



## San Benito County Probation Department

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Joseph A. Frontella, Jr.  
Chief Probation Officer

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# Community Corrections Partnership (CCP) March 9, 2022

## MINUTES

### Members Present:

Joseph Frontella, Chief Probation Officer \*  
Carlos Reynoso, Hollister PD Chief \*  
Alan Yamamoto, Director Behavioral Health \*  
Bea Gonzales, SBC Supervisor  
Diane Ortiz, Youth Alliance

Candice Hooper, District Attorney \*  
Tracy Belton, Health & Human Services  
Krystal Lomanto, SBC Office of Education  
Patricia Salcedo, Victim Witness Program

### Members Not Present:

Omar Rodriguez, Superior Court Judge \*  
Eric Taylor, SBC Sheriff \*  
Enrique Arreola, CSWD

*\*Executive Committee*

### 1. Call Meeting to Order:

Chief Probation Officer Joseph Frontella called the meeting to order at 10:01 a.m.

### 2. Roll Call:

Roll call was taken by Karen Dozal, Probation Secretary.

### 3. Acknowledgement of the Certificate of Posting (Motion):

Candice Hooper motioned to acknowledge the Certificate of Posting, seconded by Carlos Reynoso, and all were in favor.

### 4. Public Forum:

None.

### 5. Minutes 12-02-21 (Motion):

Alan Yamamoto made a motion to approve CCP regular meeting minutes of December 2, 2021, which was seconded by Carlos Reynoso, and all were in favor.

### 6. AB 109 Budget Update:

Lorraine Carrasquillo stated as of February 2022, the CCP has received \$100,000.00 in planning funds and \$1,165,671.39 in growth funds. Lorraine also presented a budget chart with updated

Year-to-date amounts and year-end estimated amounts, and a fiscal year fund balance of revenue and expenditures.

CCP FY21-22 Year-to-Date Budget:

Local Revenue Fund 2011	Adopted Budget 2021-2022	Year to Date 2021-2022	Year End Annual Estimate	
A. Beginning Fund Balance	\$ 4,274,352	\$ 4,274,352	\$ 4,274,352	
B. Revenue	\$2,025,671	\$2,888,382	\$3,091,221	
C. Total Financing, A+B	\$5,158,489	\$7,162,734	\$7,365,573	
D. Estimated Expenditures	\$3,247,332	\$3,964,786	\$3,964,785	
E. Ending Fund Balance, C-D	\$ 1,911,157	\$ 3,197,948	\$ 3,400,788	

FY21-22 AB109 Yearly Fund Balance:

	FY 17/18 Actuals	FY18/19 Actuals	FY 19/20 Actuals	FY 20/21 Actuals	FY21/22 Adopted/Estimate
<b>COMMUNITY CORRECTIONS:</b>					
<b>Beginning Fund Balance</b>	\$2,704,929	\$3,399,298	\$4,001,015	\$4,044,057	\$4,274,352
<b>Revenues</b>	\$1,900,255	\$2,009,626	\$2,020,434	\$2,130,395	\$3,091,221
<b>Expenditures</b>	\$1,205,887	\$1,407,908	\$1,977,392	\$1,900,100	\$3,964,785
<b>AVAILABLE FINANCING</b>	\$3,399,298	\$4,001,015	\$4,044,057	\$4,274,352	\$3,400,788

**7. Proposal – Jail Garden Build & Gardening Program:**

Renee Hankla brought this proposal back to the committee with a revised budget. It was originally submitted with a total cost of \$23,550.00 but only requested funding for a portion of what is needed in the amount of \$10,000.00 to start and maintain this program. The proposal was approved by the committee for a one-time expense of \$23,550.00 as recorded in the 12-02-21 minutes.

The revised total amount for the program is \$24,618.00, with a portion of \$10,688.00 being requested from the CCP.

The committee is requesting clarification of the cost of the program, proposed funding amount, and review of the audio recorded minutes.

Joseph Frontella made a motion to schedule another meeting in two weeks, to come back with all corrections at that time so it will be clear and reflected accurately in the minutes. Motion seconded by Candice Hooper, and all were in favor. Motion passed 4:0

**8. Proposal – Anger Management Intervention Classes at San Benito County Jail:**

Renee Hankla – This proposal is regarding anger management classes currently held at the jail and funded through the Prison to Employment grant with HHSA. That grant has come to an end this month. They have seen good results with positive changes and behavior, and we would like to continue with these services. This request is to continue the program with funding through CCP.

**9. Proposal – TruNarc Handheld Narcotics Analyzer:**

Renee Hankla – TruNarc is a narcotic analyzer device that can help law enforcement detect opioids without having to touch the substance. Bringing this to the community would be a good tool for the Probation Dept., HPD and the Sheriff’s Office. This device can be housed at the hospital to help detect the type of substances being used, but shared and accessible when needed by law enforcement. We can use this to help with treatment, prevention, and intervention in our community to know what substances are present on the streets, and not put officers at risk of touching these substances. GSA is offering a discounted price of \$30,265.99 for the device. This will be a one-time cost.

Carlos Reynoso – There is going to be a need to buy supplies of test material quoted for \$600.00, and we need to verify if this will be a recurring or one-time cost.

Candice Hooper also suggested finding out how often this device is used in Monterey County, as this might assist to see if additional units are necessary.

Joseph Frontella made a motion to carry this request over to the next meeting to get further information, seconded by Carlos Reynoso, and all were in favor. Motion passed 4:0

**10. Proposal - San Benito County Jail Playground:**

Christine Henriques - This playground will provide a positive and interactive environment for inmate parents to have access to their children through supervised visitations. A positive parenting environment will decrease the stress and trauma associated with incarceration, increase hope, sustain parental accountability, and build cohesive familial bonds during times of adversity.

Joseph Frontella suggested having a representative from the Sheriff’s Office and the Jail present to allow input on mitigating issues. The committee is requesting more specific information on the dimensions of the structures, the security and cameras around it, safety, and special needs accessibility. They are also requesting more research from County Counsel on personal injury liability, and from the City regarding the appropriate ground covering for the area.

Joseph Frontella made a motion to carry this proposal request over to the next meeting to get further information from County Counsel, City of Hollister, and to have a Sheriff representative present, seconded by Candice Hooper, and all were in favor. Motion passed 4:0

**11. Proposal – Amended Contract with Consultant Patricia Highlander:**

Probation will be contracting with the court to provide pretrial services. Due to this, we most likely will need to get a new case management system. As we explore this, there’s a need for an ongoing consultant. The proposal is to contract up to \$38,600.00. This depends on how much consulting will be needed for the onboarding of a new case management system.

**Proposal Recommendations:**

Proposal for Anger Management Intervention Classes at San Benito County Jail was accepted by the CCP Executive Committee, passed 4:0

Proposal for amended contract with consultant Patricia Highlander was accepted by the CCP Executive Committee, passed: 4:0

**12. Round Table:**

Alan Yamamoto reminded the committee that Behavioral Health is giving back the AB 109 funds received. Lorraine Carrasquillo mentioned this will be resolved at the end of the fiscal year reconciliation, then the funds will be rolled into FY 22-23.

Carlos Reynoso informed the group about the SAFE program. On March 21, 2022, Stacey Esqueda will be giving a presentation at the City Council meeting about the program and its success. She will also be announcing a new program for disability registration to community members with special needs.

Joseph Frontella announced that former Probation Program Manager, Ashlyn Canez, has accepted the position as Assistant Chief Probation Officer and would like to extend a congratulation.

**13. Schedule Upcoming CCP Meeting:**

The next regular CCP meeting is scheduled to be held on March 31, 2022.

**14. Meeting Adjourned:**

A motion to adjourn the meeting was made by Carlos Reynoso, seconded by Candice Hooper. Meeting was adjourned at 11:22 a.m. by Joseph Frontella.

Respectfully submitted,



Karen Dozal, Secretary  
San Benito County Probation Dept.