



SAN BENITO COUNTY BOARD OF SUPERVISORS

Margie Barrios
District No. 1
Chair

Anthony Botelho
District No. 2

Robert Rivas
District No. 3
Vice-Chair

Jerry Muenzer
District No. 4

Jaime De La Cruz
District No. 5

County Administration Building – Board of Supervisors Chambers, 481 Fourth Street, Hollister, California

SPECIAL MEETING FEBRUARY 10, 2015 ACTION MINUTES

The Board of Supervisors of San Benito County met in the Board of Supervisors Chambers on the above date in *special session*. Supervisors Barrios, De La Cruz, Botelho and Muenzer were present. Supervisor Rivas was absent. Also present was County Administrative Officer Ray Espinosa, County Counsel Matt Granger and Assistant Clerk of the Board Janet Slibsager. Chair Barrios presided.

1:30 p.m. CALL TO ORDER:

- a) Supervisor Muenzer led the Pledge of Allegiance.
- b) *Upon motion duly made, seconded and carried, acknowledged Certificate of Posting. (The motion passed 4-0-1 with Supervisor Rivas absent).*

REGULAR AGENDA:

COUNTY ADMINISTRATION OFFICE – R. Espinosa:

- 1) **Receive CAFR update for FY 2013/2014 by Auditor; approve the transfer of funds not to exceed \$50,000 to from contingency to pay for services provided by Hayashi and Wayland for the Comprehensive Annual Report for Year 2013/2014; and authorize the Auditor to sign for all expenses as long as the sum of expenses to date do not exceed the \$50,000 allocation. (4/5 vote)**

Clerk/Auditor/Recorder Joe Paul Gonzalez provided information in regards to the Comprehensive Annual Financial Report (CAFR) update for FY 2013/2014. He said that the CAFR is due by March 31st to the State Controller's Office, as of today the CAFR has not been completed. There are several things that need to be done; our office is working as hard as we can to get that report completed and sent to the independent auditors for the audit firm to do there due diligence review. The independent auditors need to get the CAFR to the Graces no later than March 1st.

Mr. Gonzalez explained that in order to meet that deadline we need to pay Hayashi and Wayland \$50,000 to get this done and to the auditors by March 1st, so that it could get to the State Controller's Office by the March 31st deadline.

Discussion ensued by Board and staff.

Chair Barrios said that we need to be more diligent next year.

Supervisor De La Cruz said that he is on the audit committee and would make sure that they meet once a month so this does not happen again.

BOARD ACTION: Upon motion made by Supervisor Muenzer and seconded by Supervisor De La Cruz, **approved** per staff recommendation. (4-0 vote, Rivas absent) (File #119)

The Board adjourned into closed session at 1:55 p.m. and reconvened out at 3:35 p.m.

CLOSED SESSION:

Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable actions taken by the Board during Closed Session will be announced during open session. (Gov. Code Section 54957.1(a) & (b), Ralph M. Brown Act.)

- 2) County Employee Appointment
Title: Agricultural Commissioner
Authority: California Government Codes 54957
No reportable action. (File #235.6)

The vote of each member of the Board of Supervisors upon each matter at the foregoing meeting, unless otherwise stated, was as follows:

AYES:	SUPERVISORS:	Barrios, De La Cruz, Botelho, Muenzer
NOES:	SUPERVISORS:	None
ABSENT:	SUPERVISORS:	Rivas

There being no further business, the Board adjourned at 3:36 p.m. to February 17, 2015 at 9:00 a.m.

MARGIE BARRIOS, CHAIRPERSON
San Benito County Board of Supervisors

ATTEST:
Janet Slibsager, Assist. Clerk of the Board