



SAN BENITO COUNTY BOARD OF SUPERVISORS

Don Marcus
District No. 1

Anthony Botelho
District No. 2

Pat Loe
District No. 3
Vice-Chair

Reb Monaco
District No. 4
Chair

Jaime DeLaCruz
District No. 5

SPECIAL MEETING October 20, 2005 ACTION MINUTES

The Board of Supervisors of San Benito County met in the Sun Porch at the St. Francis Retreat in San Juan Bautista on the above date in *special session*. Supervisors Marcus, De La Cruz, Botelho, Loe and Monaco were all present. Also present was County Administrative Officer Susan Thompson, Assistant County Administrative Officer Susan Lyons, County Counsel Claude Biddle and Senior Board Clerk Linda Churchill. Chairman Monaco called the meeting to order at 10:00 a.m.

10:00 a.m. CALL TO ORDER:

- a) Pledge of allegiance.
- b) *Upon motion made by Supervisor De La Cruz and seconded by Supervisor Botelho, acknowledged Certificate of Posting. (Unanimous)*

10:00 a.m. CLOSED SESSION AGENDA:

Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable actions taken by the Board during Closed Session will be announced during open session. (Gov. Code Section 54957.1(a) & (b), Ralph M. Brown Act.)

The Board adjourned into Closed Session and reconvened into Regular Session at 11:35 a.m. re:

- 1) **Public Employment**
Title: County Administrative Officer
County Counsel
No reportable action. File #235.6

11:35 a.m. REGULAR AGENDA

ADMINISTRATIVE BUSINESS:

- 2) **Roles, Responsibilities, and Behavioral Expectations of the Board, the CAO, County Counsel.**
Discussion was held. No action was taken. File #156

- 3) **Discussion regarding future planning and procedures to develop and meet the goals of the Board of Supervisors.**

Held discussion.

BOARD ACTIONS: *Directed County Administrative Office staff to move forward with preparation of the General Plan Update and setting up associated workshops .*

Directed County Administrative Office staff to provide an update regarding the allocation process for this year. File #156

12:00 p.m. LUNCH:

The Board adjourned for Lunch Break and reconvened at 1:15 p.m.

REGULAR AGENDA (Continued)

Administrative Business continued from morning session.

- 4) **Discussion Regarding Board activities and training.**

Held discussion.

BOARD ACTION: *Directed County Administrative Officer to set up ethics training for the Board of Supervisors and the Planning Commission co-jointly. File #156*

- 5) **Consider calendar for future retreat dates and discussion regarding Agenda process.**

Held discussion and reviewed 2006 Board of Supervisors calendar and Additional Documentation cover sheet to be used for items submitted after the agenda packet has been delivered to board members.

BOARD ACTIONS: *Upon motion made by Supervisor Loe and seconded by Supervisor Marcus accepted 2006 Board of Supervisors calendar with Retreat dates scheduled for February 16, 2006; June 15, 2006; and October 12, 2006. (Unanimous)*

Accepted Documentation Cover Sheet as submitted by the Clerk. File #156

- 6) **Consider approval of Planning Director job specification, salary and recruitment brochure.**

Held discussion.

BOARD ACTION: *Upon motion made by Supervisor De La Cruz and seconded by Supervisor Botelho, approved job specification for the Planning Director; and set salary range at \$94,956 to \$109,199. File #790*

CLOSED SESSION AGENDA:

Public Employment

Title: County Administrative Officer

County Counsel

(cont. from morning session)

The Board completed the Closed Session Agenda during the morning session.

The vote of each member of the Board of Supervisors upon each matter at the foregoing meeting, unless otherwise stated, was as follows:

AYES: SUPERVISORS: Don Marcus, Jaime De La Cruz, Anthony Botelho
Pat Loe, Reb Monaco
NOES: SUPERVISORS: None
ABSENT: SUPERVISORS: None

There being no further business the Board adjourned at 2:00 p.m. to its next regularly scheduled meeting on Tuesday, October 25, 2005 at 9:30 a.m.

REB MONACO, CHAIRMAN

San Benito County Board of Supervisors

ATTEST:

John R. Hodges

Clerk of the Board

BY:

Linda Churchill

Senior Board Clerk