

**BOARD OF DIRECTORS
SAN BENITO COUNTY FINANCING CORPORATION
SPECIAL MEETING
MINUTES
January 6, 2004**

The San Benito County Financing Corporation met in the Board of Supervisors Chambers, 481 Fourth Street, Hollister, California on the above date in *special session*. Vice-President Bob Cruz called the meeting to order at 11:45 a.m. Directors present were: Pat Loe, Richard Scagliotti, Reb Monaco and Ruth Kesler.

Also present was County Administrative Officer Gil Solorio, County Counsel Karen Forcum and Corporation Clerk Linda Churchill.

The Board adjourned as the San Benito County Board of Supervisors and reconvened as the San Benito county Financing Corporation Board of Directors re:

CALL TO ORDER:

- a) *Upon motion duly made, seconded and carried, acknowledged Certificate of Posting.*
- b) Public Comment. There was no public comment

SPECIAL AGENDA:

- 1) Consider the minutes of the special meetings of November 4, 2003 and December 16, 2003.**

Upon motion duly made, seconded and carried, approved the minutes of the special meetings of November 4, 2003 and December 16, 2003.

- 2) Consider agreement with G. A. Graebe for landscape architectural services with a contract term of December 2, 2003 through June 30, 2004.**

County Administrative Officer Gil Solorio provided background information stating that this was a contract with G.A. Graebe for landscape architectural services with a contract term of December 2, 2003 through June 30, 2004. This is a part of the renovation process going on at 321 San Felipe Road and is destined to be the eventual home of the Regional Department of Child Support Services for San Benito County. Mr. Solorio stated that this particular contract is the in the amount of \$1500 for landscape architectural services.

Director Loe made a motion to approve the contract. Director Kesler seconded the motion.

Under the question. Director Scagliotti asked for clarification of the services to be provided noting that it was not for landscape services.

Mr. Solorio noted that the services were actually for skylight and awning structural engineering services.

Robin Scattini, Management Analyst, came forward explaining that there was a typographical error on the Agenda Item Transmittal Recommended Action noting that it should read for skylight and awning structural engineering services and not landscape architectural services.

Director Loe amended her motion to approve the contract with G.A. Graebe for skylight and awning structural engineering services. Director Kesler concurred.

Mr. Solorio further clarified that the distinction is as stated on Attachment A of the contract under Scope of Services. It specifically states "structural calculations concerning the revised west side awning and sign as well as the revised skylights at the San Benito County Family Services Center".

Vice President Cruz called for the question.

The motion approving the contract with G.A. Graebe for skylight and awning structural engineering services passed unanimously. File #156.5

3) Adjournment.

The Board adjourned at 11:57 a.m. as the San Benito County Financing Corporation and reconvened as the Board of Supervisors.

The vote of each member of the San Benito County Financing Corporation Board of Directors at the foregoing meeting, unless otherwise stated, was as follows:

AYES:	DIRECTORS: P. Loe, B. Cruz, R. Monaco, R. Kesler, R. Scagliotti
NOES:	DIRECTORS: None
ABSENT:	DIRECTORS: None

BOB CRUZ, VICE PRESIDENT
San Benito County Financing Corporation

Mary Lou Andrade
Secretary/Treasurer
BY:

Linda Churchill
Corporation Clerk