



# SAN BENITO COUNTY BOARD OF SUPERVISORS

**Betsy Dirks**  
District No. 1

**Kollin Kosmicki**  
District No. 2  
Vice-Chair

**Peter Hernandez**  
District No. 3  
Chair

**Bob Tiffany**  
District No. 4

**Bea Gonzalez**  
District No. 5

*County Administration Building – Board of Supervisors Chambers, 481 Fourth Street, Hollister, California*

## SPECIAL MEETING BUDGET HEARINGS – FISCAL YEAR 2022-2023

**JUNE 27, 2022**

### AGENDA

**BUDGET HEARINGS WILL RESUME ON JUNE 29, 2022 AT 9:00 A.M. OR  
AS NEEDED UNTIL CONCLUDED**

#### *Mission Statement*

*The County Board of Supervisors will recognize the public trust it holds, will on all occasions conduct business with honesty, integrity, and respect for the individual, and will hold the organization of County government to that same standard.*

*The San Benito County Board of Supervisors welcomes you to this meeting and encourages your participation. Public input time limit: 3 minutes per speaker.*

Pursuant to California Governor Gavin Newsom's [Executive Order N-29-20](#) issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the Board of Supervisors are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

The meetings are open to the public, under the following conditions: All Attendees may attend the Board meeting in person and follow the State guidelines. If an attendee is not fully vaccinated it is highly recommended that an attendee wears a face covering or face shield. All attendees must comply with any other rules of procedures/instructions announced by the Board of Supervisors and/or County Staff. The meeting will be available through Zoom and YouTube for those who wish to join or require accommodations with the instructions below:

This meeting can be accessed in the following methods:

1. Through Zoom (<https://zoom.us/join>) per the instruction stated below, and other methods as described further below; and

**Webinar ID: 870 1376 9554**

**Webinar Password: 033531**

2. Remote live stream on CMAP you tube channel and the County's Social Media Page. (If available for the meeting).

**Participating by Zoom:**

Three ways to attend Zoom meetings: **on a web browser, through the Zoom App, or over the phone.** Each webinar will have a webinar ID and password, which is a unique number associated with an instant

or scheduled meeting (found at the top of this text). The chat feature is disabled for all participants. Additionally, the video function is not available to the public.

**A. Zoom on Web-browser:**

- a. If joining through web-browser, launch the address <https://zoom.us/join> or open the direct link listed below: <https://zoom.us>

**B. Or launch the Zoom app on your Tablet or Smartphone:**

- b. Select “JOIN A MEETING”
- c. The participant will be prompted to enter **Webinar ID and Password listed above** and name to join the meeting. The meeting agenda can be found at <https://www.cosb.us/>
- d. The participant can launch audio through their computer or set it up through the phone.
- e. **Public Comment:** Select the “Participants Tab” and click “Raise hand” icon, and the Zoom facilitator will unmute you when your turn arrives.

**C. Zoom Audio Only (phone):**

- a. If you are **calling in as audio-only**, please dial **US: +1 669 900 6833 or +1 408 638 0968**
- b. It will ask you to enter the **Webinar ID listed above**, followed by the “#” key (pound key), then enter **Webinar Password listed above** at the top page of the agenda. The meeting agenda can be found at <https://www.cosb.us/>
- c. It will then ask for a **Participant ID**, press the “#” key (pound key) to continue.
- d. Once you enter the Zoom meeting, you will automatically be placed on mute.
- e. **Public Comment:** If you are using a phone, please press “\*9” (star-nine) to raise your hand, and the Zoom facilitator will unmute you when your turn arrives.

**Remote Viewing:**

Members of the public who wish to watch the meeting can view a livestream of the meeting online through either the:

**A. San Benito County Facebook Page:** <https://www.facebook.com/sbccalifornia>

**B. Community Media Access Partnership (CMAP) YouTube Page:** [https://www.youtube.com/channel/UCLj3iW3\\_dsDzbYqnY1KdCvA](https://www.youtube.com/channel/UCLj3iW3_dsDzbYqnY1KdCvA).

**Written Comments & Email Public Comment**

Members of the public may submit comments via email by 5:00 PM on the Monday prior to the Board of Supervisor's meeting to the Clerk of the Board at [jfrechette@cosb.us](mailto:jfrechette@cosb.us).

**Public Comment Guidelines**

- A.** The San Benito County Board of Supervisor's welcomes your comments.
- B.** If participating on Zoom, once you are selected you will hear that you have been unmuted: At this time, please state your first name, last name, and county you reside in for the record.
- C.** Each individual speaker will be limited to a presentation total of three (3) minutes, or such other time as may be designed by the Chair.
- D.** Speakers are encouraged to keep your comments, brief and to the point, and not to repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have any questions, please contact the Clerk of the Board Jennifer Frechette, at (831) 636-4000, Ext. 13 or email [JFrechette@cosb.us](mailto:JFrechette@cosb.us)

**9:00 A.M. - CALL TO ORDER:**

- a) **Pledge of Allegiance – Supervisor Kosmicki**
- b) **Acknowledge Certificate of Posting.**

***BUDGET HEARING SCHEDULE***

- c) **9:00 A.M., MONDAY, JUNE 27, 2022 – BUDGET HEARINGS BEGIN**

*Budget hearings will begin on Monday, June 27, 2022 at 9:00 a.m. and will be continuous until completed. Items not completed on Monday, June 27, 2022 will resume on Wednesday June 29, 2022 and continue daily at 9:00 a.m. until completed.*

- d) **INTRODUCTION & OPENING REMARKS – County Administrative Officer**

FY 2022/2023 RECOMMENDED BUDGET

- e) **BUDGET INTRODUCTION – County Budget Officer**

[FY22/23 Budget Hearings Presentation](#)

[FY22/23 Recommended Budget Resolution](#)

1. [Schedules of Authorized Positions \(Exhibit A\)](#)

2. [Schedule of Fixed Assets \(Exhibit B\)](#)

3. [Schedule of Capital Improvements \(Exhibit C\)](#)

a. [Schedule of Capital Improvements \(Exhibit C – Revised\)](#)

4. [Schedule of Road Improvements \(Exhibit D\)](#)

5. [General Fund Reserve Policy \(Exhibit E\)](#)

Budget Overview: [San Benito County Recommended Budget FY22/23](#)

- f) **COMMENCE BUDGET HEARINGS**

**CONSENT AGENDA:**

*These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. If any member of the public wishes to comment on a Consent Agenda Item, please fill out a speaker card, present it to the Clerk prior to consideration of the Consent Agenda and request the item be moved and consider separately.*

**MOTION: APPROVE TEMPORARY DUE PASS ON ALL CONSENT AGENDA BUDGET HEARING ITEMS.**

## **NON-DEPARTMENT**

### **County Financing**

1. 15.1330 [Behavioral Health COP](#)
2. 15.1335 [Jail COP](#)
3. 15.3891 [Other Post-Employment Benefits](#)
4. 70.3701 [Energy Resource Management](#)
5. 15.1325 [General Fund Contingencies](#)

### **Special Revenue Funds**

6. 15.3070 [Fish and Game Fund](#)
7. 15.4040 [AB109 Realignment Fund](#)
8. 15.4110 [Phillip Morris vs People Trust](#)
9. 65.2970 [Home Loan Fund](#)

## **BOARD OF SUPERVISORS – 10**

- 10.10.1000 [Board of Supervisors](#)

## **COUNTY ADMINISTRATIVE OFFICE - 15**

11. 15.1005 [Clerk of the Board](#)
12. 15.1010 [County Administrative Office](#)
13. 15.1018 [Census Project](#)
14. 15.1015 [Non-Departmental Expenditures](#)
15. 15.1020 [Non-Departmental Revenues](#)
16. 15.1030 [Public Defender](#)
17. 15.1045 [Office of Emergency Services](#)
18. 15.1050 [Animal Control & Veterinarian Services](#)
19. 15.1065 [Information Technology](#)
20. 15.1080 [Human Resources](#)
21. 15.1095 [Aid to Indigents](#)
22. 15.1100 [Community Programs](#)
23. 15.1110 [University of California Cooperative Extension 4-H/ Farm Advisor](#)
24. 15.3895 [Risk Management](#)
25. 15.1310 [Veteran's Affairs Office](#)
26. 15.1420 [Cannabis](#)
27. 15.2475 [Emergency Medical Services](#)
28. 15.3040 [County Fire](#)

**COUNTY AUDITOR CONTROLLER - 20**

- 29.20.1115 [Elections](#)
- 30.20.1120 [County Clerk](#)
- 31.20.1125 [County Recorder](#)
- 32.20.1145 [Auditor](#)

**COUNTY COUNSEL - 25**

- 33.25.1210 [County Counsel](#)

**TREASURER/TAX COLLECTOR – 30**

- 34.30.1155 [Treasurer](#)
- 35.30.1160 [Tax Collector](#)
- 36.30.1165 [Public Administrator](#)

**ASSESSOR - 35**

- 37.35.1170 [Assessor](#)
- 38.15.1075 [GIS \(Geographic Information System\)](#)

**SHERIFF - 40**

- 39.40.1180 [Communications](#)
- 40.40.1185 [Unified Narcotics Enforcement Team \(UNET\)](#)
- 41.40.1195 [Corrections \(Jail\)](#)
- 42.40.1190 [Agricultural & Rural Crime Grants](#)
- 43.40.1200 [Coroner](#)

**DISTRICT ATTORNEY – 45**

- 44.45.1205 [District Attorney](#)
- 45.45.2980 [Victim Witness Assistance Program](#)

**PROBATION - 50**

- 46.50.1215 [Operations](#)
- 47.50.1220 [Juvenile Detention Facility](#)

**COUNTY LIBRARY – 55**

- 48.55.1235 [County Library](#)
- 49.55.1240 [Literacy Programs](#)
- 50.55.1245 [Book Mobile](#)

**AG COMMISSIONER - 60**

- 51.60.1250 [Agricultural Commissioner/Sealer of Weights & Measures](#)
- 52.60.3050 [Mosquito Abatement Program](#)

**RMA – PLANNING – 65**

- 53.65.1265 [Building & Planning](#)
- 54.65.1270 [Housing](#)
- 55.65.1285 [Land Development Projects](#)

**RMA – PUBLIC WORKS – 70**

**Public Works – (Fund 101)**

- 56.70.1300 [Veteran's Memorial Park](#)
- 57.70.1305 [Historical Park](#)

**Roads – (Fund 210)**

- 58.70.2020 [Road & Bridge Projects](#)
- 59.70.2025 [SB1 Road Maintenance/Reconstruction](#)
- 60.70.2030 [John Smith Landfill Road Improvements](#)
- 61.70.2250 [RSTP Exchange](#)
- 62.70.2270 [Measure G Projects](#)
- 63.70.2275 [Local Road Projects](#)

**County Service Areas (Fund 270)**

- 64.70.3080 [CSA Operations](#)
- 65.70.3085 [CSA#04 Santa Rosa Acres](#)
- 66.70.3090 [CSA#05 Hillcrest/El Toro](#)
- 67.70.3095 [CSA#08 Bonnie View](#)
- 68.70.3100 [CSA#09 Ridgemark](#)
- 69.70.3105 [CSA#11 Simmons/Barnes Lane](#)
- 70.70.3110 [CSA#16 Holliday Estates/Santa Ana Estates](#)
- 71.70.3115 [CSA#19 Springwood](#)
- 72.70.3120 [CSA#21 Long Acres](#)
- 73.70.3125 [CSA#22 Cielo Vista](#)
- 74.70.3130 [CSA#23 Rancho San Joaquin](#)
- 75.70.3135 [CSA#24 Santa Ana Acres](#)
- 76.70.3140 [CSA#25 Vineyard Estates](#)
- 77.70.3145 [CSA#28 Heatherwood](#)
- 78.70.3150 [CSA#29 Brown Magladry](#)

- 79.70.3155 [CSA#30 McCloskey Acres](#)
- 80.70.3160 [CSA#31 Stonegate](#)
- 81.70.3245 [Stonegate Water Project](#)
- 82.70.3165 [CSA#33 Torrano Estates – Fallon/Fairview](#)
- 83.70.3170 [CSA#34 Ausaymas Estates](#)
- 84.70.3175 [CSA#35 Union Heights](#)
- 85.70.3185 [CSA#38 Ashford Highlands](#)
- 86.70.3190 [CSA#42 Lemmon Acres](#)
- 87.70.3195 [CSA#45 Rancho Larios](#)
- 88.70.3200 [CSA#46 Quail Hollow](#)
- 89.70.3201 [CSA#46 Quail Hollow Loan](#)
- 90.70.3205 [CSA#47 Oak Creek](#)
- 91.70.3210 [CSA#48 Dry Creek Estates](#)
- 92.70.3225 [CSA#51 Comstock Estates/Creekbridge](#)
- 93.70.3230 [CSA#52 Monte Bello](#)
- 94.70.3240 [CSA#54 Pacheco Creek Estates](#)
- 95.70.3370 [CSA#55 Creekside](#)

**Community Facility Districts (Fund 271)**

- 96.70.3400 [Santana Ranch](#)
- 97.70.3405 [Bennette Ranch \(Fay\)](#)
- 98.70.3406 [Sunnyside Estates \(Brigantino\)](#)
- 99.70.3407 [Bluffs](#)
- 100.70.3409 [Vallejo](#)
- 101.70.3411 [Dassel](#)

**Impact/In Lieu Fees**

- 102.70.3280 [County Fire Impact \(Fund 280\)](#)
- 103.70.3290 [Law Enforcement Impact \(Fund 281\)](#)
- 104.70.3285 [Criminal Justice Facilities Impact \(Fund 282\)](#)
- 105.70.3345 [Habitat Impact \(Fund 283\)](#)
- 106.70.3340 [Road Equipment Impact \(Fund 284\)](#)
- 107.70.3355 [Parks and Recreation Impact \(Fund 285\)](#)
- 108.70.3330 [Santa Ana Storm Drain Impact \(Fund 286\)](#)
- 109.70.3335 [Traffic Impact \(Fund 287\)](#)
- 110.70.3295 [Inclusionary Housing Fee \(Fund 288\)](#)
- 111.70.3366 [Library Impact \(Fund 289\)](#)
- 112.70.3367 [Information Technology Impact \(Fund 289\)](#)
- 113.70.3368 [General Government Impact \(Fund 289\)](#)

**RMA – INTEGRATED WASTE MANAGEMENT - 75**

- 114.75.3800 [Landfill \(Fund 226\)](#)
- 115.75.3810 [Regional Agency \(Fund 301\)](#)

**HHSA – 80**

**Health and Human Services (Fund 221)**

- 116.80.2285 [Human Services Agency Administration](#)
- 117.80.2290 [Cal Works Assistance](#)
- 118.80.2295 [Foster Care/Adopt Assistance](#)

**Public Authority (Fund 222)**

- 119.80.2360 [Public Authority – In Home Support Services \(IHSS\)](#)

**Public Health (Fund 224)**

- 120.80.2370 [Public Health Administration](#)
- 121.80.2380 [Tobacco Education](#)
- 122.80.2381 [Oral Health](#)
- 123.80.2390 [Health Department](#)
- 124.80.2391 [Supplemental Nutritional Assistance](#)
- 125.80.2393 [Safe Kids](#)
- 126.80.2395 [Child Health & Disability Prevention Program \(CHDP\)](#)
- 127.80.2405 [Maternal and Child Health](#)
- 128.80.2405 [Environmental Health](#)
- 129.80.2450 [Local Public Health Prepared](#)
- 130.80.2451 [ELC Enhanced Detection](#)
- 131.80.2453 [CERI Health Equity Disp. Grant](#)
- 132.80.2454 [Workforce Development Supplemental](#)
- 133.80.2455 [California Child Services](#)
- 134.80.2460 [CCS Medical Therapy Unit](#)
- 135.80.2465 [Office of Traffic Safety Grant](#)

**Community Service & Workforce Development (Fund 240)**

- 136.80.2336 [Homeless Emergency Aid Program \(HEAP\)](#)
- 137.80.2555 [Community Services & Workforce Development](#)

**Migrant Center (Fund 256)**

- 138.80.3025 [Migrant Camp Administration](#)
- 139.80.3030 [Migrant Housing Center](#)



**CHILD SUPPORT SERVICES - 85**

140.85.2530 [Child Support Services \(Fund 229\)](#)

**BEHAVIORAL HEALTH – 90**

141.90.2520 [Mental Health \(Fund 228\)](#)

142.90.2535 [Substance Abuse \(Fund 230\)](#)

**REGULAR AGENDA:**

**COUNTY ADMINISTRATIVE OFFICE - 15**

143.15.1047 [Disaster Recovery](#)

144.15.1025 [Grand Jury](#)

**SHERIFF - 40**

145.40.1175 [Operations](#)

**RMA – PLANNING – 65**

146.65.1271 [Economic Development](#)

**RMA – PUBLIC WORKS – 70**

147.70.1290 [Building & Grounds Maintenance](#) – (Supplemental Budget Amendment)

148.70.1295 [Public Works Administration and Engineering](#)

**Roads (Fund 210)**

149.70.2010 [Road Crew/Maintenance Shop](#) – (Supplemental Budget Amendment)

**County Service Areas (Fund 270)**

150.70.3220 [CSA#50 Dunneville](#) – (Supplemental Budget Amendment)

151.70.3235 [CSA#53 Riverview Estates](#) – (Supplemental Budget Amendment)

**Capital Projects (Fund 300)**

152.70.3500 [Capital Projects](#)

**Developer Projects (Fund 639)**

153.70.7500 [Fairview Corners](#)

154.70.7505 [Betabel Road](#)

155.70.7510 [129/Searle Road](#)

- 156. 70.7515 [Vista Del Calabria \(LICO/GRECO\)](#)
- 157. 70.7520 [San Juan Oaks](#)
- 158. 70.7525 [Santana Ranch](#)
- 159. 70.7530 [Ridgemark Promotory \(Bluffs\)](#)
- 160. 70.7535 [Ridgemark Golf and Country Club](#)
- 161. 70.7540 [Strada Verde](#)
- 162. 70.7545 [Richland Communities](#)

**RMA – INTEGRATED WASTE MANAGEMENT - 75**

- 163. 75.3883 [County IWM \(Fund 225\)](#)

**County Administration Office -15**

- 164. [Budget Reserve Policy](#)

**Final Budget Deliberations:**

**Staff Recommendations:**

1. Adopt a resolution 2022-80 approving the Fiscal Year (FY) 2022-2023 Recommended Budget as spending authority until the adoption of the FY 2022-2023 Adopted Budget.
2. Authorize and direct the County Administrative Officer to prepare the FY22/23 Adopted Budget Resolution reflecting changes made by the Board during budget hearings including supplemental budget amendments proposed by staff, the administrative corrections above, and the fixed asset and position schedule adjustments.
3. Authorize and direct the County Administrative Officer, in conjunction with the County Auditor-Controller, to develop the adopted budget document in accordance with the County Budget Act.
4. Authorize and direct the County Administrative Officer to make adjustments to position counts, appropriations, revenues, fund balances etc. to correct clerical errors as needed.
5. Authorize the County Administrative Officer, if any unbudgeted/unassigned fund balance is available at year-end FY22/23, to allocate the funds in the following order:
  - Reestablish the disaster recovery reserve in an amount not to exceed \$500,000.
  - Available General Fund Reserves
6. Approve and Adopt the General Fund Reserve Policy and direct the County Administrative Officer, in conjunction with the County Auditor-Controller, to set up the Reserve Accounts in the final Adopted Budget for FY 22/23 in accordance with the County Budget Act.
7. Conclude FY22/23 budget hearings.

**ADJOURNMENT**

Adjourn to the regular meeting of June 28, 2022.

This notice is posted pursuant to Section 54956 of the Government Code.

NOTE: A copy of this Agenda was published on the County's Web site on the Friday preceding the Board meeting and may be viewed at [www.cosb.us](http://www.cosb.us) . All proposed agenda items with supportive documents are available for viewing at the San Benito County Administration Building, 481 Fourth Street, Hollister, CA between the hours of 8:00 a.m. & 5:00 p.m., Monday through Friday (except holidays). This is the same packet that the Board of Supervisors reviews and discusses at each Board meeting.

*As required by Gov. Code Section 54957.5 any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, San Benito County Administration Building, 481 Fourth Street, Hollister, CA 95023. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by some other person and distributed at the meeting it will be made available for public inspection following the meeting at the office of the Clerk of the Board.*

***In compliance with the Americans with Disabilities Act (ADA) the Board of Supervisors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 636-4000 at least 48 hours before the meeting to enable the County to make reasonable arrangements to ensure accessibility.***

COUNTY OF SAN BENITO  
BOARD OF SUPERVISORS  
CERTIFICATE OF POSTING

Pursuant to California Government Code Section 54956(a), the meeting agenda for the San Benito County Board of Supervisors Special Meeting of Monday, June 27, 2022 at 9:00 AM was posted on the 24th day of June 2022 at 5:00 PM at the following location, freely accessible to the public:

The bulletin board outside the front entrance of the Old County Courthouse,  
Monterey Street, City of Hollister, County of San Benito, State of California

And

The bulletin board outside the front entrance of the San Benito County Administration  
Building, 481 Fourth Street, Hollister, CA

The meeting agenda was also posted on the County of San Benito's website, [www.cosb.us](http://www.cosb.us), in the Local Meeting and Events Calendar and Quicklinks – NOVUS Agenda and Minutes sections of the webpage.

I, Jennifer Frechette, Clerk of the Board of Supervisors, certify under penalty of perjury, that the foregoing is true and correct.

For Vanessa Delgado, Deputy  
JENNIFER FRECHETTE  
CLERK OF THE BOARD OF SUPERVISORS  
COUNTY OF SAN BENITO, CA