



## SAN BENITO COUNTY BOARD OF SUPERVISORS

Margie Barrios  
District No. 1  
Vice-Chair

Anthony Botelho  
District No. 2

Robert Rivas  
District No. 3

Jerry Muenzer  
District No. 4  
Chair

Jaime De La Cruz  
District No. 5

---

County Administration Building – Board of Supervisors Chambers, 481 Fourth Street, Hollister, California

### BUDGET HEARINGS – FISCAL YEAR 2014-2015 JUNE 16 - 17, 2014 ACTION MINUTES

The Board of Supervisors of San Benito County met in the Board Chambers beginning June 16, 2014 for budget hearings. Supervisors Muenzer, De La Cruz, Rivas, Botelho and Barrios were present. Also present was County Administrative Officer Ray Espinosa, County Counsel Matt Granger and Clerk of the Board Denise Thome. Chairman Muenzer presided.

#### 9:00 A.M. - CALL TO ORDER:

- a) Supervisor Muenzer led the Pledge of Allegiance.
- b) *Upon motion duly made by Supervisor Barrios and seconded by Supervisor Rivas, acknowledged Certificate of Posting.*

#### ***BUDGET HEARING SCHEDULE***

#### **9:00 A.M., MONDAY, JUNE 16, 2014 – BUDGET HEARINGS BEGIN**

Budget hearings began on Monday, June 16, 2014 at 9:00 a.m. and were continuous (with the exception of the regular Board meeting on June 17, 2014) through Tuesday, June 17, 2014 at 3:16 p.m. and completed. All budget hearing items were approved temporary due pass (TDP).

#### **INTRODUCTION & OPENING REMARKS – County Administrative Officer**

County Administrative Officer Ray Espinosa acknowledged six months of hard work by the staff, board and public. He indicated that even though they had not received final certification on Measure F or the vehicle abatement it was not likely that they had passed and would need to be revisited. He noted that subvention funds were on consent and there would be the adoption of a resolution at the end of the budget hearings. He stated that they would pull #50, Integrated Waste Management, off the consent agenda as there were some corrections within the schedule and Waste Solutions request for commencement of a new agreement. He thanked all the employees within the county for a lot of good work and acknowledged that it has been difficult over the last few years with concessions. He added that we're still not out of the woods yet and this year they would be looking at efficiencies and monitoring OPEB, PERS, healthcare, revenues and expenditures. He reported that they had a balanced budget before them with a 1.5 million roll over. He added that there were no layoffs, continuance of step increases and no furloughs. CAO Espinosa thanked department heads and staff and expressed appreciation for their efforts.

## FY 2014/2015 RECOMMENDED BUDGET

### APPROVE TEMPORARY DUE PASS FOR ALL BUDGET UNITS

#### CONSENT AGENDA:

#### **BU#    DEPARTMENT**

#### **GENERAL FUND - 1001**

1. 180	General Fund Contributions/ Non-Departmental Expenditures	Page 115
2. 185	General Purpose / Non-Departmental Revenues	Page 113
3. 207	Grand Jury	Page 122
4. 212	Communications (911)	Page 134
5. 214	UNET	Page 143
6. 215	Drug Abuse & Rural Crime Grants	Page 145
7. 227	Gang Prevention	Page 153
8. 261	Coroner	Page 141
9. 262	Public Administrator	Page 172
10. 267	Housing & Economic Development	Page 183
11. 271	Abandoned Vehicle Abatement	Page 177
12. 273	Land Development Projects	Page 181
272	General Plan Update	Page 179
13. 305	Council of Governments	Page 222
14. 490	County Medical Services Program Participation Fee	Page 259
15. 520	General Relief-Aid to Indigents	Page 286
16. 545	First Five	Page 293
17. 560	Veterans Services	Page 297
18. 620	University of California Cooperative Extension 4-H/ Farm Advisor	Page 303
19. 801	Long-term Debt Repayment – Sheriff Admin./County Permit Ctr. Bldg.	Page 311

#### **PUBLIC WORKS – 2101 & 2720**

20. 303	Public Works Road Maintenance	Page 189
21. 101	CSA Internal Service Fund	Page 193

#### **VICTIM WITNESS - 2510**

22. 208	Victim Witness Assistance Program	Page 126
---------	-----------------------------------	----------

#### **CHILD SUPPORT SERVICES - 2224**

23. 216	Child Support Services	Page 128
---------	------------------------	----------

#### **BEHAVIORAL HEALTH – 2221 & 2225**

24. 406	Mental Health	Page 226
25. 409	Substance Abuse	Page 229

#### **PUBLIC HEALTH - 2214**

26. 400	Public Health Summary Fund	Page 234
27. 421	Tobacco Education	Page 236

28. 424	Public Health Services	Page 238
29. 425	Child Health & Disability Prevention Program (CHDP)	Page 240
30. 427	Snap Ed Grant	Page 242
31. 428	Maternal & Child Health	Page 244
32. 429	Environmental Health	Page 247
33. 440	Adolescent Family Life Program	Page 249
34. 449	Emergency Preparedness	Page 251
35. 450	California Children's Services Administration	Page 253
36. 451	CCS Diagnostic Treatment and Therapy	Page 255

#### **EMERGENCY MEDICAL SERVICES - 2216**

37. 101	Emergency Medical Services	Page 257
---------	----------------------------	----------

#### **HEALTH AND HUMAN SERVICES - 2211**

38. 500	Human Services Agency Administration	Page 268
39. 513	AFDC FG/U Cal Works Assistance	Page 270
40. 514	Foster Care Assistance	Page 272
41. 515	Title IV-B Child Welfare Services	Page 275
42. 518	Cal Works Support Services	Page 277
43. 519	Cal Learn	Page 279
44. 528	Cal Works – State Only	Page 281

#### **PUBLIC AUTHORITY - 2212**

45. 512	In Home Supportive Services	Page 284
---------	-----------------------------	----------

#### **CSWD - 2402**

46. 101	Community Services & Workforce Development	Page 289
---------	--	----------

#### **MIGRANT LABOR CENTER - 2550**

47. 101	Migrant Labor Housing Center	Page 291
---------	------------------------------	----------

#### **FISH & GAME - 2603**

48. 101	Fish and Game Commission	Page 160
---------	--------------------------	----------

#### **MOSQUITO ABATEMENT - 2610**

49. 251	Mosquito Abatement Program	Page 158
---------	----------------------------	----------

#### **INTEGRATED WASTE - 3010**

50. 101	Integrated Waste Management Landfill	Page 261
51. 300	Regional Agency	Page 263

***Upon motion duly made by Supervisor Rivas and seconded by Supervisor Barrios, approved the Consent Agenda Items Temporary Due Pass (TDP) as recommended by the CAO, with the exception of Items #1 – Budget Unit 180, #2 – Budget Unit 185, #10 – Budget Unit 267 and #50 – Budget Unit 101, which were pulled for discussion. (Unanimous)***

#### **1. 180 General Fund Contributions/Non-Departmental Expenditures**

Supervisor Botelho asked about the \$20,000 out of general fund for the Victim Witness program and asked if it had become a general fund service now.

Management Analyst Melinda Casillas explained that Victim Witness receives a grant each year but the fund has been running in the negative. She added that they had a retirement and the one time contribution of \$20,000 was to get them back on track.

CAO Espinosa confirmed that it was one time and he had asked Ms. Casillas to monitor it.

Supervisor Botelho spoke of court security funding and noted that they had to be cautious of the amount out of the general fund.

Supervisor De La Cruz asked about In Home Support Services (IHSS).

Management Analyst Casillas explained that Health and Human Services Agency (HHSA) asked them to move half to the general relief budget.

HHSA Director James Rydingsword stated that they took the money out of IHSS and covered IHSS with program realignment funds.

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

## **2. 185 General Purpose/Non-Departmental Revenues**

Chairman Muenzer spoke about the Transient Occupancy Tax and suggested that the anticipated \$15,000 increase go into tourism promotion.

Supervisor Botelho stated that he could support that if they were a partner in promoting the county and set policy on how money would be spent.

Chairman Muenzer concurred and that his thought was to get it into the budget and work it out at a future meeting.

CAO Espinosa stated that it was just a spending plan.

Supervisor De La Cruz agreed and that they could attach policy and directions later.

Further discussion ensued between board members and staff.

There was no public comment.

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

## **10. 267 Housing & Economic Development**

CAO Espinosa explained that Economic Development had kind of gone by the wayside and there were no longer employees working there. He noted that the job was created with a grant and that was why the job went away.

Management Analyst Casillas stated that she could increase the membership dues by \$15,000 so they would know where it was earmarked.

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (Unanimous) (5-0)***

## **50. 101 Integrated Waste – 3010**

CAO Espinosa spoke of the 2010 agreement and the April 4 letter request that triggered changes to the status quo budget, changing the spending plan with the budget. He stated that they were asking to earmark the funds and that they had highlighted the changes in the schedule. He added that Integrated Waste Management Director Mandy Rose would be making a presentation the next day at the board meeting.

Supervisor Botelho asked when the transfer occurs would they earmark it or spend it.

CAO Espinosa reminded the board of the 5 year restriction to use funds which began July 2011, so there were a couple more years.

Further discussion ensued.

There was no public comment.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (The motion passed 4-1 with Supervisor Rivas absent for the vote)***

Supervisor Rivas returned.

## **1:30 PUBLIC HEARING:**

### **52. 101 Capital Outlay Fund**

Page 119

Capital Project Manager Adam Goldstone gave an overview of facility projects, noting that seventeen were being rolled over and another ten had been identified and requested. He stated that the Sheriff's Office Shower and Storage project was requested by the Sheriff and was not being recommended, nor was improvements at the Historical Park or the Vets Park BBQ. He agreed with Supervisor Botelho that the Vets Park restroom improvement was an ADA issue.

Discussion ensued regarding the lighting project at Vets Park and possible funding from Park Impact Fees.

Management Analyst Sara Fontanos stated that the Parks and Recreation Commission Chair Kelley and Janelle Cox thought it was questionable whether it would fall under the guidelines.

Supervisor Botelho stated that it was not up to the Parks and Recreation Commission to tell them what pot to take it out of. He added that if the problem with the Vets Park restrooms was an ADA problem and the lighting was a safety issue, they should be taken care of if the funding was available.

Ms. Fontanos reported that there was 2.8 million at the end of 2013 and 2.6 was for the Regional River Parkway so there should be, conservatively, \$100,000 available.

Supervisor Barrios asked if they knew for sure that these funds can be used for lighting.

Counsel Granger stated that they would need to look at it a little deeper and bring it back at a future meeting.

Supervisor De La Cruz felt they should fund it and then have County Counsel look into it.

Supervisor Barrios asked if \$100,000 would be enough for the bathrooms and lighting and asked if they had considered solar.

Mr. Goldstone stated that they could check into it. He added that they had looked into the solar car ports and it was still on the radar.

Clerk-Auditor-Recorder Joe Paul Gonzalez believed the nexus was there and the projects were very much covered under the required nexus of impact fees.

Supervisor Botelho strongly felt it qualified and expressed concern that the Parks and Recreation Commission was shining it. He added that they had their pet project and they had to pay attention to other parks.

Supervisor Barrios stated that she would recommend if they approved the funds in excess of what has already been encumbered.

Mr. Goldstone stated that he didn't know if there would be any surplus left from the Vets Park Well Project to go to the skate park.

Supervisor Barrios indicated that the City of Hollister was willing to put up \$78,000.

Chairman Muenzer felt that it was totally a city project.

Supervisor De La Cruz felt they needed to join with the city to help with the skate park. He did not believe there would be any money left from the well project and that they needed to find other funding. He felt they should support it financially.

Supervisor Botelho summarized that there were 3 projects at the Vets Park. He stated that the restrooms were first as they were an ADA issue, the lighting was second due to safety and the third was the skate park.

Supervisor Rivas concurred. He added that this was the first he had heard that the City wanted to fund the skate park. He asked how about the City funding the library.

Supervisor Barrios reported that they had discussed the skate park at the Intergovernmental Committee meeting and using leftover money from the Vets Park Well. She stated that there was community benefit and was supported by the parents. She felt it benefitted the entire community.

Supervisor De La Cruz supported all three Vets Park projects.

Supervisor Botelho stated that there was already a skate park at that end of town and suggested another one at the other end of town. He felt that more discussion needed to take place and they needed to pursue grants.

Supervisor De La Cruz concurred with building on the west side of Hollister.

Mr. Goldstone spoke of the Integrated Waste Management Office flooring that was a safety hazard. He indicated that two projects were not listed which were the Probation Department security upgrades and ADA upgrades at the Bertha Biggs facility which had no ADA bathroom, totally \$125,000 to fund. He stated that the county was due to prepare an ADA self survey and transition plan and prepare a plan.

### **53. 102 Road & Bridges Capital Improvement Projects**

Page 191

Interim Public Works Administrator Arman Nazemi gave a staff report on projects.

Discussion ensued between board members and staff.

### **54. 101 County Service Areas (CSA's # 4-# 54)**

Page 194

Capital Project Manager Adam Goldstone spoke of the Stonegate CSA cap and continued improvements.

The Chairman opened the public hearing.

There being no public comment, the Chairman closed the public hearing.

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Barrios, approved TDP capital improvement projects and County Service Areas as recommended by CAO, prioritizing the Vets Park Project list in the following order; 1) restrooms, 2) parking lot lighting, 3) skate park and 4) BBQ with funding to come out of park impact fees if revenue found. (Unanimous) (5-0)***

## **REGULAR AGENDA:**

### **BU#      DEPARTMENT**

#### **55. 100 Board of Supervisors**

Page 77

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Rivas, approved TDP as recommended by CAO. (Unanimous) (5-0)***

#### **56. 102 Clerk of the Board**

Page 79

Supervisor Rivas stated that they had been reduced to 1.75 FTES in 2011/12 and asked when they expected to go back to 2 FTES. He expressed much appreciation for the Clerk of the Board's office and they were vital to function. He stated that his opinion was to restore to a minimum of 2 people. He asked when they could expect that.

CAO Espinosa stated that they would look it and address it. He understood that Supervisor Rivas was not going to forget.

Supervisor Botelho stated that Supervisor Rivas's point was well taken and that the record archives were critical. He suggested temporary help.



CAO Espinosa mentioned the pool that was put together where help can be drawn from. He added that they were also utilizing the WIA program to add staff as well.

Supervisor Barrios stated that the record archives were a major concern for this county. She spoke of the different location of documents, leaky buildings, etc. She indicated that our records need to be done ASAP.

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

**57. 105 County Administrative Office**

Page 81

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous) (5-0)***

**58. 130 Human Resources**

Page 98

Management Analyst Casillas explained that it was formerly called Internal Services but was now called Human Resources.

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

**59. 135 Temporary Help**

Page 100

Management Analyst Casillas stated that this was a new budget unit this year and it fell under the supervision of the Human Resources Department. She added that it came about because of so many requests for temporary help and clerical support and it would be a pool of help.

Supervisor Barrios felt it was one of the best moves they had made and hoped it worked. She added that she would like to get a report back.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (Unanimous) (5-0)***

**60. 190 Risk Management/Insurance**

Page 104

***Upon motion duly made by Supervisor Rivas and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

**61. 3060-190 RISK-ISF**

Page 102

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

The board adjourned at 10:30 a.m. for a break and reconvened into regular session at 10:45 a.m.

**62. 106 Information Technology**

Page 107

Management Analyst Casillas reported that they had added 90,000 to their budget for upgrades and maintenance on the computer system.

Supervisor Barrios felt there was a great need for fixed assets upgrades.

CAO Espinosa explained that would come out of the five year plan.

Supervisor Barrios spoke of the need for social media.

Supervisor De La Cruz agreed and indicated that it was access to the community free. He cited the library as a perfect example.

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous) (5-0)***

**64. 263 Office of Emergency Services**

Page 139

Management Analyst Casillas explained that this was moved under the supervision of the CAO's office this year.

Supervisor Botelho noted that they went from 1 employee to 2.

CAO Espinosa explained that currently there was a part time and she would be retiring in the next month or so. He indicated that they would be moving IT into the same office and they would share secretarial services.

Further discussion ensued between board members and staff.

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Barrios, approved TDP changing authorized FTES from 2 to 1 ½ and directed staff to make appropriate budgetary changes. (The motion passed 4 to 1 with Supervisor Rivas voting no)***

Supervisor Rivas stated that he had no problem with the staff recommendation of two FTES and without anyone from OES present, he did not feel there was enough information to go against the recommendation.

**65. 109 County Counsel**

Page 83

Management Analyst Casillas explained the changes to their budget.

Supervisor Barrios explained that looking into some Human Resources policies cost the county a lot of money and hoped that they would be spending County Counsel's time on more pressing matters than old policies.

Supervisor Barrios moved to approve TDP with the understanding to devote any saved monies to update policies through the Human Resources Department.

Supervisor Barrios amended her motion to the following.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor Botelho, approved TDP and make an effort to address policies through the Human Resources Department. (Unanimous) (5-0)***

**66. 112 Treasurer**

Page 91

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Rivas, approved TDP as recommended by CAO. (Unanimous) (5-0)***

**67. 116 Tax Collector**

Page 93

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor Rivas, approved TDP as recommended by CAO. (Unanimous) (5-0)***

**68. 114 Assessor**

Page 96

Management Analyst Casillas reported that the recommendation was to add 1.8 positions to clear the backlog and capture new development. She spoke of the governor's budget program to assist assessors and if the assessor gets the grant they may have to come back to the board then.

Further discussion ensued.

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Rivas, approved TDP as recommended by CAO. (Unanimous) (5-0)***



## **Clerk/Auditor/Recorder**

### **69. 110 Auditor**

Page 85

Management Analyst Casillas stated that they had increased the budget for the ERP.

Discussion was had regarding internal control weaknesses and how the ERP would address that.

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

### **70. 114 Elections**

Page 88

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Rivas, approved TDP as recommended by CAO. (Unanimous) (5-0)***

### **71. 259 County Clerk**

Page 168

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous) (5-0)***

### **72. 260 County Recorder**

Page 170

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Rivas, approved TDP as recommended by CAO. (Unanimous) (5-0)***

### **73. 206 District Attorney**

Page 124

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (Unanimous) (5-0)***

### **74. 207 Public Defender**

Page 130

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

## **Sheriff**

### **75. 210 Operations (Patrol)**

Page 132

Management Analyst Casillas gave a handout and reported that the governor's funding appeared to have passed last Friday. She explained the two scenarios and that it was their intention to use scenario 1 when making the request to the State.

Supervisor Botelho stated that they needed to get their fair share of the million dollars and made it clear that they would have to demonstrate the need.

CAO Espinosa noted that the handout showed both scenario 1 and 2 and scenario 1 was what the sheriff would like to see and is the CAO's recommendation to go to the DOF. He added that only two counties were named in the bill, Calaveras and San Benito.

Supervisor Barrios asked if the budget did not include the additional funding.

CAO Espinosa stated that it was not included.

Supervisor Barrios asked if they get the money could they come back and make adjustments.

CAO Espinosa replied affirmatively.

Supervisor De La Cruz asked if they were then going with scenario 2 and if the money came in, they would go with scenario 1.

CAO Espinosa replied yes.

Chairman Muenzer stated that this was where he wanted to forward any additional monies found and spoke of the idea being kicked around to end the animal control contract with the City of Hollister.

CAO Espinosa stated that they could do a TDP now and then amend it.

Chairman Muenzer spoke of wanting to get more deputy sheriffs out on the street.

Further discussion ensued.

Supervisor Rivas stated that he would like to get an update on what they've done to remedy high overtime costs.

CAO Espinosa stated that they were going through negotiations with Institutions Association and one of the key things was to address overtime.

Supervisor Rivas thought more could be done to control overtime costs.

Upon motion duly made by Supervisor Barrios and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous) (5-0)

76. 220 Corrections Division (Jail)

Page 136

Supervisor Botelho questioned the \$158,000 utility bill.

CAO Espinosa stated that they would be working on checking into solar and address as a whole for the entire county.

Supervisor Rivas spoke of the AMBAG energy watch and stated that he and the Chairman could do some research.

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous) (5-0)***

Chairman Muenzer stated that they would take budget item #87 before adjourning for lunch.

The Board adjourned at 12:04 p.m. for lunch and reconvened at 1:30 p.m. into special session.

77. 224 Probation

Page 148

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

78. 226 Juvenile Detention Facility

Page 150

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (Unanimous) (5-0)***

79. 160 Buildings and Grounds Maintenance

Page 117

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Rivas, approved TDP as recommended by CAO. (Unanimous) (5-0)***

80. 256 Public Works Administration and Engineering

Page 187

Management Analyst Casillas stated that the total positions went to 7.25.

Supervisor Botelho expressed concern with increase to county net cost and asked if they were being funded through development agreements.

Ms. Casillas stated that a portion would be recaptured from new development.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous) (5-0)***

81. 700 Veterans Memorial Park

Page 306

Supervisor Barrios asked why there was a negative cost plan charge.

Ms. Casillas explained that sometimes they were based on two years ago and the estimated may have been higher.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (Unanimous) (5-0)***

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous) (5-0)***

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Rivas, approved TDP as recommended by CAO. (Unanimous) (5-0)***

Ms. Casillas explained that there would be two limited term positions which would bring the number of positions up to 8.02. She added that they would be monitored and assist with development.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor Rivas, approved TDP as recommended by CAO. (Unanimous) (5-0)***

Supervisor De La Cruz noted that he had received calls from his constituents that unless they called about a dog or cat, animal control would not take it.

Supervisor Botelho stated that was a problem and that was what the animal trapping program was to take care of. He commented that last year he hoped to have an incident summary of what the county was getting for our \$280,000.

CAO Espinosa stated that he would make sure they addressed it.

Supervisor Botelho asked how they were auditing animal licensing for county licenses and if there was any paperwork to support it. He felt the City of Hollister needed to do a better job accounting for services the county is paying a big amount for.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor Botelho, approved TDP as recommended by CAO with a request to get some sort of accounting as to what is being done and monies collected on behalf of the county – a contract performance. (Unanimous) (5-0)***

***Upon motion duly made by Supervisor De La Cruz and seconded by Supervisor Rivas, approved TDP as recommended by CAO. (Unanimous) (5-0)***

County Administrative Officer Espinosa reported that this year they had increased the total to \$102,000 and talked about reevaluation. He spoke of the totals for the existing CBO's.

Chairman Muenzer felt they should all stay status quo and move the additional \$20,000 to the Sheriff to help his budget as they needed more deputies on the road.

Supervisor Barrios stated that they would have to change their resolution of their commitment of 6%.

Supervisor Rivas felt the process was dysfunctional as they were the same organizations each year which made no sense. He was open to reforming the process and make it more open and more equitable. He felt they needed to open the process.

Supervisor Botelho concurred and suggested delegating it off to the Community Action Board. He felt they had to do something different. He didn't know if it was the right or responsible appropriation.

Supervisor Barrios explained that these organizations have to meet certain criteria and have to leverage dollars. She felt they needed to make sure they still fit the criteria and how money was being leveraged, including what money was being received from other organizations.

Supervisor De La Cruz stated that the problem was that they had to have been funded prior and these organizations had a leg up. He felt they needed to change that criteria. He added that they previously turned it over to the Community Foundation and then took it back.

Supervisor Botelho suggested the alternative of holding the difference of \$22,000, not for the sheriff, but for problems throughout the year.

Those speaking under public comment were; Clay Kempf Executive Director of the Area Agency on Aging, Pauline Valdivia Executive Director of Jovenes de Antano, Kathleen Johnson Executive Director of Advocacy, Inc. and Mary Ann Hughes Executive Director of Community Food Bank of San Benito County.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor Botelho, approved TDP funding organization request amounts; Jovenes de Antano \$40,000, Advocacy, Inc. \$6,000, Senior Citizens Legal Services \$3,600, Seniors Council \$30,000 and Community Food Bank \$10,200 with the remaining \$12,200 to go into a reserve for the need of organizations that may come forward. (The motion passed 4-1 with Chairman Muenzer voting no)***

Chairman Muenzer stated that he would like the extra money to go to the Sheriff.

## **88. 610 County Library**

Page 300

Supervisor De La Cruz spoke of the prescription program card.

Supervisor Barrios explained that the county gets a percentage of the prescription money when people use the Coast to Coast card. She thought they received \$16,000 a year since the beginning.

Supervisor De La Cruz stated that there had been \$27,275 since inception.

Supervisor Barrios stated that it had been going into the general fund and that there could be an increase with greater outreach. She felt the best place for that would be the library and if the library helps, they should designate the money to go to the library for programs.

Supervisor De La Cruz stated that he met with Librarian Nora Conte a few weeks earlier. He indicated that when he brought the prescription program to the board he felt it should be used for the community. He stated that Ms. Conte thought it was a wonderful idea. He indicated that he would like to see the library benefit and felt that Ms. Conte could help lobby programs with these funds going to the library.

Supervisor Rivas expressed that he would like to see the library go to self check out machines. He added that over the years they had struggled with the library and felt they needed to discuss library hours. He spoke of disappointment that the library was not open on the weekends, keeping in mind that the library is for students and children. He added that the hours were not thought of with children in mind. He suggested in the future they should reevaluate the hours and rearrange them to maximize benefit to students.

Chairman Muenzer stated that he was concerned and would like to see the library come up with another funding source. He spoke of the additional \$20,000 for temporary employees funding. He stated that the City of Hollister puts in \$15,000 and asked what percentage of use is by city residents. He stated that there was criticism as to why the library was open and there were no deputies.

Further discussion ensued between board members.

***Upon motion duly made by Supervisor Botelho and seconded by Supervisor Barrios, approved TDP as recommended by CAO with the addition of allocating funds from the Coast to Coast prescription program from this point forward if the library promotes the card. (Unanimous) (5-0)***

Librarian Nora Conte stated that it was a most wonderful day and allows them light at the end of the tunnel. She thanked Supervisors De La Cruz and Barrios.

*The Board adjourned out of special session for a break at 4:03 p.m. and reconvened into special session at 4:12 p.m.*

#### **89. 999 Appropriation for Contingencies**

***Upon motion duly made by Supervisor Rivas and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous) (5-0)***

CAO Espinosa asked the Board where they wanted the \$46,401 savings from EMS to go.

Supervisor Botelho stated that in the past it has gone back into contingencies.

Supervisor Barrios suggested adding it to public safety, the sheriff's department.

Supervisor De La Cruz stated that would amount to about half an employee.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor Muenzer, directed moving the \$46,401 from OES to the Sheriff's Department. (The motion passed 3-2 with Supervisors Rivas and De La Cruz voting no)***

Supervisor Rivas felt it needed to go to OES.

#### **Budget Policies:**

Supervisor Barrios suggested they take out the line on the first page, second from the bottom, regarding mandated programs (Identify options to reduce or eliminate services and costs in non-mandated discretionary program areas).

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor De La Cruz, moved to remove the line regarding mandated programs (Identify options to reduce or eliminate services and costs in non-mandated discretionary program areas). (The motion passed 3 to 2 with Supervisors Rivas and Muenzer voting no).***

Supervisor Muenzer felt that any future revenue that comes in that is not for anything specific, be considered to be given to the Sheriff's department first.

Supervisor Botelho felt they were getting a little bit ahead of themselves. He added that a deputy on the street may not be as effective as an accountant or an assessor, etc.

Chairman Muenzer stated that they had put in people that develop revenue and now they needed to support people that protect us.

Supervisor De La Cruz felt it was a wonderful idea but did not like a budget based on policies.

Supervisor Rivas preferred to leave policies the way they are, and only use as a guide. He added that year to year circumstances change. He stated that they needed an accounting from the sheriff that he's going to responsibly use the budget and make sure his fiscal house is in order.

*The Board adjourned from special session at 4:28 p.m. for the day to reconvene into special session the next day after the regular board meeting at 2:43 p.m.*

*June 17, 2014*

#### **Final Budget Deliberations**

Management Analyst Casillas spoke of the changes that had been made the previous day during budget hearings and handed out updated schedules to the Clerk and the Board. She highlighted the following changes:

- Deleted paragraph regarding identifying options to reduce or eliminate non-mandated programs, in the budget policies
- Deleted the 2<sup>nd</sup> "that" under #5 of the budget policies.



- Increased the revenue side of the TOT tax from \$75,000 to \$90,000
- Increased Economic Housing Development (267) from \$10,000 to \$25,000 in membership dues.
- EMS (263) reduced authorized positions from 2 to 1.5, with \$46,401 difference added to temporary salaries line under Operations (210).
- Accounting of \$200,000 CIP transfer done twice. Eliminated 2<sup>nd</sup> one with no actual change to the budget.
- Capital Road program – slight change in what was recommended, should be \$12,109,943.
- It was felt that the Temporary Pool budget unit 135 wasn't in the appropriate unit and the \$80,000 was moved into the CAO's budget.
- (410) Landfill corrections, total of CIP projects corrected and reflected.
- John Smith overlay was left out, also in landfill as an expenditure.

Discussion ensued between board members and staff.

Clerk-Auditor-Recorder Joe Paul Gonzalez reported that the Integrated Waste Director Mandy Rose wanted him to clarify to the board and the public that the 4.81 million dollars was being transferred and that related to the closure/post closure funds that are restricted until the State signs off. He continued to explain about enterprise funds and that 4.81 million was being transferred out of the enterprise fund into the general fund. He stated that the board was declaring excess and authorizing the transfer of excess assets to the general fund. He noted that it was totally the prerogative of the board to do. He explained that they could also keep it in the enterprise fund and designate for other purposes but they could not leave it in the enterprise fund without designating a purpose. He added that this board or any future board would not be tied to the five year restriction.

Supervisor Barrios asked who did the 5 year restriction.

Supervisor De La Cruz replied that the previous board including himself and Supervisors Barrios and Botelho had implemented it.

Supervisor Barrios asked if they were required by law to do.

Supervisor De La Cruz replied no.

Supervisor Barrios did not recall why they did it.

Supervisor Botelho explained that they knew they were in a recession and did not know how long it would last so they created a type of reserve. He felt they needed to develop a plan on how to best use.

Supervisor De La Cruz stated that Supervisor Botelho was correct. He commented that he had agreed because they had depleted a 13 million dollar reserve. He felt they should use this money as seed money to build reserves.

CAR Gonzalez recommended that it should be on a five year plan, noting that the GFOA recommends a minimum level of 15% fund balance reserve. He added that many cities and counties were adopting much higher percentages, some even 40%. He recommended that they brainstorm to decide a number they should have in savings, so they were prepared. He stated that Ms. Rose was pushing to clear it up in the matter of transparency.

Chairman Muenzer asked if the 5 year timeline had already started.

Supervisor Botelho felt it was about the Board of Supervisors having some line of discipline. He stated that 4.8 million is just short of the 15% reserve and they would need 5.8 million to be 15%.

Supervisor De La Cruz noted that it took prior Board of Supervisors awhile to obtain that level of reserves.

Marty Richman spoke under public comment.



**ADOPT RESOLUTION ADOPTING THE FISCAL YEAR 2014-2015 BUDGET.**

CAO Espinosa stated that there had been a lot of hard work across the Board.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor De La Cruz, adopted Resolution No. 2014-60 adopting the fiscal year 2014-2015 budget and authorized the Chair to sign. (Unanimous) (5-0)***

Board members thanked staff for their work.

***Upon motion duly made by Supervisor Barrios and seconded by Supervisor De La Cruz, moved to adjourn the budget hearings at 3:16 p.m. (Unanimous) (5-0)***

The vote of each member of the Board of Supervisors upon each matter at the foregoing meeting, unless otherwise stated, was as follows:

AYES: SUPERVISORS: Muenzer, De La Cruz, Rivas, Botelho, Barrios

NOES: SUPERVISORS: None

ABSENT: SUPERVISORS: None

There being no further business, the Board adjourned at 3:16 p.m. on Tuesday, June 17, 2014 to July 8, 2014 at 9:00 a.m.

**JERRY MUENZER, CHAIRMAN**

San Benito County Board of Supervisors

**ATTEST:**

Denise R. Thome, Clerk of the Board