



COUNTY OF SAN BENITO ADMINISTRATIVE OFFICE

481 Fourth Street • Hollister, CA 95023
Phone: 831-636-4000 • Fax: 831-636-4010

Susan Thompson
County Administrative Officer

DATE: December 15, 2009
TO: Honorable Board of Supervisors
FROM: Susan Thompson, County Administrative Officer
SUBJECT: Response to Grand Jury Final Report 2008-2009 dated September 5, 2009

Summary:

The County of San Benito Civil Grand Jury Final Report 2008-2009 was issued on September 5, 2009 and received on October 6, 2009. The final report included 6 titled reports relative to county and city department and agencies. A response has been prepared for those topics and departments named and referenced in the titled reports to include the "San Benito County Juvenile Hall: 2008-09 Annual Review". As per the Penal Code Section 933, upon approval by your Board, this response to the Grand Jury Report will be submitted on your behalf.

Recommendation:

It is recommended that the Board of Supervisors:

1. Approve the prepared response to Grand Jury Report dated September 5, 2009 and authorize the Chair to sign same.

Discussion:

The Grand Jury Report was issued on September 5, 2009 and received on October 6, 2009. The County Board of Supervisors is among those required to respond as per the Penal Code Section 933. This is a prepared response to the Grand Jury Report for your review and approval to submit on your behalf.

The Grand Jury made findings and recommendations to county departments and to the San Benito County Board of Supervisors regarding a few topics. Concurrence and or response is required from the County Board of Supervisors and/or the Chief Probation Officer relative to their department or function over specific issues:

The County Board of Supervisors is responding to the overall 2008-09 Grand Jury Report and County Chief Probation Officer responded to the San Benito County Juvenile Hall report.

In relation to the responses made, the County Board of Supervisors concurs with the findings and recommendations and all the responses to the findings and recommendations made by the Chief Probation Officer.

No other response was named in regard to other titled reports reference to the 2008-2009 San Benito County Civil Grand Jury Report.

Attached for your Board's approval is a letter of response to the Grand Jury for your consideration and Chair's signature.

Other Agency Involvement

Other agencies involved with this report included the County Administrative Officer, and Chief Probation Officer. County Counsel also reviewed this item.

Financial Consideration

na



COUNTY OF SAN BENITO BOARD OF SUPERVISORS

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December 15, 2009

The Honorable Harry Tobias
Presiding Judge San Benito County Superior Court

Dear Judge Tobias:

This is the San Benito County formal response submitted to the Grand Jury Final Report 2008-2009 issued September 5, 2009 on behalf of the County Board of Supervisors. This response has been prepared pursuant to the California Penal Code Section 933 in regard to findings and recommendations made by the Grand Jury.

The Grand Jury made findings and recommendations to the Board of Supervisors in regards to the San Benito County Probation Department. The responses forwarded to the Board of Supervisors were received by the appointed official, namely the Chief Probation Officer and have been incorporated for the convenience of the Grand Jury.

The County Board of Supervisors offers concurrence with the responses made by the Chief Probation Officer to each of the recommendations and findings made in the titled report "San Benito County Juvenile Hall: 2008-09 Annual Review".

This letter and the following documents is the response that fulfills Penal Code Section 933 that mandates a response to the Grand Jury Report within 90 days of the report.

The County Board of Supervisors also concurs with the findings made in response to the "San Benito County Jail FY 2008-2009 Annual Review", with reference to F1 thru F4 that were all positive findings.

Please extend our appreciation to the Grand Jury for their continued dedication and service to the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Anthony Botelho", written over a circular stamp or seal.

Anthony Botelho, Chair
San Benito County Board of Supervisors

Attachment: San Benito County Response



San Benito County Probation Department

400 Monterey Street

Hollister, CA 95023

831-636-4070

831-636-5682 FAX

Brent D. Cardall

Chief Probation Officer

Rita R. Campbell

Administrative Services Specialist

MEMO

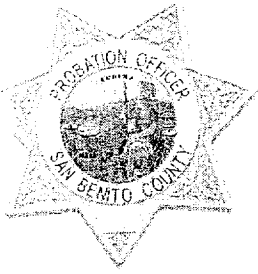
DATE: October 21, 2009

TO: Ms. Susan Thompson, County Administrative Officer
County of San Benito

FROM: Brent D. Cardall,
Chief Probation Officer

RE: Response to Grand Jury Final Report 2008-2009

Attached with this memo is a copy of our response to the Grand Jury Report dated August 15, 2009, titled, "San Benito County Juvenile Hall Review: 2008-2009 Annual Review."



San Benito County Probation Department

400 Monterey Street
Hollister, CA 95023
831-636-4070
831-636-5682 FAX

Brent Cardall
Chief Probation Officer

San Benito County Probation Department Response to Grand Jury Report In Reference to San Benito County Juvenile Hall

This is the formal San Benito County Response to the Grand Jury Report dated August 15, 2009, titled, "San Benito County Juvenile Hall Review: 2008-09 Annual Review". This response has been prepared by the San Benito County Chief Probation Officer pursuant to the California Penal Code Section 933 in regard to findings and recommendations made by the Grand Jury.

The following findings and recommendations were made in the Grand Jury Report dated August 15, 2009, titled "San Benito County Juvenile Hall Review: 2008-09 Annual Review". For the purpose of subdivision (b) of Section 933, as to each Grand Jury findings, and recommendations, the respondent offers the following responses.

FINDINGS

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F1. The Juvenile Hall is operating effectively and efficiently.

Response of the San Benito County Chief Probation Officer –
The respondent agrees with the findings.

F2. Daily janitorial tasks and basic maintenance are performed by the staff and not by a specific person or service.

Response of the San Benito County Chief Probation Officer –
At the time of the Grand jury review this was fact however the Board of Supervisors approved the addition of one Half Time facilities maintenance position with the 2009-10 budget. This employee is responsible to assist with daily janitorial tasks and basic maintenance at Juvenile Hall.

RECOMMENDATIONS

R1. Hire a person to deal with daily janitorial tasks and overall maintenance.

This recommendation was implemented with the appropriation of a .5FTE maintenance worker position approved with the County 2009-10 budget.

FINAL SUMMARY

I greatly appreciate the Grand Jury's cooperation and feedback in regards to the Juvenile Hall. I also appreciate the Board of Supervisors support in addressing concerns and finding solutions to our maintenance issues.

Objectives for FY 2009-2010

- Continue to provide a high level of maintenance and repairs throughout the county
- Implement Master Contract for Electrical service and maintenance
- Implement Master Contract for Elevator service and maintenance
- Implement Master Contract for Plumbing service and maintenance
- Implement Master Contract for County wide Generator service and Maintenance
- Re-coat Public Works Administration Building Roof
- Re-coat Planning buildings roofs
- Re-coat Agriculture Department Roof
- Add security gate at north end of the yard, located adjacent to the Public Works Administration and Planning and Building offices.
- Revise and refine county wide building assessment
- Replace or repair defective water shut-off valves at the County Courthouse
- Remove numerous dead trees at Public Works & Migrant Workers Camp
- Continue to improve the process to handle the evaluation, inventory, and storage of surplus equipment
- Install reverse osmosis systems county wide, reducing the use of bottled water.
- Assume management of all County-owned generators.
- Install an automatic security gate at the north end of the Public Works yard.

Recommended Budget

EXPENDITURES

Salaries & Benefits

Recommended employee compensation costs for FY2009-2010 are based on currently authorized staffing levels, negotiated salary and benefit adjustments and step increases for eligible employees.

The salary projections include voluntary and negotiated compensation adjustments by staff for a savings on base salary of \$15,574 and related accrual in the mandatory benefits.

Recommended FTEs supporting this budget unit are increased by .45 FTE to 5.65 FTE and reflects management staff functions. The following changes are recommended.

1. Addition of .75 FTE Work Crew Supervisor to support maintenance at Juvenile Hall (50%) and (25%) general County building maintenance. This is not a new position, but the allocation of staff from Parks Division.
2. The Facilities and Grounds Manager position, originally budgeted at 1. FTE in this Budget Unit, is reduced to .75 FTE. The remaining .25 FTE is allocated to CSA's .05 FTE, and Veterans Memorial Park and County Parks Budget Units, .10 FTE each, to reflect management responsibilities.

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