



# SAN BENITO COUNTY VETERANS MEMORIAL PARK COMMISSION

Maria Spandri

Peter Hernandez

Robert Duffy

Paul St. John

Mark Medina

Hollister VFW

Board of Supervisors

American Legion

San Juan Bautista VFW

Board of Supervisors

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San Benito County Board Chambers – 481 4<sup>th</sup> Street, Hollister, CA 95023

**SPECIAL MEETING**  
**Monday, November 2, 2020**  
**6:00 PM**

This meeting can be accessed in the following methods:

1. Public in person attendance following social distancing guidelines and using a mask; per instructions listed below;
2. Through Zoom (<https://zoom.us/join>) per the instruction stated below, and other methods as described further below; and

Webinar ID: 946 8298 8152

Webinar Password: 556953

Public Attendance in Person: at the Board of Supervisors Chambers: 481 4<sup>th</sup> St, Hollister, CA 95023. For the safety of public and County employees, please note the following. As of June 29, 2020, the Veterans Memorial Park Commission meeting's will be open to the public, following conditions listed below:

- A. All attendees must comply with the State of California's face covering requirements, found at:[https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/C/COVID-19/Guidance-for-Face-Coverings\\_06-18-2020.pdf](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/C/COVID-19/Guidance-for-Face-Coverings_06-18-2020.pdf)
- B. All attendees must follow social distancing (6 feet) requirements while in-line and inside the County Administrative Building.
- C. If you are exempt from the state face covering guidance (above), you must wear a face shield which will be provided to attend the meeting. If you cannot, or choose not to, wear a face covering or face shield, you may participate in the meeting by the Zoom call-in below.
- D. All attendees must comply with any other rules of procedure/instructions announced by the Chair.
- E. Due to Social Distancing Requirements, only 10 Audience Chairs are available for the Public. They will be provided on a first-come first serve, basis, except any members of recognized press entities shall be given priority

Veterans Memorial Park Commission  
Resource Management Agency  
Phone: (831) 636-4170 – Fax: (831) 636-4176  
2301 Technology Parkway, Hollister, CA 95023  
[www.cosb.us](http://www.cosb.us)

## Participating by Zoom:

Three ways to attend Zoom meetings: **on a web browser, through the Zoom App, or over the phone**. Each webinar will have a webinar ID and password, which is a unique number associated with an instant or scheduled meeting (found at the top of this text). The chat feature is disabled for all participants. Additionally, the video function is not available to the public.

### A. Zoom on Web-browser:

a. If joining through web-browser, launch the address <https://zoom.us/join> or open the direct link listed below:

<https://zoom.us/j/94682988152?pwd=Y09IRzUrUzR0M1JvN0FpWEdjZ0NXdz09>

### B. Or launch the Zoom app on your Tablet or Smartphone:

- a. Select **“JOIN A MEETING”**
- b. The participant will be prompted to enter **Webinar ID and Password listed above** and name to join the meeting. The meeting agenda can be found at <https://www.cosb.us/>
- c. The participant can launch audio through their computer or set it up through the phone.
- d. **Public Comment:** Select the **“Participants Tab”** and click **“Raise hand”** icon, and the Zoom facilitator will unmute you when your turn arrives.

### C. Zoom Audio Only (phone):

- a. If you are **calling in as audio-only**, please dial **US: +1 669 900 6833 or +1 408 638 0968**
- b. It will ask you to enter the **Webinar ID listed above**, followed by the **“#”** key (pound key), then enter **Webinar Password listed above** at the top page of the agenda. The meeting agenda can be found at <https://www.cosb.us/>
- c. It will then ask for a **Participant ID**, press the **“#”** key (pound key) to continue.
- d. Once you enter the Zoom meeting, you will automatically be placed on mute.
- e. **Public Comment:** If you are using a phone, please press **“\*9”** (star-nine) to raise your hand, and the Zoom facilitator will unmute you when your turn arrives.

## Written Comments & Email Public Comment

Members of the public may submit comments via email by 5:00 PM on the Monday meeting to the Clerk of the Board at [jfrechette@cosb.us](mailto:jfrechette@cosb.us).

## Public Comment Guidelines

- A. The San Benito County Veterans Memorial Park Commission welcomes your comments.
- B. If participating on Zoom, once you are selected you will hear that you have been unmuted: At this time, please state your first name, last name, and county you reside in for the record.
- C. Each individual speaker will be limited to a presentation total of three (3) minutes, or such other time as may be designed by the Chair.
- D. Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

## FAILURE TO COMPLY WITH THE ABOVE GUIDELINES:

1. The individual will be asked to leave the Board Chambers.
2. The Chair will call a recess during the meeting.

3. If the recess does not result in the individual complying with the above requirements or leaving the meeting, the Commission may close the meeting to the public and resume the meeting exclusively through Zoom and phone-in participation, at any point during the meeting.

If you have any questions, please contact the Clerk of the Board at (831) 636-4000, Ext. 13 or email [JFrechette@cosb.us](mailto:JFrechette@cosb.us)

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, Commission members are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

**1. Call to Order:**

- a. Pledge of Allegiance
- b. Roll Call
- c. Acknowledge Certificate of Posting

**2. Consent Agenda**

- a. Approval of Minutes of the October 7, 2020 special meeting.

**3. Discussion/Action Items:**

- a. Discuss recent tournament, which occurred at Veterans Memorial Park on October 24<sup>th</sup> through 25<sup>th</sup> hosted by the Cal A's. Approve letter to be sent on behalf of the Commission, and authorize the Chair to sign.
- b. Discuss usage of parking lot or fields while teams are not utilizing fields and delegate authority to staff to allow certain usage to occur with County Counsel approval.

**4. Adjournment.**

**SAN BENITO COUNTY  
VETERANS' MEMORIAL  
PARK COMMISSION  
CERTIFICATE OF POSTING**

Pursuant to Government Code Section #59454.2(a), the agenda for the San Benito County Veterans' Memorial Park Commission Special Meeting of November 2, 2020 was posted on the 30<sup>th</sup> day of October, 2020 at the following locations, freely accessible to the public:

The bulletin board outside the front entrance of the Old County Courthouse, Monterey Street, City of Hollister, San Benito County, State of California

and

The bulletin board outside the front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA

I, Jennifer Frechette, certify under penalty of perjury, that the foregoing is true and correct.



**JENNIFER FRECHETTE, CLERK OF  
THE BOARD OF SUPERVISORS**



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**SPECIAL MEETING**  
**Wednesday, October 7, 2020**  
**5:00 PM**

## MEETING MINUTES

**1. Call to Order – The meeting was called to order at 5:00 p.m. by Commissioner Spandri.**

- a. Pledge of Allegiance was led by Commissioner Hernandez.
- b. Roll Call – Jennifer Frechette took roll call; all Commissioners were present.
- c. Acknowledge Certificate of Posting.

*Commissioner Medina made a motion to approve Certificate of Posting, seconded by Commissioner St Paul. (5/0 vote)*

**2. Consent Agenda**

- a. Approval of Minutes of the September 29, 2020, special meeting.

*Motion by Commissioner Medina to approve the minutes as presented. Seconded by Commissioner Duffy. (5/0 vote)*

**3. Discussion/Action Item**

- A) Approve License Agreement for the use of Veterans Memorial Park as a site to facilitate (2) events Organics and Environmental Day facilitated by Recology South Valley DBA Recology San Benito County on Oct 10 & 24, 2020 and delegate authority to staff to make future minor changes to this agreement, (such as additional dates) with County Counsel approval if required.**

Chair Spandri opened and provided information on the item.

Commissioner Spandri opened public comment.

No one from the public wished to speak

Shana McCracken, from Recology, commented that she was available to answer any questions.

Commissioner Spandri asked if event will be set up the same way as previous events.

Ms. McCracken responded yes, set up is close, but slightly different as there will only be 1 out of the 3 activities happening. No e-waste, no paper shredding.

Commissioner Spandri asked if there was a flyer that was distributed or can be distributed and posted.

McCracken responded that they are not doing that for certain reasons. One of them being that this event is only open to unincorporated residents. The event is also considered to be a pilot event. Generally, people living in town have access to curbside pickup and that is why they are mainly focused on larger properties on the outskirts.

Commissioner Spandri brought it back to the commissioners for comment.

Commissioners have no comment.

*Commissioner Hernandez made a motion to approve License Agreement for the use of Veterans Memorial Park as a site to facilitate (2) events Organics and Environmental Day, Seconded by Commissioner Medina. (5/0 vote)*

#### **4. Adjournment:**

***Motion made by Commissioner Duffy and seconded by Commissioner St. Paul to adjourn the meeting; Meeting adjourned at 5:08 p.m. (5/0 vote)***