawa, Administrative Services Manager, Terry Chandler, Child Support Attorney, Nancy Velho – Services Administrator and the balance of the staff for their hard work and dedication to the children of Santa Cruz and San Benito Counties.

**BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 2224-216 Child Support Services temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 1001-109 County Counsel.** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 1001-109 County Counsel temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 1001-110 Auditor.** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved Budget Unit 1001-110 Auditor temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 1001-114 Assessor.** Analyst Robin Scattini noted the Assessor has requested a reorganization of position structure within this department which would reclassify an Office Manager to an Administrative Services Specialist and noted staff was in support of the proposed reorganization.

**BOARD ACTION:** *Upon motion duly made, seconded and carried, approved Budget Unit 1001-114 Assessor temporary due pass as recommended by staff, including the reorganization of the department and the Department Head to work with the Human Resources Department on the reclassification issue. Motion passed unanimously.*

**Budget Unit 1001-211 Marshal.** **BOARD ACTION:** *Upon motion made, seconded and carried, approved Budget Unit 1001-211 Marshal temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 1001-250 Agricultural Commissioner / Sealer of Weights and Measures.** Analyst Susan Lyons recommended the Board adopt this budget which included additional grant funding for West Nile Virus protection.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved Budget Unit 1001-250 Ag Commissioner temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-265 Building and Planning.** Analyst Susan Lyons recommended the Board adopt the budget with the recommendation by staff to move \$125,000 from Salaries and Benefits to Services and Supplies in order to pay for the contract for the reviewing of building plans and specs.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved Budget Unit 1001-265 Building and Planning with the correction of moving \$125,000 from Salaries and Benefits to Services and Supplies temporary due pass. Motion passed unanimously.

**Budget Unit 2600-101 County Fire (CDF Contract).** Analyst Scattini noted this budget was basically status quo, however, in the next fiscal year, the General Fund would have to make more contributions to this budget unit as the estimated fund balance would be fully utilized.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved Budget Unit 2600-101 County Fire (CDF Contract) temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 2603-101 Fish & Game Commission.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved Budget unit 2603-101 Fish & Game Commission temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 2221-406 Mental Health Services.** Analyst Scattini recommended the Board approve this budget as recommended by staff including the changing of staff of an existing vacant Mental Health Clinician Supervisor to a Mental Health Clinician.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget Union 2221-406 Mental Health Services temporary due pass as recommended by staff including the exchange of the existing vacant Mental Health Clinician Supervisor to a Mental Health Clinician. Motion passed unanimously.

**Budget Unit 2225-409 Substance Abuse Program.** Analyst Scattini recommended approval as noted by staff.

Discussion ensued regarding assisting the Program Administrator work with the CAO in the utilization of Prop 36 funding.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved Budget Unit 2225-409 Substance Abuse Program temporary due pass. Motion passed unanimously.

**Budget Unit 3010-101 Integrated Waste Management.** Analyst Scattini noted the Administrative Office wished the Board to include use of Waste Management non-mandated reserves in the amount of \$500,000 to be moved to assist with General Fund expenses.

Director Mandy Rose noted she would like to see the \$500,000 shown appropriately in the non-mandated diversion reserve and would like the mandated closure/post closure reserves funded as required. Ms. Rose indicated this was done in last year's budget to meet the mandated reserves requirement and would like to see that funding for those reserves reflected again for FY2005/2006.

Discussion ensued regard Ms. Rose's request and it was agreed that the monies would be reflected the same as last year regarding the mandated closure/post closure reserves.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 3010-101 Integrated Waste Management temporary due pass with \$105,311 rolling over into Reserves and adding \$394,689 for a total of \$500,000 – Integrated Waste reserves and Board will revisit this matter at budget wrap up on Wednesday, August 3<sup>rd</sup>. Motion passed unanimously.

**Budget Unit 1001-610 Library.** Analyst Lyons recommended approval as noted by staff.

Interim Librarian Karen Schaffer came forward. Ms. Schaffer requested the Board approve the purchase of eight (8) new computers to replace existing equipment which was acquired by a Bill Gates Foundation Grant approximately three years ago and were now consider antiquated equipment.

CAO Thompson indicated the Board would be considering an overall Information Technology (IT) request under the Data Processing budget and therefore, agreed with the recommendations of staff and did not include the computer request in this budget.

Discussion ensued regarding the IT request and how the Inter-Governmental Committee was discussing Library funding issues with the City of Hollister.

**BOARD ACTION:** *Upon motion duly made, seconded and carried, approved Budget Unit 1001-610 Library temporary due pass with the CAO to address the IT issue as well as the Inter-Governmental Committee would discuss funding issues with the City of Hollister. Motion passed unanimously.*

**Budget Unit 1001-620 UC Cooperative Extension / 4H/Farm Advisor.** Analyst Scattini indicated a new pick-up truck was requested but was not recommended at this time.

**BOARD ACTION:** *Upon motion duly made, seconded and carried, approved Budget Unit 1001-620 UC Cooperative Extension temporary due pass as recommended by staff.*

**Budget Unit 1001-206 District Attorney.** Analyst Lyons indicated District Attorney John Sarsfield wished to address the Board on this budget.

Mr. Sarsfield showed the Board charts showing his current staffing levels and another showing upgraded staffing levels which requested five (5) additional staff and Deputy Attorneys.

Discussion ensued regarding current staffing levels, inadequate revenues to support the additional staff request, recognized COPS monies were being used to fund a part-time temporary position and how San Benito County compared to comparable sized counties staffing levels.

**BOARD ACTION:** *Upon motion duly made, seconded and carried, approved Budget Unit 1001-206 District Attorney temporary due pass as recommended by staff, the utilizing of COPS monies to offset costs for a temporary part-time position and directed the CAO to work with the District Attorney on staffing issues. Motion passed unanimously.*

**Public Hearing – Budget Unit 3000-101 Capital Outlay Fund.** Analyst Scattini indicated there were no new projects recommended for this budget unit which is for General Fund projects only.

Discussion ensued regarding the carry-over renovation of the Old Southside Convalescent Hospital and the costs to date for that project.

This being the duly noted date and time, Chairman Monaco opened the public hearing period. However, hearing no one wishing to address the Board, Chairman Monaco closed the public hearing.

**BOARD ACTION:** *Upon motion duly made, seconded and carried, approved Budget Unit 3000-101 Capital Outlay Fund temporary due pass as recommended by staff. Motion passed unanimously.*

<b>AUGUST 2, 2005      DAY TWO.</b>
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**Budget Unit 2510-101 Victim-Witness Program.** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved Budget unit 2510-101 Victim-Witness Program temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 1001-112 Treasurer.** Analyst Scattini recommended approval as noted by staff but indicated that Treasurer/Tax Collector Mary Lou Andrade wished to address the Board on staffing levels upon her return to work.

Discussion ensued on how best to address this matter. Board and staff agreed the budget units under the direction of Ms. Andrade would be addressed at a later date when Ms. Andrade returned to work and would temporary due pass her budgets.

**BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 1001-112 Treasurer temporary due pass with the understanding that the Treasurer/Tax Collector could discuss this matter with the Board upon returning to work. Motion passed unanimously.*

**Budget Unit 1001-116 Tax Collector.** Analyst Scattini recommended approval as noted by staff but again indicated the Treasurer/Tax Collector Mary Lou Andrade wished to address the Board on staffing levels upon her return to work.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget Unit 1001-116 Tax Collector temporary due pass with the understanding that the Treasurer/Tax Collector could discuss this matter with the Board upon returning to work. Motion passed unanimously.

**Budget Unit 1001-262 Public Administrator.** Analyst Scattini recommended approval as noted by staff but again indicated the Treasurer/Tax Collector Mary Lou Andrade wished to address the Board on staffing levels upon her return to work.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget Unit 1001-262 Public Administrator temporary due pass with the understanding that the Treasurer/Tax Collector could discuss this matter with the Board upon returning to work. Motion passed unanimously.

**Budget Unit 1001-140 Elections.** Analyst Lyons indicated this budget unit included the \$800,000 for a new voting system recently approved by the Board of Supervisors and noted staff recommended approval.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-140 Elections temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-259 County Clerk.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-259 County Clerk temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-260 County Recorder.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-260 County Recorder temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-212 Communications (911).** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-212 Communications temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-263 Office of Emergency Services.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-263 Emergency Services temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 2216-101 Emergency Medical Services.** Analyst Lyons recommended approval as noted by staff which included additional grant monies from a state grant in the amount of \$269,053

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 2216-101 Emergency medical Services temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-224 Probation.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-224 Probation temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-226 Juvenile Detention Facility.** Analyst Lyons indicated there was a request to reclassify an existing Administrative Services Specialist to an Administrative Services Manager and the reclassification was supported by staff as well as the purchase of a transportation vehicle.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-226 Juvenile Detention Facility temporary due pass as recommended by staff including the reclassification of an Administrative Services Specialist to an Administrative Services Manager to which staff will work with the Human Resources department on this matter and add transportation van to the Schedule of Fixed Assets. Motion passed unanimously.

**Budget Unit 1001-210 Sheriff Operations (Patrol).** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 1001-210 Sheriff temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 1001-220 Sheriff – Corrections Division.** Analyst Lyons noted the Sheriff wished to address the Board on this budget.

Sheriff Curtis Hill indicated he would like to see two (2) additional correction Officer positions added to this budget as staffing levels were critical at the jail. While current staff was doing an admirable job, shortages in staffing levels needed to be addressed as mentioned in the current Grand Jury report.

Discussion ensued regarding request to re-fund two (2) positions and using Rural County Crime Prevention Act (RCCPA) monies in the amount of \$500,000 reinstated by the Governor be used to off-set costs of the two positions.

**BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 1001-220 Sheriff – Corrections Division temporary due pass with the addition of 2.0FTE for Correctional Officers by using RCCPA and salary saving monies to off-set the costs of the two positions. Motion passed unanimously.*

**Budget Unit 1001-261 Coroner.** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 1001-261 Coroner temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 2515-101 United Narcotics Enforcement Team (UNET):** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 1001-224 Probation temporary due pass as recommended by staff. Motion passed unanimously.*

**AUGUST 3, 2005 DAY THREE.**

a) Pledge of Allegiance.

b) *Upon motion duly made, seconded and carried, acknowledged the Certificate of Posting.*

Board received update/overview of all budgets approved to date from CAO Thompson; Analysts Robin Scattini and Susan Lyons as well as Finance Director Dan Vrtis.

**Budget Unit 1001-160 Maintenance.** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 1001-160 Maintenance temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 2101-305 Council of Governments.** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 2101-305 Council of Governments temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 2101-300 Public Works – Administration and Engineering.** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 2101-300 Public Works – Administration and Engineering temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 2101-303 Public Works – Road Maintenance.** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 2101-303 Public Works – Road Maintenance temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 2102-510 Road Capital Improvement Projects.** **BOARD ACTION:** *Upon motion duly made, seconded and carried, approved budget unit 2102-510 Road Capital Improvement Projects temporary due pass as recommended by staff. Motion passed unanimously.*

**Budget Unit 2720-101 County Service Area (CSA) Internal Service Fund. BOARD**

**ACTION:** Upon motion duly made, seconded and carried, approved budget unit 2720-101 CSA Internal Service Fund temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-700 Veterans Memorial Park.**

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-700 Veterans Memorial Park temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-702 County Parks.**

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-702 County Parks temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit – Health Categoricals.** Analyst Scattini noted this would include all categories assigned to the Health Unit of the Health & Human Services Agency. Since there were many units contained within this area, staff recommended approving the items as a whole under “Health Categoricals.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved all Health Categorical budget units as a whole temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 2212-512 In Home Supportive Services (IHSS):**

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 2212-512 IHSS temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit – Human Services Agency (Public Assistance) categories.**

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit Human Services Agency (Public Assistance) categoricals temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 2401-004 Community Services & Workforce Development (CSWD). BOARD**

**ACTION:** Upon motion duly made, seconded and carried, approved budget unit 2401-004 CSWD temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 2550-101 Migrant Labor Housing Center.**

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 2550-101 Migrant Center temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-490 CMSP Participation Fee.**

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-490 CMSP temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-100 Board of Supervisors.**

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-100 Board of Supervisors temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-102 Clerk of the Board.**

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-102 Clerk of the Board temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-105 County Administrative Officer.**

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-105 CAO temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-115 Data Processing.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-115 Data Processing temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-130 Human Resources.** Analyst Scattini indicated the budget included a request for a 1.0FTE Management Analyst position to act as a county-wide purchasing agent and to handle risk management issues as well as a proposed reorganization to the Department.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-130 Human Resources temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-180 General Fund Contributions / Non Dept Expenses.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-180 General Fund Contributions / Non Dept Expenses temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-185 General Purpose / Non Dept Revenues.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-185 General Fund Contributions / Non Dept Expenses temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-190 Risk Management / Insurance.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-190 Risk Management / Insurance temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-203 Grand Jury.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-203 Grand Jury temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-207 Public Defender.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-207 Grand Jury temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-255 Monterey Bay Unified Air Pollution Control District.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-255 Monterey Bay Unified Air Pollution Control District temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-255 Animal Control / Veterinarian Services Contract.** Analyst Scattini indicated the Inter-Governmental Committee was reviewing this matter and would be making recommendations to the Board at a later date.

**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-255 Animal Control temporary due pass understanding the Inter-Governmental Committee was reviewing this matter with the City of Hollister. Motion passed unanimously.

**Budget Unit 1001-560 Veterans Services Officer.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-560 Veterans Services Officer temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-800 Long-Term Debt Repayment.** **BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-800 Long-Term Debt Repayment temporary due pass as recommended by staff. Motion passed unanimously.

**Budget Unit 1001-999 Appropriation for Contingencies.** Discussion ensued with the Board allocating an additional \$750,000 to General Fund Contingencies, Solid Waste appropriation of \$105,300 Reserves at \$250,000.



**BOARD ACTION:** Upon motion duly made, seconded and carried, approved budget unit 1001-999 Appropriation for Contingencies temporary due pass as recommended by staff. Motion passed unanimously.

Chairman Monaco took the opportunity to thank CAO Susan Thompson, Management Analysts Robin Scattini and Susan Lyons; Finance Director Dan Vrtis; Administrative Services Manager Nadine DeRoza; all County Department Heads and Board Clerks Sally Navarez and Linda Churchill for their hard work and dedication in completing this budget.

The vote of each member of the Board of Supervisors upon each matter at the foregoing meeting, unless otherwise stated, was as follows:

AYES: SUPERVISORS: Marcus; De La Cruz; Botelho; Loe & Monaco  
NOES: SUPERVISORS: None  
ABSENT: SUPERVISORS: None

There being no further business the Board adjourned to its next regularly scheduled meeting on, 2005 at 9:30 a.m.

REB MONACO, CHAIRMAN  
San Benito County Board of Supervisors

ATTEST:  
John R. Hodges  
Clerk of the Board

BY:  
Sally Navarez  
Assistant Board Clerk