



SAN BENITO COUNTY AGENDA ITEM TRANSMITTAL FORM

Mark Medina
District No. 1
Chair

Kollin Kosmicki
District No. 2

Peter Hernandez
District No. 3

Bob Tiffany
District No. 4

Bea Gonzales
District No. 5
Vice-Chair

Item Number: 1.

MEETING DATE: 2/9/2021

DEPARTMENT: ASSESSOR

DEPT HEAD/DIRECTOR: T. Slavich

AGENDA ITEM PREPARER: Tom Slavich

SBC DEPT FILE NUMBER: 7

SUBJECT:

ASSESSOR'S OFFICE - T. SLAVICH

Approve the Funding of a Previously Unfunded Assessment Clerk Position in the Assessor's Office and Modify the Personnel Schedule to Reflect this Change.
SBC FILE NUMBER: 7

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

This Assessment Clerk position was originally fully funded in FY 2019/20. The previous employee that held the position retired on November 1, 2019. This position was unfunded in FY 2020/21 and funding for the position was moved to temporary salaries for an electronic mapping project of converting our Assessor map pages to a digitized format.

The position will be funded in the current year from salary savings due to the electronic mapping project being delayed and from another position that is currently vacant. The Assessor's FY 2020/21 Budget for salaries & benefits is currently under budget by 8% (approximately \$165,000).

This position is needed not only for current operations in the office such as updating records in our computer system, assisting appraisal & audit staff with developing records and reports, answering taxpayer inquiries, receiving & processing property statements & exemptions, scanning various records including our building property records into our computer system, but also for assistance with the implementation of the new Proposition 19 legislation which becomes effective as of February 16, 2021.

Proposition 19 passed in November 3, 2020 and modifies the current law regarding the parent to child exclusion from reassessment but also allows homeowners to transfer their Proposition 13 tax base of their home to anywhere in the state for their primary residence.

STRATEGIC PLAN GOALS:





BUDGETED:

Yes

SBC BUDGET LINE ITEM NUMBER:

101.35.1170.1000

CURRENT FY COST:

\$24,000

STAFF RECOMMENDATION:

It is respectfully recommended that the Board:

- 1) Approve the funding of a previously unfunded Assessment Clerk position in the Assessor's Office.
- 2) Approve a modification to the Personnel Schedule to reflect this change and remove the recognition of a unfunded 1.0 FTE Assessment Clerk.

ADDITIONAL PERSONNEL:

REVIEWERS:

Department	Reviewer	Action	Date
Assessor	Slavich, Tom	Approved	2/5/2021 - 8:57 AM