



SAN BENITO COUNTY PARKS AND RECREATION COMMISSION

481 Fourth Street, Hollister California

Marie Sanchez	Tim Powers	Dora Sanchez	Melvin Tungate	Vacant	Paul Hain	Maria Spandri
District No. 1	District No. 2	District No. 3	District No. 4	District No. 5	Historical Society	Veteran's Park Commission

MINUTES REGULAR MEETING May 12, 2021 5:30 PM

I. CALL TO ORDER

The meeting was called to order at 5:31 p.m. by Commissioner Mel Tungate.

A. Pledge of Allegiance

The Pledge of Allegiance was led by Clerk of the Board Jennifer Frechette.

B. Roll Call

Clerk of the Board Jennifer Frechette did roll call. Commissioners present were Marie Peterson, Michelle Conrique, Melvin Tungate, and Paul Hain. Maria Spandri were absent.

C. Acknowledge Certificate of Posting

MOTION:

Motion to acknowledge Certificate of Posting.:

Made by **Mel Tungate** and seconded by **Paul Hain**

Passed 4 - 0

For (4):

Against (0):

Ayes: Conrique, Hain, Peterson, Tungate

II. PUBLIC COMMENT

Robin Hollard, member of R.E.A.C.H. San Benito Parks Foundation, described how to raise funds to improve parks.

Opportunity to address the commission on items of interest not appearing on the agenda or not scheduled for public hearing. No action may be taken unless provided for by GC 56954.2. Each speaker is limited to five minutes.

III. CONSENT ITEMS

- A. Approve the action minutes of the September 9, 2020 special meeting.

Item pushed to next meeting.

IV. STAFF ANNOUNCEMENTS - Information Only

A. **Notice of Temporary Procedures for Commission Meeting**

The meetings are open to the public, under the following conditions: All Attendees must comply with the State of California's face covering requirements, if you are exempt from the state face covering guidance you will be required to wear a face shield which will be provided to attend the Commission meeting; all Attendees must follow physical distancing (6 feet) requirements; all Attendees must comply with any other rules of procedure/instructions announced by the Commission and/or County Staff; due to Physical Distancing Requirements Audience Seating is limited for the Public, will be on a first-come first serve basis, except any members of recognized press entities shall be given priority. The meeting will be available through Zoom for those who wish to join with the instructions below:

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, members of the Commission are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

This meeting can be accessed by the public in the two following methods: In person at 481 Fourth Street, Hollister Ca in the Board Chambers or through Zoom (<https://zoom.us/join>) per the instruction stated below, and other methods as described further below with the following ID and Password:

Webinar ID: 980 0809 0750

Webinar Password: 291629

Participating by Zoom:

Three ways to attend Zoom meetings: on a web browser, through the Zoom App, or over the phone. Each webinar will have a webinar ID and password, which is a unique number associated with an instant or scheduled meeting (found at the top of this text). The chat feature is disabled for all participants. Additionally, the video

function is not available to the public.

Zoom regularly provides new versions of the Zoom desktop client and Zoom mobile app to release new security features and fix bugs. To ensure you can join the meeting and participate through public comment, please launch the web address to download the Zoom application: <https://zoom.us/support/download>. Furthermore, we recommend upgrading to the latest version of Zoom once it is available. Please visit <https://support.zoom.us/hc/en-us/articles/201362233-Upgrade-update-to-the-latest-version> to ensure you have the newest Zoom update.

Zoom on Web-browser:

- a. If joining through web-browser, launch the address <https://zoom.us/join> or open the direct link listed below: <https://zoom.us> or launch the Zoom app on your Tablet or Smartphone.
- b. Select “JOIN A MEETING”
- c. The participant will be prompted to enter Webinar ID and Password listed above and name to join the meeting. The meeting agenda can be found at <https://www.cosb.us/>
- d. The participant can launch audio through their computer or set it up through the phone.
- e. Public Comment: Select the “Participants Tab” and click “Raise hand” icon, and the Zoom facilitator will unmute you when your turn arrives.

Zoom Audio Only (phone):

- a. If you are calling in as audio-only, please dial US: +1 669 900 6833 or +1 408 638 0968
- b. It will ask you to enter the Webinar ID listed above, followed by the “#” key (pound key), then enter Webinar Password listed above at the top page of the agenda. The meeting agenda can be found at <https://www.cosb.us/>
- c. It will then ask for a Participant ID, press the “#” key (pound key) to continue.

d. Once you enter the Zoom meeting, you will automatically be placed on mute.

e. Public Comment: If you are using a phone, please press “*9” (star-nine) to raise your hand, and the Zoom facilitator will unmute you when your turn arrives.

Written Comments & Email Public Comment

Members of the public may submit comments via email prior to the meeting to the Clerk at Jfrechette@cosb.us.

Public Comment Guidelines

a. The Commission welcomes your comments.

b. If participating on Zoom, once you are selected you will hear that you have been unmuted: At this time, please state your first name, last name, and county you reside in for the record.

c. Each individual speaker will be limited to a presentation total of three (3) minutes, or such other time as may be designed by the Chair.

d. Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have any questions, please contact the Clerk Jennifer Frechette at (831) 636-4000, Ext. 13 or email JFrechette@cosb.us

B. RESOURCE MANAGEMENT AGENCY

Introduction of staff and review of the by-laws.

Michael Chambless, Assistant Director of RMA introduced himself and Benny Young, Director of the RMA.

C. RESOURCE MANAGEMENT AGENCY – B.YOUNG

Staff will describe Prop. 68 Regional Park Grant efforts.
SBC FILE NUMBER: 93

Michael Chambless, Assistant RMA Director presented on Prop. 68 Regional Park Grant. Since county was able to acquire a 99 year lease on the property for the Regional Park they qualify for the Grant. Public outreach has started, online surveys were available for the public on the Parks and

Recreation website.

Public Comment: Anita King with R.E.A.C.H. welcomed the commissioners.

V. COMMISSIONER REPORTS

Commissioner Hain is working on opening the Historical Village within COVID-19 restrictions. They have begun to book events.

VI. DISCUSSION ITEMS

The Commission will consider and may take action on the following items:

A. PARKS AND RECREATION

Elect Chairman for 2021 and Vice-chairman for 2021 for the Park and Recreation Commission.

Pushed to next meeting.

B. RESOURCE MANAGEMENT AGENCY

Discussion on COVID-19 with Reservation Reopening and Precautions.

Michael Chambless, Assistant RMA Director gave information regarding the Veterans Historical park taking reservations for events after June 15, 2021 with COVID-19 restrictions. Reservations will be available to be done online.

Public Comment: None.

C. RESOURCE MANAGEMENT AGENCY

Discussion on Santana Ranch Park to upgrade to accessible safety surfacing.

Michael Chambless gave a report on the upgrade to accessible safety surfacing and amenities at the Santana Ranch Park. The Board of Supervisors agreed for the ADA accessible playground to be installed. It should be completed by summer or fall of 2021.

Public Comment: No comments.

D. RESOURCE MANAGEMENT AGENCY

Discussion on Riverview Regional Park with an update on the action plan and proposed work plan for the next quarter.

Michael Chambless, Assistant RMA Director presented an update on the Riverview Regional Park. A trash and recycle bin Grant has been received and the bins are on route for the park. They are working with a consultant to design the parking area. Public outreach ends at the end of May. Mr. Chambless has been working with educators at the High School for outdoor learning possibilities at the Regional Park. R.E.A.C.H. has support and assisted with this project.

Commissioner Tungate stated that the fault line goes through the high school.

Commissioner Hain thanked R.E.A.C.H. and everyone working on this project.

Public Comment: Anita King with R.E.A.C.H., having Jim Austic to do some signage would be great. R.E.A.C.H. and the high school have volunteered to purchase some dog poop dispensers.

E. RESOURCE MANAGEMENT AGENCY

Discussion on the 2021 and 2022 budget with proposing a master plan.

Michael Chambless, Assistant RMA Director explained there has been a change and all resources are focusing on the park so the master plan item has been removed. This years budget from revenue was forecasted to be \$17,000.00 and expenditures \$170,000.00, so there is General Fund support. Due to COVID-19 actual revenue was \$500.00. This year the proposed budget will be \$167,000.00 with revenues of only \$1,200.00 due to COVID-19. There was no real change to the line items on the budget, everything pretty much stayed the same.

Commissioner Tungate stated since the June 15th opening of the state he wanted to know what would happen and what would be open.

Assistant Director Chambless stated they have applied for funding from the state.

Commissioner Hain stated it pains him to see the tractor and mower sitting outside, so he would like to see it budgeted for an overhead shelter for the mower and tractor.

Public Comment: No Comments.

F. RESOURCE MANAGEMENT AGENCY

Update on the Historical Park.

Michael Chambless, Assistant RMA Director gave an update on the Historical Park. There are some minor things that can be done to make a big impact. They will be adding asphalt to the parking area this summer and a road project plan close to the Historical Park. Additionally the fee collection device is not in a convenient place in the park, which could be having a negative impact on fee collection. Two new fee collection devices have been ordered and will be put in each parking area so people can pay their contribution more easily.

Commissioner Hain asked if anything is going on with upgrading the water system to provide potable water.

Assistant RMA Director Chambless stated that has been discussed but right now a sand filter will be installed to try to keep the bathroom facilities from catching any sand particles and leaking.

Commissioner Tungate asked if the fee collectors were purchased from the same place as Fremont Peak's fee collectors.

Assistant RMA Director Chambless acknowledged that they were purchased from the same place as the national park.

Public Comment: Anita King, Historical Village Director, thanked Mr. Chambless and is looking forward to speaking with him about generating some revenue.

G. RESOURCE MANAGEMENT AGENCY

Update on the Veteran's Park.

Michael Chambless, Assistant RMA Director stated they are currently working with a contractor to resolve the well issues. Will get a status report for the next meeting. They are working through the COVID-19 restrictions to get the maintenance programs re-established. and are in contact with the

Sheriff regarding starting up the Sheriff work alternative program on the weekends again.

Assistant RMA Director Chambless has tasked himself of reviewing all operating agreements that exist on the property and have them all in one place and this should be done by the end of Fall.

No Commissioner comments.

Public Comment: No comments.

H. RESOURCE MANAGEMENT AGENCY
Discussion on any future agenda items.

Michael Chambless, Assistant RMA Director asked the commissioners what they could like for him to bring up at the next meeting.

Commissioner Hain stated it is good to know what the projects are and what state they are in.

VII. ADJOURNMENT

A. Adjourn to the next regular meeting of August 11, 2021 at 5:30 pm.

MOTION:

Motion to Adjourn.: Made by **Mel Tungate** and seconded by **Paul Hain**

4 - 0

For (4):

Against (0):

Ayes: Conrique, Hain, Peterson, Tungate