



## SAN BENITO COUNTY PARKS AND RECREATION COMMISSION

481 4th Street Hollister, CA 95023

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<b>Marie Peterson</b>	<b>Michelle Conrique</b>	<b>Vacant</b>	<b>Melvin Tungate</b>	<b>Vacant</b>	<b>Paul Hain</b>	<b>Maria Spandri</b>
District No. 1	District No. 2	District No. 3	District No. 4	District No. 5	Historical Society	Veteran's Park Commission

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### MINUTES REGULAR MEETING August 11, 2021 5:30 PM

#### I. CALL TO ORDER

The meeting was called to order at 5:35 p.m. by Chair Maria Spandri.

##### A. Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Mel Tungate.

##### B. Roll Call

Clerk of the Board Jennifer Frechette did roll call. Commissioners present were Michelle Conrique, Melvin Tungate, Paul Hain, and Maria Spandri. Marie Peterson was absent.

##### C. Acknowledge Certificate of Posting

Could not vote because there was not a quorum.

- **Acknowledge Certificate of Posting**

##### D. NOTICE OF TEMPORAY PROCDURES OF COMMISSION MEETINGS

#### **Notice of Temporary Procedures for Commission Meeting**

All attendees must comply with the June 15, 2021, or any subsequently issued, California Department of Public Health face covering requirements, found at:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx>; and,

All attendees must wear a face covering if not fully vaccinated as defined by CDPH (*\*fully*

*vaccinated: two weeks after completing the second dose of a two-dose COVID-19 vaccine (e.g., Pfizer-BioNTech or Moderna) or two weeks after receiving a single dose of a one-dose COVID-19 vaccine (e.g., Johnson & Johnson/Janssen).* **If you are exempt from the state face covering guidance and not fully vaccinated, you will be required to wear a face shield which will be provided to attend the Commission meeting. Attendee may show proof of vaccination, the attendee may be excused from the face covering requirement if they have met the fully vaccinated definition. Due to changing conditions statewide, the Chair or the Commission may modify the above requirements for any future Commission meeting. All attendees must comply with any other rules of procedure/instructions announced by the Chair.**

The meeting will be available through Zoom for those who wish to join with the instructions below:

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, members of the Commission are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

This meeting can be accessed by the public in the two following methods:  
In person at 481 Fourth Street, Hollister Ca in the Board Chambers or  
through Zoom (<https://zoom.us/join>) per the instruction stated below, and other methods as described further below with the following ID and Password:

Webinar ID: 991 9387 4202

Webinar Password: 404160

Participating by Zoom:

Three ways to attend Zoom meetings: on a web browser, through the Zoom App, or over the phone. Each webinar will have a webinar ID and password, which is a unique number associated with an instant or scheduled meeting (found at the top of this text). The chat feature is disabled for all participants. Additionally, the video function is not available to the public.

Zoom regularly provides new versions of the Zoom desktop client and Zoom mobile app to release new security features and fix bugs. To ensure you can join the meeting and participate through public comment, please launch the web address to download the Zoom application: <https://zoom.us/support/download>. Furthermore, we recommend upgrading to the latest version of Zoom once it is available. Please visit <https://support.zoom.us/hc/en-us/articles/201362233-Upgrade-update-to-the-latest-version> to ensure you have the newest

Zoom update.

Zoom on Web-browser:

- a. If joining through web-browser, launch the address <https://zoom.us/join> or open the direct link listed below: <https://zoom.us> or launch the Zoom app on your Tablet or Smartphone.
- b. Select “JOIN A MEETING”
- c. The participant will be prompted to enter Webinar ID and Password listed above and name to join the meeting. The meeting agenda can be found at <https://www.cosb.us/>
- d. The participant can launch audio through their computer or set it up through the phone.
- e. Public Comment: Select the “Participants Tab” and click “Raise hand” icon, and the Zoom facilitator will unmute you when your turn arrives.

Zoom Audio Only (phone):

- a. If you are calling in as audio-only, please dial US: +1 669 900 6833 or +1 408 638 0968
- b. It will ask you to enter the Webinar ID listed above, followed by the “#” key (pound key), then enter Webinar Password listed above at the top page of the agenda. The meeting agenda can be found at <https://www.cosb.us/>
- c. It will then ask for a Participant ID, press the “#” key (pound key) to continue.
- d. Once you enter the Zoom meeting, you will automatically be placed on mute.
- e. Public Comment: If you are using a phone, please press “\*9” (star-nine) to raise your hand, and the Zoom facilitator will unmute you when your turn arrives.

Written Comments & Email Public Comment

Members of the public may submit comments via email prior to the meeting to the Clerk at [Jfrechette@cosb.us](mailto:Jfrechette@cosb.us).

## Public Comment Guidelines

- a. The Commission welcomes your comments.
- b. If participating on Zoom, once you are selected you will hear that you have been unmuted: At this time, please state your first name, last name, and county you reside in for the record.
- c. Each individual speaker will be limited to a presentation total of three (3) minutes, or such other time as may be designed by the Chair.
- d. Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have any questions, please contact the Clerk Jennifer Frechette at (831) 636-4000, Ext. 13 or email [JFrechette@cosb.us](mailto:JFrechette@cosb.us)

## II. PUBLIC COMMENT

There was no public comment.

*Opportunity to address the commission on items of interest not appearing on the agenda or not scheduled for public hearing. No action may be taken unless provided for by GC 56954.2. Each speaker is limited to five minutes.*

## III. CONSENT ITEMS

- A. Approve the action minutes of the May 12, 2021 Regular meeting.

Item pushed to next meeting, could not vote because there was not a quorum.

## IV. STAFF ANNOUNCEMENTS - Information Only

There were no staff announcements.

## V. COMMISSIONER REPORTS

Commissioner Hain invited everyone to the Historical Park for the Blue Grass Festival.

Commissioners Conrique and Spandri did not have any reports.

## VI. DISCUSSION ITEMS

The Commission will consider and may take action on the following items:

- A. **PARKS AND RECREATION**

Elect Chairperson for 2021 and Vice-chairperson for 2021 for the Park and Recreation Commission.

Pushed to next meeting because there was no quorum.

Commissioner Spandri instructed the rest of the commissioners to ponder on who would like to volunteer for Chairperson and Vice-chairperson because in order for the commission to function there needs to be some leadership.

**B. RESOURCE MANAGEMENT AGENCY-M. CHAMBLESS**

Riverview Regional Park Update #4, proposed improvement concept.

RMA Interim Director, Michael Chambless, presented the status of the \$3 Million dollar grant for the Riverview Regional Park. With the 99 year lease for the property behind the High School, they were able to reach and surpass the 45 acre threshold to qualify for the grant. They have received over 300 responses from the public regarding what they want in the park.

Interim Director Chambless reviewed the concept design for the regional park. Many of the features of the park will be unique in the park system and to the county which will give more points on the grant. Interim Director Chambless highlighted some of the key features of the park which included pickle ball area, sport courts, community garden, bike pump track, amphitheater, group exercise area, picnic tables, softball fields, botanical garden, a 3 acre playground, 9 hole disc golf course, geologic exploration area, and a RC car facility.

Commissioner Spandri asked about the timeline of the grant, what type of bathroom facility will be available and if there is going to be lighting in the park.

Interim Director Chambless stated that the bid package should be completed in September, in December or January they should hear back about the grant results and in March construction should begin. Mr. Chambless said the bathrooms would be like the ones at Valleyview Park in Hollister which are single use bathrooms. There needs to be lighting in some areas and they are looking into solar options.

Commissioner Tungate asked what the walking trails would be made of and what the timeline was to hear back from the Grant.

Interim Director Chambless responded that he had initially thought of putting decomposed granite on the trails but is now thinking they would be made up of a mix of dirt and decomposed granite. He also mentioned that they should hear back from the Grant by the time that the parking lot is done.

Commissioner Hain asked about the water use for the park.

Interim Director Chambless stated there would be 8 acres of turf and currently they purchase water from the City of Hollister. It is possible to use a blue valve from the adjoining property.

Public Comment: Public member asked if airplanes will be allowed on the RC area and if the high school will be helping to contribute financially.

Interim Director Chambless stated that the RC area is only for cars and the agreement they have with the high school is if they use the facilities at the park then they are responsible for maintaining that during that use.

**C. RESOURCE MANAGEMENT AGENCY**

**Update on Santana Ranch Park**

RMA Interim Director Michael Chambless gave an update on the Santana Ranch Park. The playground is installed and there is plant material being installed. The ADA accessible surfacing is being installed. But there is a huge PG&E delay to get power to the park and PG&E is not informing how long that delay will be. The lighting can not be installed until PG&E provides power so the park will look like it is complete over the next few months but they cannot open the park until that is done.

Commissioner Spandri asked how many acres is the park.

Interim Director Chambless stated it is about 5 acres.

Public Comment: Member of the public asked if the playground is for school use or if it is a separate park.

Interim Director Chambless stated it is a county park adjacent to the school that has its own facilities.

Commissioner Spandri stated that is open during school hours.

**D. RESOURCE MANAGEMENT AGENCY**

**Update on Historical Park**

RMA Interim Director Michael Chambless presented an update on the Historical Park. Staff is continuing work on improving the park and have completed replacing and updating the picnic tables. They have been working on tree trimming maintenance and have installed sand filters in the restrooms. A water test will be conducted to see if the well can be made potable.

Commissioner Spandri asked if there would be potable water of some sort.

Commissioner Hain and Conrique both thanked Interim Director Chambless for his work on the park.

Public Comment: Valerie Egland asked if there are water sprinklers in the gofer inundated field and if anyone can just go and take more dirt to fill in the pot holes. She also thanked Interim Director Chambless for his hard work.

Anita King commented that for the past 3 weekends the recreation side of the park has been maxed out so people are really using and enjoying the park. The park also needs more trees and tree trimming.

Valerie Egland asked if there was a tree ordinance in the county.

Commissioner Tungate stated there is a county tree ordinance.

Interim Director Chambless also agreed that there is a tree ordinance.

**E. RESOURCE MANAGEMENT AGENCY**

**Update on the Veteran's Park**

RMA Interim Director Michael Chambless presented an update on the Veteran's Park. He has begun a review of the operation agreements with the Veteran's Park and has found many deficiencies as many of the agreements are out of date. The well is up and running again. He will bring more information back in November. It looks like this will be a long term project on a strategy on what will be done. The ordinance for fees is very old.

Commissioner Spandri stated that the Veterans Memorial Park Commission has not had a meeting and it is very difficult to have meetings like this meeting. She would love for Interim Director Chambless to have a meeting with all of the presidents and boards of each of the groups so they see what changes are coming and they are not blind sided. The park is in need of a lot of updates. She has become so frustrated with the Vets Commission because it has not been a priority.

Commissioner Conrique agreed with Commissioner Spandri regarding the work that needs to be done with the park.

Public Comment: Leroy Dozal stated that the fields need improvement, there is no water, no accessibility for bathrooms, no accessibility to the ball park and it is difficult to communicate with anyone regarding this park.

Commissioner Spandri commented that Tina Garza is in charge. We need to have our Vet's park Commission meeting because we want people to use the park, the more people that use the park there is more people watching the park and vandalism goes down.

#### **F. RESOURCE MANAGEMENT AGENCY** SBCPRC By-Law discussion

RMA Interim Director Michael Chambless asked Chair Maria Spandri how she would like for him to go over the By-Laws.

Commissioner Spandri stated she would like for everyone to read the By-Laws and move it to the next meeting. But she wanted Mr. Chambless to point out a few of the important points.

Interim Director Chambless started off with Article 4 which states that the commission is made up of 9 members and encouraged the commissioners to come back with any ideas if they want to make any changes to this article. It also states that 5 members need to be present to make a decision. Then he went on to the absence section, which states that missing 3 consecutive meetings is grounds for removal from the commission, but when the meetings are set for every month. Now that the meetings are quarterly, they may want to consider changing this section. The section under termination states that 8 meetings need to be attended to be able to stay on the commission, but there are no longer 8 meetings a year. The meeting layout for the agenda and the amount of time set for public comment per person could be something that is also altered. To amend the By-Laws it is a simple majority vote by the commission.

Commissioners Tungate and Conrique asked where they could find copies of the bylaws.

Interim Director Chambless stated he would provide a copy to all the commissioners.

Commissioner Spandri stated she thinks there should be one youth at least on the commission to help get the youth's view on the parks.

Mr. Chambless stated there are several ways to be able to get a youth on the commission so that is something that they should focus on so that someone could be chosen.

Commissioner Spandri stated she believed that all they had to do was apply like all the other commissioners did and then the Board of Supervisors would approve them.

Mr. Chambless believes there might be a large interest for the youth so a process of interviews might be a good idea.

## **G. RESOURCE MANAGEMENT AGENCY** **Proposed Sunnyside Park Project**

RMA Interim Director Michael Chambless provided information regarding the proposed Sunnyside Park Project. The Board of Supervisors were approached by residents of Sunnyside neighborhood regarding a parcel that was set aside for a park. Mr. Chambless reviewed the development agreement and the developer was not required to provide a park, they provided \$100,00.00 towards a park. There are 3 CSA/CFDs that are required to pay for the maintenance of the park.

On August 24, 2021 staff will be asking the Board of Supervisors for an appropriation of \$100,000.00 and authorization to begin the design process for this park. Outreach will be done online and in person.

Mr. Chambless stated that in the end this could be a 10 or 12 acre park and would like to try to connect this park to the Riverview Trail.

Commissioner Hain asked if the restrooms have been addressed.

Mr. Chambless stated that normally in a neighborhood park you don't usually put in a restroom facility, but it is something they can look at.

Commissioner Spandri stated it is harder to do after the fact than to do it before the planning.

Public Comment: Robin asked if the Southside Estates have been paying funds for the park maintenance or if the new houses are just paying that now.

Mr. Chambless stated that all three neighborhoods have been paying funds allocated to park maintenance but are not set to the proper level because the park was never built. They are collecting \$3,400.00 amongst all the 200 houses in Sunnyside Estates so there will need to be an adjustment once the park gets designed.

## **VII. ADJOURNMENT**

A. Adjourn to the next regular meeting of November 10, 2021

Meeting adjourned at 6:44 pm.

MOTION:

*Motion to Adjourn.:* Made by **Mel Tungate** and seconded by **Maria Spandri**

**4 - 0**

*For (4):*

*Against (0):*



*Ayes: Conrique, Hain, Spandri, Tungate*