



## SAN BENITO COUNTY VETERANS MEMORIAL PARK COMMISSION

Maria Spandri

Peter Hernandez

Robert Duffy

Paul St. John

Kollin Kosmicki

Hollister VFW

Board of Supervisors

American Legion

San Juan Bautista VFW

Board of Supervisors

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San Benito County Board Chambers – 481 4<sup>th</sup> Street, Hollister, CA 95023

### SPECIAL MEETING Monday, November 1, 2021 5:00 PM

Webinar ID: 843 0679 2955  
Webinar Password: 256599

*The meetings are open to the public, under the following conditions: All Attendees must comply and wear a face covering if not fully vaccinated and show proof. If providing proof attendees will not need to wear a face covering. If you are exempt from the state face covering guidance or not fully vaccinated, you will be required to wear a face shield which will be provided to attend the meeting; All attendees must comply with any other rules of procedures/instructions announced by the Commission and/or County Staff. Any violations of the above may result in the Chair closing the meeting, effective immediately, or clearing the room, as well as other enforcement actions. The meeting will be available through Zoom for those who wish to join or require accommodations with the instructions below:*

Pursuant to AB 361, and the Board of Supervisors' resolution(s) relating thereto, **relating to the convening of public meetings in response to the COVID-19 pandemic, Commissioners are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present. In order to continue meeting remotely, the Commission will be requested to adopt a Resolution on today's agenda.**

**This meeting can be accessed in the following methods:**

- 1. Public in-person attendance following the CDPH face covering guidelines; per instructions listed below.**
- 2. Through Zoom (<https://zoom.us/join>) per the instruction stated below, and other methods as described further below;**

**Public Attendance in Person: at the Board of Supervisors Chambers: 481 4<sup>th</sup> St, Hollister, CA, 95023.**

Veterans Memorial Park Commission  
Resource Management Agency  
Phone: (831) 636-4170 – Fax: (831) 636-4176  
2301 Technology Parkway, Hollister, CA 95023  
[www.cosb.us](http://www.cosb.us)

For the safety of public and County employees, please note the following. As of April 20, 2021, the Commission meetings will be open to the public, following the conditions listed below:

**A. All attendees must comply with the June 15, 2021, or any subsequently issued, California Department of Public Health face covering requirements, found at: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx>; and,**

**B. All attendees must wear a face covering if not fully vaccinated as defined by CDPH (*fully vaccinated: two weeks after completing the second dose of a two-dose COVID-19 vaccine (e.g., Pfizer-BioNTech or Moderna) or two weeks after receiving a single dose of a one-dose COVID-19 vaccine (e.g., Johnson & Johnson/Janssen)*). If you are exempt from the state face covering guidance and not fully vaccinated, you will be required to wear a face shield which will be provided to attend the meeting. Attendee may show proof of vaccination, the attendee may be excused from the face covering requirement if they have met the fully vaccinated definition.**

**C. Due to changing conditions statewide, the Chair or the Commission may modify the above requirements for any future meeting.**

**D. All attendees must comply with any other rules of procedure/instructions announced by the Chair.**

#### **Participating by Zoom:**

Three ways to attend Zoom meetings: on a web browser, through the Zoom App, or over the phone. Each webinar will have a webinar ID and password, which is a unique number associated with an instant or scheduled meeting (found at the top of this text). The chat feature is disabled for all participants. Additionally, the video function is not available to the public. Zoom regularly provides new versions of the Zoom desktop client and Zoom mobile app to release new security features and fix bugs. To ensure you can join the meeting and participate through public comment, please launch the web address to download the Zoom application: <https://zoom.us/support/download>. Furthermore, we recommend upgrading to the latest version of Zoom once it is available. Please visit <https://support.zoom.us/hc/en-us/articles/201362233-Upgrade-update-to-the-latest-version> to ensure you have the newest Zoom update.

#### **A. Zoom on Web-browser:**

a. If joining through web-browser, launch the address <https://zoom.us/join> or open the direct link listed below: <https://zoom.us>

#### **B. Or launch the Zoom app on your Tablet or Smartphone:**

b. Select **"JOIN A MEETING"**

c. The participant will be prompted to enter **Webinar ID and Password listed above** and name to join the meeting. The meeting agenda can be found at <https://www.cosb.us/>

d. The participant can launch audio through their computer or set it up through the phone.

e. **Public Comment:** Select the "**Participants Tab**" and click "**Raise hand**" icon, and the Zoom facilitator will unmute you when your turn arrives.

### C. Zoom Audio Only (phone):

a. If you are **calling in as audio-only**, please dial **US: +1 669 900 6833 or +1 408 638 0968**

b. It will ask you to enter the **Webinar ID listed above**, followed by the "**#**" key (pound key), then enter **Webinar Password listed above** at the top page of the agenda. The meeting agenda can be found at <https://www.cosb.us/>

c. It will then ask for a **Participant ID**, press the "**#**" key (pound key) to continue.

d. Once you enter the Zoom meeting, you will automatically be placed on mute.

e. **Public Comment:** If you are using a phone, please press "\*9" (star-nine) to raise your hand, and the Zoom facilitator will unmute you when your turn arrives.

### Remote Viewing:

Members of the public who wish to watch the meeting can view a livestream of the meeting online through:

A. **San Benito County Facebook Page:** <https://www.facebook.com/sbccalifornia>

### Written Comments & Email Public Comment

Members of the public may submit comments via email by 5:00 PM prior to the meeting to the Clerk of the Board at [jfrechette@cosb.us](mailto:jfrechette@cosb.us)

### Public Comment Guidelines

A. The Commission welcomes your comments.

B. If participating on Zoom, once you are selected you will hear that you have been unmuted: At this time, please state your first name, last name, and county you reside in for the record.

- C. Each individual speaker will be limited to a presentation total of three (3) minutes, or such other time as may be designed by the Chair.
- D. Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

**FAILURE TO COMPLY WITH THE ABOVE GUIDELINES:**

- 1. The individual may be asked to leave the Board Chambers.
- 2. The Chair may call a recess of the meeting.
- 3. If the recess does not result in the individual complying with the above requirements or leaving the meeting, the Commission may close the meeting to the public and resume the meeting exclusively through Zoom and phone-in participation, at any point during the meeting.

**Alternatively, the Chair and the Commission may take other action as they deem necessary for the orderly conduct of the meeting.**

**Further, the meeting may be closed to the public at any time AB 361 remains in effect, by order of the Chair or the Commission.**

If you have any questions, please contact the Clerk of the Board Jennifer Frechette, at (831) 636-4000, Ext. 13 or email [JFrechette@cosb.us](mailto:JFrechette@cosb.us)

- 1. **Call to Order:**
  - a. Pledge of Allegiance
  - b. Roll Call
  - c. Acknowledge Certificate of Posting
- 2. **Consent Agenda**
  - A. Approve action minutes of October 4, 2021 regular meeting.
- 3. **Discussion/Action Items:**
  - A. PROPOSED RESOLUTION PURSUANT TO AB 361- Adopt proposed resolution authorizing teleconferencing options for meetings of the Commission for the period of November 1, 2021, through November 30, 2021, pursuant to AB 361.
  - B. Delegate Authority to CAO, or his/her designee, to execute a license agreement with Boy Scouts of America, 501(c)(3), (Troops 436 and 428) for 2022 Christmas tree collection fundraiser event dates of January 3, 2022; January 9, 2022; and January 10, 2022 to facilitate events at Veteran's Memorial Park Parking lot, subject to County Counsel approval.
- 4. **Adjournment.**

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